

Alaska Traffic Records Coordinating Committee

Meeting Minutes

April 26, 2017

1:30 pm – 4:30 pm

Location ABI Conference Room, 5500 East Tudor Road, Anchorage

Voting Members					
Miles Brookes, AHSO	P	Tony Piper, HSS/ASAP		Katherine Hensley, MSCVE	Ph
Lt. Kat Shuey, AST		Clint Farr, DOT&PF	Ph	Nichole Tham, DMV	Ph
Troy Payne, UAA	P	Michael Chin, APD		Tammy Kramer, AHSO (non-voting)	P
Helen Sharratt, ACS	P	Ambrosia Romig, HSS/ATR	Ph		
Marcia Howell, AIPC	P	Matt Walker, DOT&PF	Ph		
Proxy Members					
Lee Buchhorn, DOT&PF		Pam Minton, MSCVE	Ph	Sgt. Roy LeBlanc, APD	P
Jeff Jeffers, DOT&PF		Sylvia Craig, AIPC		Julie Rabeau, HSS/DPH	
Ghulam Bham, UAA		Patrick Brosnan, DMV		Michael Powell, HSS/DBH	Ph
Key: P=Present in person, Ph=Present by phone.					

Other Present:

Ryan Klitzsch, Cambridge

Sgt. Rick Steiding, APD

I. Internal Committee Business

A. Approval of Minutes

10/22/2016

1/18/2017

Clint moved to adopt the minutes, Miles seconded the motion. Minutes were adopted without objection.

B. Membership Updates

Anchorage Police Department Representation: Sgt. Rick Steiding will be replacing Sgt. Roy LeBlanc as proxy. No word on Michael Chin's Return.

C. FFY2018 Traffic Data System Grant Review Date

Applications due to AHSO May 12. Miles will send out grant applications to members as he receives them.

II. Updates on Action Items from Previous Meeting

A. Miles will update the FFY17 Traffic Project Grant materials to reflect FFY18 changes.

This was done and these are submitted to the group.

B. Miles and Ryan will contact system experts during the next couple of weeks to identify priority levels for data system areas.

Calls have occurred and the final information needed for a plan is being collected. More plan details will come out in the near future.

III. Items for Discussion

A. Strategic Plan Rewrite Process

Ryan K (Cambridge) facilitated the discussion regarding which performance measures will be tracked in the Strategic Plan Update. It was agreed by the members that instead of tracking many measures that specific targeted measures closely aligned with the high priority items/projects from the 2016 Assessment would be tracked. As the high priority tasks were completed the TRCC would then explore further measures to adopt as medium and low priority findings became high and medium priorities.

General discussion on performance measures and their baselines occurred during this meeting. The adopted measures will be placed into the new strategic plan and will be tracked at subsequent meetings.

IV. Other Short Business

- A. Crash Data Backlog:** Due to 405c funding the crash data back log continues to shrink. The average backlog during 2016 was around 1100 days (3 years). That number is approaching under 1000 days (2.75 years). The 405c funds being applied to this project are being paid to a contactor to enter crashes into the database at a rapid pace. Power in number.

V. Action Items as a Result of this Meeting

- A.** New performance measures will be placed into SP Update
- B.** Miles will send out received traffic records grant applications to TRCC as they come in.
- C.** Miles will schedule the May meeting via email.

Next meetings

Mid to late May depending on schedules. Be on the lookout for an email poll.