Airport Administration Office
6450 Airport Way, Suite 1
Fairbanks, AK 99709
Main: (907) 474-2520
Email: richard.ackerman@alaska.gov
Website: www.fai.alaska.gov

State of Alaska
Department of Transportation & Public Facilities
Fairbanks International Airport

BUILDING PERMIT APPLICATION

FOR OFFICE USE ONLY

BP No._____ Date Logged In:_____ Initials: _____

1. Name of Applicant: _____ 2. ADA-_____
3. Mailing Address: _____
4. Proposed Construction Dates: Start:_____Finish:_____ 5. New construction? ☐ Alterations? ☐
6. Site Description: Block:_____Lot:_____ Other: _____
7. List Proposed Improvements by type, size, and use: _____

_____

8. Height of Tallest Proposed Improvement: _____ 9. Height of Tallest Equipment Used: _____
10. Estimated Cost:_____
11. Exterior Finish and Color: _____
12. Contractor's Name: _____Telephone Number:_____
13. Have you included all attachments required for your project? (See back of sheet for more information.)

- ☐ Construction Plan Drawing(s)
- ☐ Site Plan & Drainage Plan, including the following:
  - ☐ Location(s) & dimensions of improvements
  - ☐ Location of utilities (call Dig Line at 811)
- ☐ APDES Notice of Intent and Storm Water Pollution Prevention Plan
- ☐ Current ASP Map
- ☐ Department of Environmental Conservation Approval
- ☐ FAA Approval (Form 7460-1) & Determination Letter
- ☐ Corps of Engineers Approval (Wetlands Permit)
- ☐ Contaminated Materials Management Plan
- ☐ State Fire Marshal Approval – see AS 18.70.080
- ☐ Construction Safety Plan
- ☐ Utility Permits

14. **Signature of Applicant** _____ 15. Title:_____
(Must be signed by lessee, permittee, or concessionaire)
16. Telephone No:_____ 17. Date:_____

FAI STAFF REVIEW

Section	Reviewer	Date	Comments
Leasing			
Maintenance			
Operations			
Engineering			
Police & Fire			
Environmental			
Safety			

APPROVAL/REJECTION

_____PERMIT REJECTED REASON:_____

_____PERMIT APPROVED – SEE ATTACHED LETTER DATED:_____

Authorizing Officer:_____Title: _____Date: _____

Any deviations from approved construction plans in this permit must have the prior written approval of the State. Construction must be accomplished in accordance with all applicable local, State, and national codes. Compliance with applicable codes is the responsibility of the applicant. State approval of this permit constitutes only an authorization to proceed with construction and does not represent an adequate analysis of the applicant's proposed structural designs.

A COPY OF THIS PERMIT MUST BE POSTED AT THE CONSTRUCTION SITE

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GENERAL INSTRUCTIONS

A. Before an Airport Building Permit Application will be reviewed, an applicant must provide complete and accurate information by completing a permit and submitting it with all the applicable required attachments to Airport Administration Office, 6450 Airport Way, Suite 1, Fairbanks, AK 99709, or email to richard.ackerman@alaska.gov. **Incomplete permit applications cannot be processed**.

1. Site Plan drawn to scale showing:
   a. Dimensions of all proposed improvements such as buildings, tanks, parking areas, and fences; distances from proposed improvements to lot-lines and existing structures.
   b. Locations of utilities, including pole height and depth of burial.
   c. Drainage plan, including elevations, grades, and size of drainage structures and appurtenances.
   d. Location of snow-storage area and layout of aircraft, vehicle, and equipment parking.
   e. Submit current Security Map with access doors, access system, access points and signage with sample. *For Airport Standards contact the Chief of Operations at 907.474.2550.
   f. Construction Safety Plan and Construction A/C, please refer to page 10 on A/C 150/5370-2F. http://www.faa.gov/documentLibrary/media/Advisory_Circular/150_5370_2f.pdf.
   g. The applicant must provide a security plan that will be followed during construction and what the security plan will be after the construction. It should describe SIDA access points and types of access controls.

