

2025 Alaska Construction Career Day – Exhibitor Registration Form

Alaska Construction Career Day (ACCD) is a unique opportunity to inspire the next generation of skilled workers by introducing high school students to the diverse careers in construction and transportation. This annual event brings together labor unions, construction companies, the University of Alaska, school districts, state agencies, and trade organizations to provide hands-on activities and engaging exhibits that showcase the exciting world of construction.

We invite vendors, organizations, and professionals to join us in making this day impactful by hosting a hands-on activity or setting up a table. Share your expertise, demonstrate your craft, and connect with students eager to learn about opportunities in your field. Let’s work together to build Alaska’s future workforce!

Important information:

- Vendor Registration Form due by **Monday, April 21, 2025**.
- Please read and sign the 2025 Vendor Registration Form! Unsigned forms will not be accepted.
- Return completed form to Zhenia C. Peterson at zhenia.peterson@alaska.gov or call 907-269-0844.
- We reserve the right to refuse service to anyone!

Event Information:	
Event Date & Time: Thursday, May 8, 2025, from 8:00 AM – 3:00 PM	
Set-up Date & Time: Wednesday, May 7, 2025, from 7:00 AM – 5:00 PM	
Location: Alaska State Fairgrounds – Raven Hall	Website: dot.alaska.gov/cvlrts/accd.shtml

Vendor Information:		
Business Name:	Contact Name:	
Email:	Phone number:	
Physical Address:		
Type of Business:		
Type of Business:		
<input type="checkbox"/> Apprentice Training School	<input type="checkbox"/> Local Union/Association	<input type="checkbox"/> Education/Outreach
<input type="checkbox"/> Trucking	<input type="checkbox"/> Job Recruiter/Employer	<input type="checkbox"/> Material Supplier
<input type="checkbox"/> Contractor	<input type="checkbox"/> Other: _____	

Type of Vendor:	
<input type="checkbox"/> General Information Tabling (Inside Only)	Will you need electricity? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Hands-On Activity (Inside Only)	Will you need electricity? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Hands-On Activity (Outside Only)	Will you need electricity? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Hands-On Activity (Inside & Outside)	Will you need electricity? <input type="checkbox"/> Yes <input type="checkbox"/> No

Vendor Setting Up:
I would like to set up our booth/hands-on activity on: <input type="checkbox"/> Set-up Day (5/7/2025) <input type="checkbox"/> Event Day (5/8/2025)

Table Information (each vendor will be provided one 8-foot table with two chairs):
I would like the following: <input type="checkbox"/> 1 table <input type="checkbox"/> 2 tables <input type="checkbox"/> 3 tables

Requests:
Do you have any special set-up request(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No

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Will you be submitting reimbursement for materials purchased? Yes No

2025 Alaska Construction Career Day – Exhibitor Agreement

By submitting a Vendor Registration Form for the 2025 Alaska Construction Career Day (ACCD), you and your company or organization (Vendor) agree to the following guidelines and policies:

1. The Vendor agrees not to hold ACCD Coordinators, the Event, and its sponsors responsible for any loss, theft, casualty, or damage to Vendor representatives and/or property.
2. The Vendor is responsible for any applicable insurance or other coverage for its representatives and/or property.
3. Vendors that are political, explicit, demeaning, or otherwise controversial will not be permitted. ACCD reserves the right to refuse registration to any company or organization. Should ACCD refuse your application, it will be returned to you with written notice of the refusal.
4. No alcohol, narcotics, animals, or children under the age of 12 are allowed at the ACCD event, except for service dogs required by law for people with disabilities.
5. The distribution of products and/or materials must be tasteful and age-appropriate.
6. Interference with other exhibitors will not be tolerated.
7. The Vendor is responsible for setting up their space. The set-up time indicated on your application will be the time scheduled for you to put up your exhibit unless otherwise notified.
8. The Vendor is responsible for breaking down and cleaning up their space. All exhibits MUST be removed from the grounds and the space cleaned by 5:00 PM on the day of the event. Any Vendor that fails to remove their exhibits and/or clean their space will be charged a cleaning fee of \$100.00.
9. The Vendor is responsible for staffing their exhibit. Exhibits must be open and staffed from 8:00 AM to 3:30 PM.
10. Failure to comply with any of the above guidelines may result in the immediate removal of your exhibit from the event, fines, and/or other penalties as required by law, or any combination of the above. The Vendor shall be responsible for any collections and/or legal fees resulting from disputes of this contract.

I certify that I have read the above Vendor Registration Form, and that the information contained in this application is true and correct to the best of my knowledge. Furthermore, as the Primary Contact, I agree to relay all relevant information to all representatives of my/our company.

Understanding of Policy Guidelines:	
Print Name:	Title:
Signature: _____	Date: