

Alaska Traffic Records Coordinating Committee

January 18, 2017

1:30 pm – 4:30 pm

Meeting Minutes

Voting Members					
Miles Brookes, AHSO	P	Tony Piper, HSS/ASAP		Katherine Hensley, MSCVE	Ph
Lt. Kat Shuey, AST	P	Clint Farr, DOT&PF	Ph	Nichole Tham, DMV	
Troy Payne, UAA		Michael Chin, APD		Tammy Kramer, AHSO (non-voting)	P
Helen Sharratt, ACS		Ambrosia Romig, HSS/ATR	Ph		
Marcia Howell, AIPC	P	Matt Walker, DOT&PF	Ph		
Proxy Members					
Lee Buchhorn, DOT&PF		Pam Minton, MSCVE	Ph	Sgt. Roy LeBlanc, APD	P
Jeff Jeffers, DOT&PF		Sylvia Craig, AIPC		Julie Rabeau, HSS/DPH	
Ghulam Bham, UAA		Patrick Brosnan, DMV		Michael Powell, HSS/DBH	Ph

Key: P=Present in person, Ph=Present by phone.

I. Internal Committee Business

A. Approval of Minutes

10/22/2016 minutes were not ready as of this meeting.

B. Membership Updates

Roy reported that due to his retirement in April, and Michael Chin’s absence due to military service, another proxy for Anchorage Police would need to be identified and approved by TRCC in the spring. Roy had no definite timeline on Michael Chin’s return from service.

II. Updates on Action Items from Previous Meeting

A. Ryan K. (Cambridge) and Miles will begin to schedule TR Strategic Plan conference calls to review TR Assessment and begin priority setting.

Conference calls between Cambridge (Ryan K) and AHSO were conducted during the last few weeks with a few follow up calls needed. Ryan and Miles will reach out to the appropriate persons for needed follow-up. The next steps of the Strategic Plan update will be discussed later in today’s meeting.

III. Items for Discussion

A. FFY2018 AHSO grant application period/TR Grant Application Process

The schedule for grant solicitation will be similar to prior fiscal years with grants being accepted from the beginning of April to about mid-May.

Miles asked the committee if there was any desire to change the grant award process for the upcoming fiscal year. There were no comments in favor of changing the process. Miles will update the FFY17 Traffic Records Grant Application Review Documents to reflect FFY18 changes.

B. Strategic Plan Rewrite Process

Ryan and Miles may need to follow up with some systems experts to get clarification, hopefully via email, to finish up any assessment findings which were addressed during your conference call.

Ryan suggested to the group for consideration of incorporating data related strategies and performance measures found in various strategic plans which are highway safety related (Strategic Highway Safety Plan (SHSP), Impaired Driving Task Force (IDTF) and Occupant Protection Task Force (OPTF) Strategic Plans) into the Traffic Records Strategic Plan to encourage alignment of efforts by all of these plans. Ryan reviewed some of the performance measures found from these plans for the committee and asked for comments based on this proposed coordination.

Ryan asked the committee about their thoughts of the strengths, weaknesses and desires of the current Strategic Plan. One area of discussion was the perception of the plan being confusing. There are a lot of tables such as the 5-year action strategic plan, priority project, future traffic records projects which encompass many systems and may improvements to the system such as timeliness, etc. Organizing the plan its improvements, and plans/projects by data system might make the plan easier to understand and follow.

More work will continue on the Strategic Plan. Ryan and Miles will be in communication for the next step of identifying the priority levels for system areas in the strategic plan.

IV. Other Short Business

A. Crash Data Backlog Update (Clint)

2014 crash data is about 80% done being geo-located the citizen's reports into the database. One of the data enterers from Clint's team has taken a promotion which has slowed the pace in which the crash data is located and thus ready for stakeholders.

Geolocation is the final step of gathering crash data into the database prior to quality control and duplication checks, and availability to stakeholders. 2015 data is currently awaiting geo-location with 2016 data currently being entered. This is being done via a contractor using a combination of funding including 405c funding from the AHSO.

B. 2017 TRCC Calendar

V. Action Items as a Result of this Meeting

- A.** Miles will update the FFY17 Traffic Project Grant materials to reflect FFY18 changes.
- B.** Miles and Ryan will contact system experts during the next couple of weeks to identify priority levels for data system areas.

Next meetings

April, 2017 date to be determined