

## APPLICATION SUBMISSION INSTRUCTIONS

**Please submit application to your Regional Planning Chief.**

If you are emailing your application package, please include in your subject line **ATAP Application**

Find your region here:

<http://dot.alaska.gov/stwdplng/cip/stip/assets/dotplanners.pdf>

Northern Region: Margaret Carpenter, [margaret.carpenter@alaska.gov](mailto:margaret.carpenter@alaska.gov)

Mail to:

ADOT&PF, Northern Region

Attn.: Margaret Carpenter

2301 Peger Road

Fairbanks, AK 99709

Fax: 907-451-2313

Central Region: Todd Vanhove, [todd.vanhove@alaska.gov](mailto:todd.vanhove@alaska.gov)

Mail to:

ADOT&PF, Central Region

Attn.: Todd Vanhove

4111 Aviation Ave

Anchorage, AK 99519

Fax: 907-269-0521

Southcoast Region: Verne Skagerberg, [verne.skagerberg@alaska.gov](mailto:verne.skagerberg@alaska.gov)

Mail to:

ADOT&PF, Southcoast Region

Attn.: Verne Skagerberg

6860 Glacier Highway

Juneau, AK 99801

Fax: 907-465-2016

# Alaska Transportation Alternatives Program FY 2018-2020 Application

<b>Project Name</b>
<b>Project Location</b>
<b>Eligible Project Sponsor</b> (See appendix for eligible sponsor list)

## **Applicant Information:**

Agency/Organization:

Name:

Title:

Email:

Phone:

Address:

City, State, Zip:

## ***Partner Information (if applicable):***

Agency

Name:

Title:

Email:

Phone:

Address:

City, State, Zip:

Please include ALL relevant attachments with this application, including the following required documents:

Budget worksheet (provided in application)

Map of project

Letters of support/resolution (example provided on website)

Relevant pages from supporting plans/documents

**Project description and purpose:**

Describe the overall design concept, any unusual design elements, design standards, and any work affecting structures (bridges and major culverts). Include widths, surfacing type, earthwork needs or roadside safety features.

**Proposed project work already completed**

Please describe any work already completed.


**Land use within two miles of your project (select all that apply):**

	Residential
	Employment/Retail Center
	Schools    Elementary    Middle    High    College
	Recreation Center
	Federal Public Land
	Other:

## 1. Health and quality of life

How will this project improve health and quality of life?

For example: What outcomes will this project provide toward improved mobility for disadvantaged populations, improved transportation choices, or activity friendly routes to everyday destinations such as; local essential services, access to regional jobs and education, going beyond ADA requirements, connectivity within the first/last mile of a transit stop.



## 2. Safety

How will this project address the Alaska Strategic Highway Safety Plan (SHSP) goal of reducing the number of bicyclists and pedestrians killed or injured in vehicular crashes?

Please describe how project will improve safety and provide supporting information for existing safety concerns.



### 3. Capital costs contributions (written agreement/resolution required)

**Minimum match contribution of 9.03% is required for all projects.**

*Only contributions that exceed the required match contribution shall be considered for additional points.*

*All financial commitments must be in writing and approved by the local governing body of the community or tribal government before project will be considered for funding. (Sample Resolution on website)*

*Cost estimates must be prepared or approved by DOT&PF*

Please indicate the total contribution the applicant will provide, including the required match. Provide a cost estimate for the total amount of funding requested for the project.

## 4. Operations/Maintenance

How will this project address maintenance and operations?

*Sponsor commitment must be in writing and passed by government body of the community or tribe before points will be assigned and DOT&PF must approve the transfer of responsibility if DOT&PF facility.*

**4a. For NON-DOT&PF Facility** - Local, other agency, user contribution to fund maintenance and operations

Please indicate who currently owns and maintains the facility and who will provide continuing (or new) ownership/management and maintenance and operations responsibilities. Please also describe any significant local maintenance savings expected as an outcome of this project.

**4b. For DOT&PF Facility only** Departmental maintenance and operations costs and priority. Please indicate whether this project will result in a transfer of ownership or management responsibility or any significant maintenance savings expected as an outcome of this project. Please provide documentation of support from DOT&PF for M&O priority or acceptance of transfer of responsibility.



