

# TRANSMITTAL

# State of Alaska

Department of Transportation & Public Facilities  
Statewide Design & Engineering Services Division  
Chief Engineers Office

TO: Distribution

DATE: November 20, 2013

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FROM: Roger Healy, P.E.  
Chief Engineer

*MOJ  
FOR RKH*

SUBJECT: Form 25A-310 On-The-Job  
(OJT) Training Program

Effective immediately, incorporate Form 25A-310 On-The-Job (OJT) Training Program (5/13) on all projects with highway construction, identified by the Civil Rights Office to include OJT goals. Include Form 25A-310 (5/13) by addendum on currently advertised highway projects with OJT goals and bid opening after today (11/20/2013).

Please, direct questions to Mark Neidhold, P.E., Chief Design & Construction Standards, at 465-6948

Attachment: Form 25A-310

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