



Alaska State Scenic Byways

Designation Application Information & Worksheet

This hand out is intended to help potential byway sponsors through the application process for state byway designation. The first step for anyone with a potential byway route in mind is to contact ADOT&PF and discuss your ideas with the Scenic Byways Coordinator at 888-752-6368 (outside Juneau) or 465-4070 (inside Juneau).

Who May File an Application

Applications can be filed at any time of the year by any public organization, private non-profit agency, community group or individual in Alaska.

Preparing the Alaska Scenic Byways Designation Application

The following summarizes the information needed for each question in the state byway designation application. Additional pages may be attached to the original application if more space is needed to respond to any of the questions.

Applicant Information

Tell about yourself and the group you represent. This will serve as the Department's point of contact information for the byway sponsor.

Proposed Byway Information

Suggest a name for the byway and describe the route that the byway will follow.

Statement of Significance

Using the list of intrinsic qualities provided on page 2 of the application, describe which of those qualities apply to the proposed byway and explain why this route deserves designation. The route may possess more than one of the relevant intrinsic qualities, but it is recommended that you only focus on the one or two that have the most significance to the route. All byways are different and should showcase their unique resources.

Jurisdiction

Byways sponsors should have the support of the local governments that have jurisdiction over the byway. Provide a list of names of the officials that were contacted and how they were informed. You will be required to attach any resolutions or other documentation concerning the local jurisdiction's position on the designation.

Community Participation

This is similar to the Jurisdiction section. It is crucial to have the support of important local community organizations that are involved in or affected by the designation. List those organizations and when and how there were contacted in this section.

Corridor Management Issues

In this section, you should document potential problems or opportunities that you see for this route and identify any preliminary goals and objectives for the route. The sponsors should note what they hope to achieve and what issues they may face in meeting those goals.

Attachments to the Application

- ❑ *Map of the Proposed Byway Corridor*

Sponsors will need to provide a copy of a map indicating the route and corridor of the proposed byway. To help ADOT&PF's evaluation, please mark any existing facilities and points of interest along the route on the map, and index them for reference.

- ❑ *Six Media Ready Photos*

It is important to have good quality images that illustrate the intrinsic qualities and possible experiences along the proposed byway. You are required to submit at least six non-returnable digital images or slides. Digital images should be in the JPEG format and be high resolution with at least 2048 pixels on one dimension, typically a 3.2 mega pixel camera set for high resolution.

All images must be accompanied by a statement that the image is in the public domain or that the copyright holder has granted permission to use the photo to promote the byway upon designation.

- ❑ *Letters and/or Resolutions of Support*

To help ADOT&PF judge the level of support in the area letters or resolutions of support by the local governing body/ies in the area must be submitted with the application.

You are also encouraged to solicit and submit letters of support by local businesses, service organizations, agencies, other local groups and residents.

- ❑ *Other Materials*

Additional materials that can be submitted to help ADOT&PF judge the qualities of the route include brochures or videos of points of interest along the route.

Submission and Review of the Application

A decision on the application by the Commissioner of Transportation & Public Facilities can be expected approximately 60 days after the Byways Coordinator has determined that the application package is complete. The following is an outline of what happens after you file the application:

1. Public notice of the pending application for byway designation and a 14-day comment period will be posted on the Alaska Scenic Byways web site, the Alaska Online Public Notices web site and in a newspaper of general circulation.
2. After public comments have been received an interagency committee will meet to evaluate the application and develop a recommendation for the Commissioner of Transportation and Public Facilities.
3. A recommendation is forwarded to the Commissioner of Transportation and Public Facilities for action.

For additional assistance, please contact:

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