## 5. Public support

Resolution, project support, commitments in writing that demonstrate local community groups, governing body and plans that demonstrate support for this project. If listed in a plan (community, planning, etc.) please include relevant document pages. Any public comment events in support of this project must be in writing.

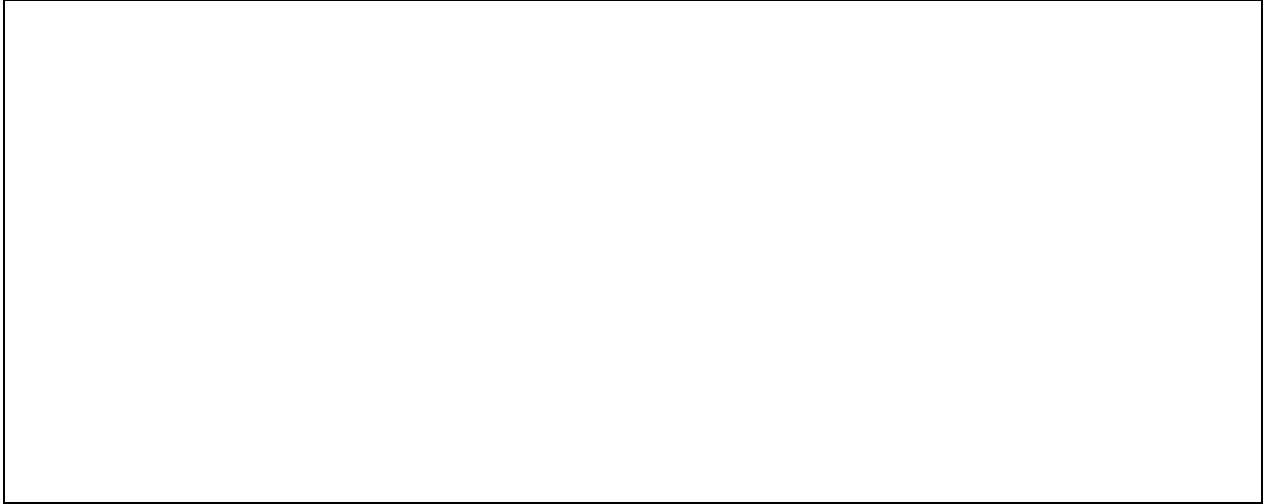
*\*Resolution is only required in areas/communities represented by locally elected body. For those communities not represented by a locally elected body, a public record of support is required. Capital Improvement Program (CIP) and similar lists adopted by resolution will be considered as a resolution. Any document for which the sponsor would like to have considered as a 'plan' must include documentation of public involvement.*

Please provide required documentation. List documents provided and any other supporting information below.

## **6. Bridges a gap or removes a barrier**

Will this project bridge a gap or remove a barrier between existing trail systems **or** will this project provide an interpretive area for a scenic or historic site? In addition to providing new connections, projects that include improvements to accessibility in meeting the American Disability Act (ADA) requirements, or wayfinding are considered to bridge gaps and remove barriers.

Please describe.

A large, empty rectangular box with a thin black border, intended for the user to provide a detailed description of the project's impact on bridging gaps or removing barriers.

## 7. Project event or activity

Is this project tied to an annual recreational, educational or tourism event or activity? If so, how will this project support/sustain this activity/event?

Please describe.

## 8. Intrinsic qualities

Will this project address any of the six intrinsic qualities: scenic, historic, cultural, natural, archaeological or recreational? Project must include interpretation of historic, cultural, natural, and archaeological attributes for points.

Please describe.

A large, empty rectangular box with a thin black border, intended for the user to describe the project's intrinsic qualities. The box is currently blank.

### **9. Stabilization or renovation of a historic transportation facility**

Will this project stabilize or renovate a historic transportation facility? Historic transportation facility may include train depots, rail trestles, bridges, lighthouses, bus terminals, tunnels, canals, locks and tow paths. The project must maintain the historic integrity of the structure.

Please describe the priority and status of this project in the inclusion of entering the National Historic Register and include documentation.

**10. Cost effectiveness  
and  
11. Capital costs/project complexity**

The department will prepare or approve (possibly with revision) all cost estimates for consistency statewide. Please work with your regional planner to prepare this estimate before the application is submitted.

