



STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

APPRENTICE EMPLOYMENT REPORT

<p>The contractor/approved subcontractor must submit this report to the Engineer for approval each construction season on or before the date that each apprentice is hired or rehired. Section 645 Training is intended for minorities and women. If a contractor wishes to train a non-minority male for credit under Section 645, the contractor must submit documentation of good faith efforts (specified in 645-2.01) to the Engineer. There will be no payment for training hours prior to the approval of this completed report and verification of applicable good faith efforts.</p>		
Project Number (Federal/State)	Project Name	
Contractor	Apprentice ¹ Name	
Apprentice Social Security No.	Date of Birth	Apprentice Start Date (this project)
Apprentice Mailing Address		Email Address
Job Class	Wage Scale ² _____	
	Percentage of Journey Scale _____ %	
Employee Status: New Hire <input type="checkbox"/> Re-hire <input type="checkbox"/> Upgrade <input type="checkbox"/> Transfer <input type="checkbox"/>		
Gender Male <input type="checkbox"/> Female <input type="checkbox"/>	Ethnicity: Alaska Native <input type="checkbox"/> Hispanic <input type="checkbox"/> American Indian <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Caucasian <input type="checkbox"/> African American <input type="checkbox"/>	
_____ Signature of Authorized Company Representative		_____ Date
_____ Point of Contact		_____ Phone
_____ Address		_____ Email Address
For the Engineer:		
Did the apprentice (s) start training within two (2) weeks of the start date indicated on Form 25A311.		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
_____ Signature of Engineer		_____ Date Approved for Credit
<p>1 An apprentice is a person enrolled in a USDOL/OA training program (union or non-union) 2 A copy of a union dispatch list must accompany this form for each union apprentice hire.</p>		

Distribution after approval by Engineer to: Project Files
 Regional Contract Compliance Liaison
 Civil Rights Office, P.O. Box 196900, Anchorage, Alaska 99519-6900
 Contractor