

# MEMORANDUM

## State of Alaska

Department of Transportation & Public Facilities  
Statewide Design & Engineering Services Division

TO: Alaska Construction Manual Holders

DATE: April 22, 1999

FILE NO:

TELEPHONE NO: 465-6964

FAX NUMBER: 465-2460

TEXT TELEPHONE: 465-3652

FROM: Gary L. Eddy, P.E. *G.L.E.*  
State Construction Standards Engineer

SUBJECT: March 1999 Alaska  
Construction Manual  
Revisions

The March 1999 Alaska Construction Manual Revisions are described in this Memorandum. You need to remove and replace the following chapters: Table of Contents, Chapter 1, Chapter 13, Chapter 16, Chapter 17 and the Index. A line in the margin identifies the revision. The Table of Contents and Index are updated to show the revisions. The Table of Contents shows the month and year each chapter was revised. The following is a summary of the Alaska Construction Manual Revisions:

1. Chapter 1, Section 1.5 Definitions and Terms, the definition of an Interim Work Authorization (IWA) is added. The definition of Resident Engineer is changed to Project Engineer. When future Chapters are revised, the title Resident Engineer will be changed to Project Engineer.
  2. Chapter 13 Contract Changes, Section 13.1 General, is revised to add the use of an Interim Work Authorization. Section 13.3 Supplemental Agreements is rewritten to clarify the Supplemental Agreement Process. Procurements under \$5,000, Limited Competition, and Single Source Procurement are covered. Section 13.4 Interim Work Authorization is added to describe the use of an Interim Work Authorization. Section 13.5 Minimum Change Order Process is added to describe the Change Order Process and the use of the Interim Work Authorization. Figure 13-1 Minimum Requirements for the Change Order Process is added to give a visual step by step description of the Change Order Process. Figure 13-2 General Guidelines for the Supplemental Agreement Process is added to give guidance on the process.
  3. Chapter 16, Section 16.7 Project History, is revised to include comments on the effectiveness of the contractor's use of regulatory speed limit signs per Policy Number 05.05.020.
  4. Chapter 17, Exhibits, Section 17.47 Interim Work Authorization (Form 25D-067) adds the Interim Work Authorization Form to the Exhibits chapter. Section 17.87 SWPPP Construction Inspection Report Form is added to meet current Standard Specifications and EPA requirements for joint inspection of SWPPP's.
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