Is a detailed project cost estimate included? Yes    No

Did DOT&PF prepare or approve your cost estimate? Yes    No

What is the total project cost estimate? \_\_\_\_\_

How many persons will this project serve? \_\_\_\_\_

Is this project expected to require Right-of-Way (ROW) acquisition? Yes    No

Is this project expected to require Utility relocation? Yes    No

Please provide any supporting information or additional detail.

## 12. Other Factors

Are there any innovative, creative, or unique benefits that are not listed or described in any other category?

Please describe.

## Budget

<b>Total Project Cost: \$</b>		
Project delivery phase (design, construction, environmental, etc.)	Federal Amount Requested (up to 90.97% of total project cost)	Local Match (at least 9.03% of total project cost)
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
States Requirement of ICAP (5%*) Eligible for federal funding	\$	\$
<b>TOTAL PROJECT COSTS</b>	\$	\$
<b>TOTAL FEDERAL FUNDS REQUESTED</b>		

\*estimated 5%, will be updated to actual amount at time of project agreement.



By signing this application below, your agency/organization is agreeing to the following stipulations should your project/program be selected for TAP or other Federal Transportation funding:

- **Matching contributions are required for any approved overruns, and these overrun funds are subject to approval by ADOT&PF.**
- Any facility constructed with federal transportation funds must be maintained by the local government and must be open to the public for at least twenty-five (25) years.
- You have consulted with your ADOT&PF Regional Area Planner and identified (after project completion) who will assume ownership including operations and maintenance costs.

Applicant Signature	Partner Agency Signature (IF APPLICABLE)
Title:	Title:
DATE:	DATE:

**Please submit this application along with attachments and any additional supporting documentation to your Regional Planning Chief. Complete contact information for nomination submission is at the front of this application.**

**Northern Region: Margaret Carpenter: [margaret.carpenter@alaska.gov](mailto:margaret.carpenter@alaska.gov)**

**Central Region Todd Vanhove: [todd.vanhove@alaska.gov](mailto:todd.vanhove@alaska.gov)**

**Southcoast Region Verne Skagerberg: [verne.skagerberg@alaska.gov](mailto:verne.skagerberg@alaska.gov)**

## **ELIGIBLE PROJECTS (23 U.S.C. 133(h)(3))**

TA Set-Aside funds may be obligated for projects or activities described in 23 U.S.C. 101(a)(29) or 213, as such provisions were in effect on the day before the date of enactment of the FAST Act. See

TAP Eligible Projects Legislation as in effect prior to enactment of the FAST Act.

Former 23 U.S.C. 213(b)(1):

(1) Transportation Alternatives as defined in section 101 [former 23 U.S.C. 101(a)(29)]:

The term “transportation alternatives” means any of the following activities when carried out

as part of any program or project authorized or funded under this title, or as an independent program or project related to surface transportation:

- (A) Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).
- (B) Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.

- (C) Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users.
- (D) Construction of turnouts, overlooks, and viewing areas.
- (E) Community improvement activities, which include but are not limited to:
  - (i) inventory, control, or removal of outdoor advertising;
  - (ii) historic preservation and rehabilitation of historic transportation facilities;
  - (iii) vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
  - (iv) archaeological activities relating to impacts from implementation of a transportation project eligible under title 23.
- (F) Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:
  - (i) address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 23 U.S.C. 133(b)(3) [as amended under the FAST Act], 328(a), and 329 of title 23; or
  - (ii) reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats (Former 23 U.S.C. 213(b)(2)-(4)).

