

## DOT&PF Instructions

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### SWPPP Certification for DOT&PF (Form 25D-109)

The Contractor submits three copies (and an electronic copy) of the draft SWPPP to the Project Engineer, who then routes copies for DOT&PF review. Check the contract for the SWPPP submittal deadline and DOT&PF review timeframe. Check the Drainage Manual and Construction Manual for the review process and use the DOT&PF SWPPP Review Checklist.

After the Project Engineer approves the project SWPPP, they will fill out the *DOT&PF SWPPP Certification*. Note the DOT&PF Delegation of Authority must be completed before the Project Engineer signs the SWPPP Certification. The Project Engineer makes a copy of the signed form for the Project Engineer's SWPPP binder. The original is transmitted to the Contractor and is included in the SWPPP of record. This form is completed only one time for the certification and approval of the initial SWPPP.