



Airport Leasing Office
 6450 Airport Way, Suite 1
 Fairbanks, AK 99709
 Phone: (907) 474-2500
 Fax: (907) 474-2513

State of Alaska
 Department of Transportation & Public Facilities
 Fairbanks International Airport
BUILDING PERMIT APPLICATION

FOR OFFICE USE ONLY

BP No.: _____ Date Logged In: _____ Initials: _____

1. Name of Applicant: _____
2. ADA- _____
3. Mailing Address: _____
4. Proposed Construction Dates: Start: _____ Finish: _____
5. New construction? ___ Alterations? ___
6. Site Description: Block: _____ Lot: _____ Other: _____
7. List Proposed Improvements by type, size, and use: _____

8. Height of Tallest Proposed Improvement: _____
9. Estimated Cost: _____
10. Exterior Finish and Color: _____
11. Contractor's Name: _____ Telephone Number: _____
12. Have you included all of the attachments required for your project? (See back of this sheet for more information.)

<input type="checkbox"/> Construction Plan Drawing(s) <input type="checkbox"/> Site Plan, including the following: <input type="checkbox"/> Location(s) & dimensions of planned improvements <input type="checkbox"/> Location of utilities <input type="checkbox"/> NPDES Notice of Intent and Storm Water Pollution Prevention Plan <input type="checkbox"/> Current ASP Map	<input type="checkbox"/> Department of Environmental Conservation Approval <input type="checkbox"/> F.A.A. Approval (Form 7460-1) & Determination Letter <input type="checkbox"/> Corps of Engineers Approval (Wetlands Permit) <input type="checkbox"/> Drainage plan <input type="checkbox"/> State Fire Marshal Approval – see AS 18.70.080 <input type="checkbox"/> Construction Safety Plan
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13. Signature of Applicant _____
(must be signed by lessee, permittee or concessionaire.)
14. Title: _____
15. Telephone No.: _____
16. Date: _____

AIRPORT STAFF REVIEW

Section	Reviewer	Date	Comments
Leasing			
Maintenance			
Operations			
Engineering			
Airport Fire & Police			
Environmental			

APPROVAL/REJECTION

_____ PERMIT REJECTED. REASON: _____

_____ PERMIT APPROVED - SEE ATTACHED LETTER DATED: _____

Authorizing Officer: _____ Title: _____ Date: _____

Any deviations from approved construction plans in this permit must have the prior written approval of the State. Construction must be accomplished in accordance with all applicable local, State and national codes. Compliance with applicable codes is the responsibility of the applicant. State approval of this permit constitutes only an authorization to proceed with construction and does not represent an adequate analysis of the applicant's proposed structural designs.

A COPY OF THIS PERMIT MUST BE POSTED AT THE CONSTRUCTION SITE

GENERAL INSTRUCTIONS

- A. Before an Airport Building Permit Application will be reviewed, an applicant must provide complete and accurate information by completing a permit and submitting it with all the applicable required attachments to Airport Leasing, 6450 Airport Way, Suite 1, Fairbanks, AK 99709. Incomplete permit application packages cannot be processed.
1. Site Plan drawn to scale showing:
 - a. Dimensions of all proposed improvements such as buildings, tanks, parking areas, and fences; distances from proposed improvements to lot lines and existing structures.
 - b. Locations of utilities, including pole height and depth of burial.
 - c. Drainage plan, including elevations, grades, and size of drainage structures and appurtenances.
 - d. Location of snow-storage area and layout of aircraft, vehicle, and equipment parking.
 - e. Submit current Security Map with access doors, access system, access points and signage with sample.
* For Airport Standards contact/visit Melissa Osborn, Chief of Operations at 474-2550.
 - g. Construction Safety Plan and Construction A/C, please refer to page 10 on A/C 150/5370-2F
http://www.faa.gov/documentLibrary/media/Advisory_Circular/150_5370_2f.pdf.
 - h. The applicant must provide a security plan that will be followed during construction and what the security plan will be after the construction. It should describe SIDA access points and types of access controls.
 2. Construction Plan Drawings: Not required if all construction details are shown on the site plan.
 3. State Fire Marshal Approval: As required by regulation AS 18.70.080
 - (a) The Department of Public Safety shall adopt regulations for the purpose of protecting life and property from fire and explosion by establishing minimum standards for
 - (1) fire detection and suppression equipment;
 - (2) fire and life safety criteria in commercial, industrial, business, institutional, or other public buildings, and buildings used for residential purposes containing four or more dwelling units;
 - (3) any activity in which combustible or explosive materials are stored or handled in commercial quantities;
 - (4) conditions or activities carried on outside a building described in (2) or (3) of this subsection likely to cause injury to persons or property.
 - (b) The Commissioner of Public Safety may establish by regulation and the department may charge reasonable fees for fire and life safety plan checks made to determine compliance with regulations adopted under (a)(2) of this section.
 4. Department of Environmental Conservation Approval: Holding tank installation, septic tank installation, removal of underground storage tank; construction de-watering; or site remediation. Contact the Alaska Department of Environmental Conservation Office, 610 University Ave., Fairbanks, AK 99709; telephone number 451-2360.
 5. Federal Aviation Administration: (FAA Form 7460-1, "Notice of Proposed Construction or Alteration") FAA, Alaska Region, Airport Division, 222 West Seventh Avenue, #14, Anchorage, AK 99513-7587, telephone number 907-271-5438. www.FAA.Gov. Determination letter and associated construction equipment and material stockpiles.
 6. Corps of Engineers Approval: Under the Clean Water Act (Public Law 95-217), construction on some airport lease areas may require a "Wetlands Permit." For information, contact: Alaska District Corps of Engineers, Regulatory Branch, 3437 Airport Way, Suite 206, Fairbanks, AK 99709. Telephone number: 907-474-2166.
 7. National Pollutant Discharge Elimination System Permit (NPDES): Coverage under an NPDES permit is required for construction activities affecting one acre or more and for the operation of a facility engaged in industrial activities related to air transportation. Industrial activities include deicing, equipment maintenance, vehicle washing, hazardous waste storage or handling, fueling, cargo handling, etc. Operators are required to file a Notice of Intent (NOI) for coverage under the NPDES Multi-Sector General Permit, and prepare and implement a Storm Water Pollution Prevention Plan (SWPPP) for their facility. Contact RJ Stumpf, Airport Engineer, at 474-2587 or Elise Thomas, Environmental Program Manager, at 474-2598 for further information.



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- B. Utility Permits. Utility service drops and off-premises utility installations require a separate Utility Permit issued by the Department. For information regarding utility permits, contact the Fairbanks DOT&PF Utilities Section Office at 907-451-5408 or contact RJ Stumpf, Airport Engineer, at 907-474-2587.
- C. After an Airport Building Permit has been approved, the permittee must post a copy of the permit in a conspicuous location at the construction site, preferably under a clear plastic cover to protect it from damage.

CONSTRUCTION ON A STATE AIRPORT WITHOUT WRITTEN STATE AUTHORIZATION IS PROHIBITED.