## Examples of Transportation Alternatives Eligible Projects

Activity	Eligible	Not Eligible
<p><b>Activity 1:</b> Design and Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety related infrastructure, and transportation projects to achieve compliance with the American Disabilities Act of 1990 (42 U.S.C.12101 et seq.).</p>	<ul style="list-style-type: none"> <li>• Trials on and off road</li> <li>• New sidewalks</li> <li>• Rehabilitating existing sidewalks to comply with ADA standards and to improve pedestrian access</li> <li>• Other ADA pedestrian improvements including curb ramps and truncated domes</li> <li>• Bicycle lanes</li> <li>• Bicycle parking and bus racks</li> <li>• Bicycle and pedestrian bridges and underpasses</li> <li>• Rails with Trails</li> <li>• Equestrian trails when built along with a shared use path.</li> </ul>	<ul style="list-style-type: none"> <li>• Sidewalk repair, drainage improvement or other maintenance activities</li> <li>• Circular trails/sidewalks</li> <li>• Facilities located wholly on one site or property that do not provide a connection to existing trails or sidewalks outside the site or property</li> <li>• Trails for equestrian use only</li> <li>• Recreational facilities</li> <li>• Any non-ADA compliant trail/sidewalk facility</li> <li>• Way-finding signage/program as a standalone project.</li> </ul>
<p><b>Activity 2:</b> Design and Construction of infrastructure related projects and systems that will provide safe routes for non-driver including children, older adults and individuals with disabilities to access daily needs.</p>	<ul style="list-style-type: none"> <li>• Pedestrian and bicycle signals and crosswalks</li> <li>• Pedestrian lighting and other safety-related infrastructure</li> <li>• Safe connections to public transportation</li> </ul>	<ul style="list-style-type: none"> <li>• Bicycle and pedestrian safety/educational programs (See SRTS eligibilities for K-8)</li> <li>• Lighting fixtures intended for aesthetic purposes only (instances where adequate lighting already exists).</li> <li>• Roadway lighting</li> </ul>
<p><b>Activity 3:</b> Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists or other non-motorized transportation users</p>	<ul style="list-style-type: none"> <li>• Rails to Trails facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Projects solely to preserve abandoned railroad right of way</li> <li>• Trail facilities for motorized vehicles (ATV's, dirt bikes, snowmobiles, etc.)</li> <li>• Maintenance and/or upkeep of trails (including the purchase of equipment).</li> </ul>

<p><b>Activity 4:</b> Construction of turnouts, overlooks and viewing areas.</p>	<ul style="list-style-type: none"> <li>• Turnouts, overlooks and viewing areas that interpret a scenic or historic site</li> </ul>	<ul style="list-style-type: none"> <li>• Interpretation and other amenities installed without construction of a turnout, overlook or viewing area</li> <li>• Safety rest areas</li> <li>• Visitor/Welcome centers</li> <li>• Farmers markets, entertainment pavilions, etc.</li> <li>• Staffing, operating or maintenance costs of the pull off</li> <li>• Marketing and promotional activities</li> </ul>
<p><b>Activity 5:</b> Inventory, control or removal of outdoor advertising</p>	<ul style="list-style-type: none"> <li>• Billboard inventories including those done with GIS/GPS</li> <li>• Removal of illegal and non-conforming billboards (non-conforming signs are those lawfully erected but that no longer comply with the Highway Beautification Act of 1965)</li> </ul>	<ul style="list-style-type: none"> <li>• Administration or operating expenses involved in State outdoor advertising program activities</li> </ul>
<p><b>Activity 6:</b> Historic preservation and rehabilitation of historic transportation facilities</p>	<ul style="list-style-type: none"> <li>• Rehabilitation and/or restoration of historic transportation facilities including: train depots, rail trestles, bridges, lighthouses, bus terminals, tunnels, canals, locks and tow paths</li> </ul>	<ul style="list-style-type: none"> <li>• Historic building that are not part of the historic transportation infrastructure (for example: inns and taverns, gas stations and carriage houses)</li> <li>• Project that do not intend to comply with Secretary of the Interior Standards for Restoration and Rehabilitation</li> <li>• Improvements that will not maintain the historic integrity of the structure</li> <li>• Operation of historic transportation facilities</li> <li>• Spaces not open/accessible to the public</li> <li>• Spaces used in for-profit enterprises</li> <li>• Constructing a replica of a historic transportation facility</li> <li>• Construction of new rail/passenger stations</li> </ul>

