

TraCS Steering Committee

Meeting Agenda

Date: Wednesday, February 28, 2018

Time: 10:00-12:00

Location: Teleconference Only

Phone: 800-315-6338 Access Code: 85321#

Voting Members			
Miles Brookes, AHSO		Helen Sharratt, ACS	Katherine Hensley, MSCVE
Lt. Kat Shuey, AST		Clint Farr, DOT&PF	Nichole Tham, DMV
Chief B. Munn, UAAPD		Ambrosia Romig, HSS/ATR	Dep Chief Josh Dossett, KTNPD
Josh Garcia, DPS			
Proxy Members			
Lee Buchhorn, DOT&PF		Ron Frazier	Patrick Brosnan, DMV
Pam Minton, MSCVE		Deputy Chief J Dossett, KTNPD	

Key: P=Present Ph=Present by Phone

I. Internal Committee Business

- A.** TraCS Agency Feedback/Comments/Concerns
- B.** New Member Confirmation
 - i. Lt. Kat Shuey, AST (Motion Needed)
- C.** Leadership Nominations/Election
 - i. Chair
 - 1. Clint Farr (Motion made by Helen)
 - ii. Vice Chair
 - 1. Kat Shuey (Motion made by Helen)
- D.** 2018 Calendar
 - First Wednesday of each month beginning April 4, 2018. (Motion needed)
- E.** TraCS Agency Updates
 - i. TraCS Monthly Report

II. Updates on Action Items from Previous Meetings

- A.** Ron to send Helen a complete list of agency codes from APSIN
- B.** Helen with ACS staff will continue to work on new e-file citation report
- C.** Miles will get a status on Sitka TraCS deployment
- D.** Miles will ask NHTSA about funding eligibility for TraCS agencies based on the various scenario discussed at the January meeting
- E.** Clint will notify the TraCS steering Committee and law enforcement agency contacts of the next meeting and his acceptance to run TraCS as acting chair.
- F.** Miles will organize committee membership and distribute needed paperwork.
- G.** DPS to resume TraCS monthly reporting.
- H.** Miles will send out meeting notice for March 7th.
- I.** Kat will speak with Homer PD offline about pinning citations and auto populated crash/citation data
- J.** All members will submit nominees for leadership to Miles

III. TraCS Agency Feedback/Comments/Concerns

- A.** All e-filing chiefs will be invited

IV. Items for Discussion

- A. ACS- Citations by Agency Report (tentative-if report is available)
- B. TraCS Program Expansion/Maintenance (based on ACS Citations by Agency Report and NHTSA response to Committee questions)

V. Other Short Business

VI. Action Items as a Result of this Meeting

- A. TBD

Next meetings:

◦TBD