2. Construction Plan Drawings: Not required if all construction details are shown on the site plan.

3. State Fire Marshal Approval: As required by regulation AS 18.70.080. Contact the Alaska Fire Marshal's Office at 907-269-2004 or the Airport Engineer at 907-474-2587.
   The Department of Public Safety shall adopt regulations for the purpose of protecting life and property from fire and explosion by establishing minimum standards for:
   (1) fire detection and suppression equipment;
   (2) fire and life safety criteria in commercial, industrial, business, institutional, or other public buildings, and buildings used for residential purposes containing four or more dwelling units;
   (3) any activity in which combustible or explosive materials are stored or handled in commercial quantities;
   (4) conditions or activities carried on outside a building described in (2) or (3) of this subsection likely to cause injury to persons or property.
   The Commissioner of Public Safety may establish by regulation and the department may charge reasonable fees for fire and life safety plan checks made to determine compliance with regulations adopted under a. (2) of this section.

4. Department of Environmental Conservation Approval: Holding tank installation, removal of underground storage tank; construction de-watering; APDES permitting; or site remediation. Contact the Alaska Department of Environmental Conservation (DEC) Office, 610 University Ave., Fairbanks, AK 99709; telephone number 907.451.2360.

5. Federal Aviation Administration: (FAA Form 7460-1, "Notice of Proposed Construction or Alteration")
   For any construction or alteration on an airport, use this link https://oeaaa.faa.gov/oeaaa/oe3a/main/#/home to file for required Determination letter.

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6. Corps of Engineers Approval: Under the Clean Water Act (Public Law 95-217) construction on some airport lease areas may require a Wetlands Permit. For information contact: Alaska District, Corps of Engineers, Regulatory Branch, 3437 Airport Way, Suite 206, Fairbanks, AK 99709; telephone number 907.474.2166.

7. Alaska Pollutant Discharge Elimination System Permit (APDES): Coverage under the APDES permit is required for construction activities affecting one acre or more and for the operation of a facility engaged in industrial activities related to air transportation. Industrial activities include deicing, equipment maintenance, vehicle washing, hazardous waste storage or handling, fueling, cargo handling, etc. Operators are required to file a Notice of Intent (NOI) for coverage under the APDES Multi-Sector General Permit; and prepare and implement a Storm Water Pollution Prevention Plan (SWPPP) for their facility. Contact the Airport Engineer at 907.474.2587 or the Environmental Program Manager at 907.474.2598 for further information.

8. Contaminated Materials Management Plan: Construction that involves the excavation and/or subsequent transport of soil or materials may warrant the submittal of a Contaminated Materials Management Plan along with this permit application. Contact the Environmental Program Manager at 907.474.2598 for further information.

B. PFAS Considerations: Per- and Polyfluoroalkyl Substances (PFAS) are commonly found in products that resist fire, stains, grease, and water. The use of PFAS-containing firefighting foam is federally mandated at airports in the United States. Due to its widespread use in consumer and industrial products in addition to federal mandates, contamination may be present on airport leased lots and delineation may be required to include sampling before, during, and/or after certain project-related activities to ensure the proper management and safe handling of PFAS-containing materials. Coordination with FAI and DEC is mandatory to determine if sampling is necessary during your project and to what extent.

C. Utility Permits. Utility service drops and off-premises utility installations require a separate Utility Permit issued by the Alaska Department of Transportation and Public Facilities (DOT&PF). For information regarding utility permits, contact the Fairbanks DOT&PF Utilities Section Office at 907.451.5408 or the Airport Engineer at 907.474.2587.

1. Excavation: Ensure all excavation and utility work conforms to AS 42.30.400 – 42.30.490; 29 CFR 1926, Subpart P; and confined space requirements in 29 CFR 1926.21(b)(6). Call the Dig Line at 811, or the Fairbanks branch at 907.459.6400, for more information.

2. Septic Tanks and USTs: Installation of septic tanks and underground storage tanks (USTs) on airport property is prohibited.

3. Holding Tanks: Installation of holding tanks is acceptable upon review and approval by both Airport Leasing and the DEC.

D. After an Airport Building Permit has been approved, the permittee must post a copy of the permit in a conspicuous location at the construction site, preferably under a clear plastic cover to protect it from damage.