**REDUCED FREQUENCY INSPECTION MEMO – WINTER CONSTRUCTION**

Project Name: click to enter project name

Project Number: click to enter project number

SWPPP Amendment Number: click to enter SWPPP amendment number

Start Date: click to enter winter construction start date

End Date: click to enter a date at least 21 days prior to the WRCC spring thaw date

The project is undergoing winter construction and will conduct reduced frequency inspections once per month in accordance with CGP 6.2.4.

Runoff is unlikely due to continuous frozen conditions that are likely to continue at the site for at least three (3) months based on historic seasonal averages. If unexpected weather conditions (such as above freezing temperatures or rain events) make discharges likely, a regular inspection frequency will be resumed immediately.

Please include a copy of this memo in Appendix K of the SWPPP.

Click to enter DOT&PF Project Engineer name

Click to enter date