

ALASKA DEPARTMENT OF
TRANSPORTATION AND PUBLIC FACILITIES

TITLE VI PROGRAM
ANNUAL GOALS AND
ACCOMPLISHMENTS REPORT



SEPTEMBER 2021

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INTRODUCTION

NONDISCRIMINATION POLICY STATEMENT

It is the policy of the Alaska Department of Transportation & Public Facilities (DOT&PF) that no person shall be excluded from participation in, or be denied benefits of, any and all programs or activities we provide based on race, color, national origin, sex, age, income, or disability, regardless of the funding source, including Federal Transit Administration, Federal Aviation Administration, Federal Highway Administration, Federal Motor Carrier Safety Association and State of Alaska funds.

Persons who believe they may have experienced discrimination in the delivery of these federally-assisted programs or activities may file a confidential complaint with:

Alaska DOT&PF Civil Rights Office
2200 East 42nd Avenue, Room 310
Anchorage, AK 99508
Telephone 1 907 269 0851
Toll Free in Alaska Only 1 800 770 6236
Fax 1 907 269 0847
or by calling Alaska Relay 711

PURPOSE OF THE ANNUAL TITLE VI REVIEW

The purpose of the Annual Title VI Review is to ensure that the Title VI Program is being implemented according to the regulation which ensures DOT&PF programs and sub-recipients of Federal assistance funds are based in compliance with the following: Title VI of the Civil Rights Act of 1964, and additional Nondiscrimination authorities; the Americans with Disabilities Act of 1990; the National Environmental Policy Act; Executive Order 12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations; the Federal-aid Highway Act of 1973; Section 504 of the Rehabilitation Act of 1973; and Executive Order 13166: Improving Access to Services for Persons with Limited English Proficiency. The reviews are administered by the DOT&PF Civil Rights Office (CRO) and conducted by the Title VI Specialist & ADA Coordinator.

The results of the reviews provide the CRO with valuable information on how DOT&PF is ensuring nondiscrimination in accordance with federal highway administration across the department. Any deficiencies identified must be remedied in accordance with the Title VI Program Plan.

GOALS AND PROGRESS FOR FFY21

PROVIDE TITLE VI & ADA TRAINING OPPORTUNITIES

FFY2021 GOAL: TRAINING OPPORTUNITIES

The following training opportunities were provided to DOT&PF staff in FFY21:

- Title VI Technical Assistance training.
 - This training consisted of training Title VI liaisons, DOT&PF employees, Municipality employees, and contractors from all three regions on data gathering, Title VI laws, Title VI case study, LEP, demographic data tools, and Environmental Justice (EJ)
 - This training covered obligations under Title VI, ADA, LEP, and E.O.12898. It was attended by Northern Region (NR), Central Region (CR), and South Coast Region (SR) staff, who will be disseminating the required information to their respective staff.
- Title VI Online training module developed and implemented to Title VI Liaisons as well as DOT&PF employees.
 - This training covers Title VI statues, regulations and authorities, as well as pertinent information on the Title VI program areas.
 - This training reviewed Contract Compliance requirements and Title VI, ADA, and Environmental Justice principles and best practices for Title VI Liaisons in Construction, Planning, ROW, and Contracting.
- Title VI Program Update Meeting for Title VI Liaisons.
 - This teleconference provided updates on the Title VI Program to all Title VI Liaisons, including requesting input to planned changes to the Title VI Review Process.
- Conduct Title VI training in NR, CR, and SR during construction season: Construction Kick-off and Spring Fling.
- Post pandemic in person training is to be determined.

The following training opportunities were disseminated to the appropriate program areas by the Title VI Specialist.

- Most training was halted by FHWA 2021 until further notice.
- Title VI: Title VI online training.
- Introduction to NEPA and Transportation Decision-making (4/09/2021)
 - Presented by FHWA- National Highway Institute