		<ul style="list-style-type: none"> <li>• Transportation infrastructure not related to surface transportation (i.e. air and space travel)</li> </ul>
<p><b>Activity 7:</b> Vegetation management practices in transportation rights of way</p>	<ul style="list-style-type: none"> <li>• Vegetation to improve transportation safety (could include removal of vegetation too)</li> </ul>	<ul style="list-style-type: none"> <li>• Landscaping as scenic beautification/stand-alone landscaping project</li> </ul>
<p><b>Activity 8:</b> Archaeological activities relating to impacts from implementation of a transportation project</p>	<ul style="list-style-type: none"> <li>• Archeological excavations and surveys related to a transportation project</li> <li>• Archeological activities requires as part of MAP-21 eligible project</li> <li>• Interpretation and display of artifacts discovered as part of a transportation project</li> </ul>	<ul style="list-style-type: none"> <li>• Archeological activities not related to a transportation project eligible under federal Title 23</li> </ul>
<p><b>Activity 9:</b> Environmental mitigation activities to decrease the negative impacts of roads on the natural environment</p>	<ul style="list-style-type: none"> <li>• Storm water management activities related to highway run-off that address water pollution and improve the ecological balance of local streams and rivers</li> <li>• Detentions and sediment basins</li> <li>• Stream channel stabilization</li> <li>• Storm drain stenciling and river/stream clean-ups</li> </ul>	<ul style="list-style-type: none"> <li>• Drainage improvements related to poor maintenance</li> <li>• Storm water management activities not related to highway run-off and water pollution</li> </ul>
<p><b>Activity 10:</b> Wildlife mortality mitigation activities to decrease the negative impacts of roads on the natural environment</p>	<ul style="list-style-type: none"> <li>• Wetlands acquisition and restoration</li> <li>• Wildlife underpasses and overpasses to improve wildlife passage and habitat connectivity</li> <li>• Improvements to decrease vehicle-caused wildlife mortality</li> </ul>	<ul style="list-style-type: none"> <li>• Project not related to the negative impacts of highway construction</li> </ul>

# **Resolution/Documentation of Project Sponsorship**

## **Local Elected Body**

A resolution is required in areas/communities represented by locally elected body. (Example attached)

## **No Local Elected Body**

For those communities not represented by a locally elected body, a public record of support is required. Capital Improvement Program (CIP) and similar lists adopted by resolution will be considered as a resolution.

**RESOLUTION OF PROJECT SPONSORSHIP**  
**FOR**  
**TRANSPORTATION ALTERNATIVE PROGRAM APPLICATION**  
**AND**  
**MAINTENANCE COMMITMENT**

A RESOLUTION DECLARING THE ELGIBILITY OF THE LOCAL GOVERNMENT AGENCY TO SUBMIT AN APPLICATION TO THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES (ADOT&PF) FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FOR BY MAP-21 FOR THE PROJECT NAME PROJECT IN LOCAL JURISDICTION AND AUTHORIZING THE CHIEF PROJECT SPONSOR TO SIGN THE APPLICATION AND FUTURE PROJECT AGREEMENTS.

Whereas, the local governmental agency, has received a request from the Alaska Department of Transportation and Public Facilities to nominate projects for inclusion in the Alaska Transportation Alternatives Program funds as outlined in ADOT&PF's application packet for 2018-2020; and,

Whereas, the local governmental agency is participating as an eligible project sponsor in the Alaska Department of Transportation and Public Facilities Transportation Alternatives Program and,

Whereas, federal monies are available under a Transportation Alternatives Program, administered by Alaska Department of Transportation and Public Facilities, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Alaska; and,

Whereas, the local governmental agency, acknowledges availability of the required match of no less than 9.03%; and,

Whereas, after appropriate public input and due consideration, the governing body of local governing agency, has recommended that an application be submitted to the State of Alaska for the project name project.

Now, therefore, be it resolved by the governing body of the local governmental agency:

Section 1. That the local governmental agency, does hereby authorize the project sponsor to submit and sign an application to the Alaska Department of Transportation and Public Facilities for Alaska Transportation Alternatives Program funds on behalf of the citizens of local governmental agency.

Section 2. That the local governmental agency hereby assures the Alaska Department of Transportation and Public Facilities that sufficient funding for the local governmental agencies matching contribution for the project name is available.



Section 3. That the local governmental agency hereby assures the Alaska Department of Transportation and Public Facilities that the local government agency will commit to ownership/management and maintenance and operations responsibilities and that sufficient funding for the project name project will be available for the life of the project.

Section 4. That the local government agency authorizes the execution of an agreement with the State promising to provide the funding commitments and management/ownership responsibilities, and maintenance and operations responsibilities identified within the project application and authorizes the chief project sponsor to sign the project agreement detailing these commitments.

Adopted and passed by the governing body of the local governmental agency this day of month, year.

Mayor \_\_\_\_\_ (Print)

\_\_\_\_\_ (Signature)

ATTEST: (Seal)