FAI OPERATIONAL ORDERS
SECTION 6: COMMERCIAL VEHICLES

6.5A CHAUFFEUR SERVICE OPERATIONS *(Rev 5/2026)*

General

The following policy addresses the operation of Chauffeur Services at Fairbanks International Airport (FAI).

Prior to operation at FAI, **Chauffeur Services** shall submit a completed **COMMERCIAL PASSENGER VEHICLE APPLICATION** (permit) along with a non-refundable application fee.

Chauffeur Service Vehicle Pickups and/or Drop-offs are only permitted to take place at the concourse's north end. No unattended vehicles are permitted on concourse. Chauffeur Service Vehicle Staging Area is located in Cell Phone Lot (see maps below).

Chauffeur Service vehicles are required to have their company logo affixed to the side of the vehicle.

Each permittee shall abide by all FAI regulations found in Alaska Administrative Code Title 17, Chapter 42 (17 AAC 42).

Chauffeur Services Permit Requirements

- A permit application can be obtained at Republic Parking (Parking Lot Exit Booth, Lane 1) or downloaded from FAI's website: https://dot.alaska.gov/faiiap/permitting.shtml. All information shall be provided to include descriptions of each vehicle as per 17 AAC 42.095.
- The annual permit fee for Chauffeur Service vehicles and Vehicle Inspection fees are established under 17 AAC 42.125. The current fee schedule can be found at: https://dot.alaska.gov/aias/assets/AIAS-Other-Rates-Fees.pdf
- Chauffeur Service vehicles shall be inspected annually by Airport Police & Fire. Contact Airport Dispatch for inspection appointment at 907.474.2530. Chauffeur Service vehicles are subject to random inspections by FAI and/or Republic Parking employees.
- Once all permit requirements are met, a non-transferable Permit Sticker will be issued by Republic Parking. Permit Stickers shall be returned to Republic Parking if a vehicle is sold or replaced. Chauffeur vehicles must have numbered permit sticker on the lower interior of the passenger side rear window.
- A copy of Operational Order 6.5 (available upon request) and approved inspection checklist shall be kept in vehicle.
- **Businesses shall notify Republic Parking of any changes to information provided within two (2) business days.**

Chauffeur Service Vehicle Pick Up and Drop Off Location



Chauffeur Service Vehicle Staging Location

