

**Aviation Advisory Board Meeting Minutes  
January 27, 2016**

**Meeting held at DOT&PF Conference Room, Juneau, AK**

**Meeting called to order by Chairman Lee Ryan at 8:45 a.m.**

**PRESENT:** Jim Dodson, Tom George, Lee Ryan, Steve Strait, Frank Neitz, Dennis Parrish, Tom Nichols, Mike Stedman

**TELECONFERENCE:** Marilyn Romano

**EXCUSED ABSENCE:** Dale Shaw

**OTHERS IN ATTENDANCE:** Marc Luiken (DOT&PF), Steve Hatter (DOT&PF), John Binder (DOT&PF), Troy LaRue (DOT&PF), Megan Byrd (DOT&PF), Linda Bustamante (DOT&PF), Kristi Warden (FAA), Rich Van Allman (FAA), Tracey Hegna (FAA), Jeremy Worrall (DOT&PF via teleconference).

**MINUTES** – Dennis Parrish moved to accept minutes, seconded by Tom George. Motion passed.

**AGENDA** - Agenda updated to reflect meeting at 2:30pm with Governor. Frank Neitz moved to accept updated agenda, seconded by Mike Stedman. Motion passed.

**Chairman Ryan** – Welcomed all to the meeting and new board appointment Marilyn Romano.

**Commissioner Luiken** – Welcomed Marilyn Romano to the board. Discussed how DOT&PF is looking at organizational efficiencies and working within budget constraints. Explained Results Based Budgeting/Alignment and how the department is using this system to identify direct services and efficiency measurements as they pertain to DOT's four core services – to operate, maintain, and expand the state's infrastructure, and operate the AMHS. Discussed importance of board engaging in airport revenue generation ideas and asked board to consider what services are essential to the state aviation system and what services should be provided by the state.

**Deputy Commissioner Binder Update**

- Reviewed the Alaska International Airports latest statistics noting AIAS monthly combined passenger and cargo activity is up 2.6% and passenger enplanements up 5.6% YTD.
- AIAS and Statewide Aviation have identified new 2016 strategic plans that include airport standards and staffing, revenue generation, village outreach program, and agency policy and procedure coordination.
- SWA reorganization effective January 1<sup>st</sup>, consists of five additional direct reports to Statewide Aviation; Jeremy Worrall, Admin Asst., and three airport Safety & Security Officers. Centralizing these positions will provide better communication and consolidate functions.
- Airports rates and fees study should be finalized soon. Board requests a briefing on final study and statistics on AIAS aviation vs non-aviation uses.

- Department has held discussions with state tribal groups looking for interest in managing M&O at rural airports.
- Deadhorse Airport landing fee implementation has been suspended. Department is engaged with Alaska Airlines on their schedule and operating hours.
- FAA requires list of all aircraft based at Alaska airports – SWA is working on an aircraft registration program.
- Sand Point Airport is being considered for Part 139 certification in order to accommodate the larger aircraft PenAir will be operating – Saab 2000. Board requested a review of certificated airport changes and long-term costs.
- Essential Community/Airport Service – asked the board to consider what is essential transportation service and where should the state operate airports - taking into consideration cost vs revenue, low population, lack of community, and low enplanements.

**Mary Siroky** – Gave an overview of DOT’s FY2016 budget and how the department navigated the \$34.6M reduction. She reviewed position control numbers (PCN’s), which positions had been deleted in FY2015 and FY2016 and those proposed for FY2017. The department funds M&O with GF funds and has been able to operate more efficiently with new technology such as ice breakers, tow plows and pre-treatment applications on roads.

**Mike Lesmann** – Reviewed the framework of the 29<sup>th</sup> legislature, various committees and chairs, and protocol for testifying in front of a committee. Advised the board that letters of support from aviation stakeholder groups for the motor fuel tax should be sent asap to legislators.

**Department of Revenue** – Dan Stickel provided an overview of the current aviation fuel tax revenue and projected revenue if the motor fuel tax increase passes. He explained the difference between dedicated vs designated funds. The board requested a list of municipalities and the amount of aviation fuel tax shared with them.

**Kristi Warden (FAA)** – FAA has added two full-time inspectors to the 139 Certificated Airport program. There was a discussion of the different types of AIP funding and how they are calculated. Board asked for a chart with types of funding and future presentation on the Airport Improvement Program.

**Board Discussion:**

Add election of board officers to next agenda and choose a date to hold the election based on board member appointment dates. The goal is for all to be able to vote on board officers.

The next meeting will tentatively be a teleconference in April or May.

Meeting adjourned at 2:26 p.m.