Date: ______________________________

To:
- ROW Engineering & Title
- Appraisal
- Negotiation
- Relocation & Property Management
- Materials
- Utilities
- Location/Surveys

From:
- Right of Way Agent III
- Pre-Audit

This project is on the list of right-of-way projects to be closed.* If you concur in closing of this project, please initial, date and route as indicated above.

If you have cause to keep this project open, please explain under the “Comments” portion of this form.

Please return this form to me as soon as possible.

Comments:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

* NOTE: Pre-audit is responsible only for closure procedures on project Phase 3. Utility/Survey work done under other phases (2, 4 or 7) will not be affected by these closure procedures.