- Relocations for Right of Way (01/19-20/2021)
 - Presented by FHWA
- Train the Trainer PowerPoint Slides and Talking Script (03/26/2021)
 - Presented by FAA
- Title VI and Public Transit Course (05/17-20/2021)
 - Presented by National Transit Institute
- Title VI Q&A Session (02/17/2021)
 - Presented by FAA
- Title VI training and presentation for all three regions construction season; Northern, Central, and Southern Regions.
- NR construction kick off, CR and SR spring fling.
- Title VI training for all Ted Stevens International Airport tenants.
- Multi-Cultural Summit: Equity Throughout Disasters (11/12/2020)
 - Presented by FEMA
- Title VI and ADA training and quiz for all AMHS staff. (02/08/2021)
 - Presented by DOT&PF CRO
- Advancing Transportation Equity TRB Virtual Event (09/09-14/2021)
 - Presented by The National Academies of Science*Engineering*Medicine Transportation Research Board
- 12th Annual FAA National Civil Rights Training Conference for Airports (08/23-24/2021)
 - Presented by FAA

FFY2022 Goal: Through bi-monthly communication to all Title VI liaisons, the Title VI Specialist seeks to keep all liaisons informed, educated, and knowledgeable of all Title VI programs as well as any changes within the program's areas, and to provide more training to senior leadership to ensure statewide Title VI compliance statewide.

FFY2022 Goal: The Title VI Specialist and Tribal Liaison are seeking to develop Title VI training for DOT&PF key personnel in every section of the program delivery process.

FFY2022 Goal: The Title VI Specialist will establish a systematic process that keeps communities engaged in public involvement affected by transportation projects. Continue participating with the Federation of Community Councils to ensure Title VI considerations remain part of the long-range transportation plan for Alaska. In turn, this would help avoid, eliminate or reduce adverse impacts.

FFY2022 Goal: Continuance in working to ensure the fair treatment and meaningful involvement of all people regardless of race, color, or national origin in the implementation of DOT&PF programs, services, and activities.

FFY2022 GOAL: CONTINUED WEBSITE DEVELOPMENT

The CRO made changes to the [Title VI](#) and [ADA](#) web pages in FFY2021 including:

- Included guidance language from FHWA pertaining to the complaint process.
- Updated Title VI language and fixed broken links within the Title VI webpage.
- Updated Power Point Presentation for both Title VI and ADA.
- Updated training material for liaisons and other stakeholders.
- Ensured that all interactive maps are current to date.

The Title VI Specialist will continue monitoring and updating the Title VI webpage to identify and update changes to ensure compliance. The implemented and planned changes would increase the accessibility for LEP and ADA Compliance and create a more user-friendly interface.

FFY2022 Goal: Website Update/Work toward 508 Compliance

PROVIDE DEMOGRAPHIC TOOLS

In FFY2021, the CRO current ADA Curb Ramp Inventory Project consisting of curb ramps, walkways, utility features, driveways, pedestrian signals, crosswalks, and vertical obstacles is available to any office statewide. Project updates and demographic data will be updated as projects are completed in ARC GIS. In addition, plans have begun to overlay census data on top of ADA inventory data to better identify demographic concerns. The CRO has met the goal set in 2019, 2020, and 2021.

Along with the ADA curb ramp inventory, the CRO has conducted training with Regional Environmental Managers, ROW, and Planners on using Census data, American Community Survey, heat maps, and dot density graphs on how to conduct Four-Factor analysis to gain demographic data. In FFY2021, the CRO worked with the Environmental section on demographic data and identified Environmental Analysis to better understand the information provided and to analyze other areas within the NEPA process pertaining to Title VI programs. Additional training will be delivered to sections that gather and store demographic data starting in FFY2021.

FFY2022 Goal: Continue monitoring demographics of the state through the use of new demographic tools and updating the map with a demographic overlay layer.

FFY2022 Goal: Develop, transfer, and update maps to new interactive demographic maps with ArcGIS, Survey123, and Field Maps.

INCREASE LEP & TITLE VI OUTREACH

FFY2021 GOAL: LIMITED ENGLISH PROFICIENCY

In FFY2021, DOT&PF continued its outreach from 2020 to traditionally underrepresented populations in a variety of ways including:

- Fostering communications to ensure that tribal organizations and communities are aware of services provided to their communities in partnership with the Tribal Liaison. Services provided are listed on the website to coordinate with tribes on transportation funding opportunities.
- Training was provided to AMHS personnel on Title VI, ADA and LEP impact on customers traveling on the AMHS.
- DOT&PF CRO is currently developing I-Speak cards and online training that will allow users to log in from their workstations and complete Title VI, ADA, and LEP training at his/her own pace ([FFY2021 goal](#)).

EXPLORE ALTERNATIVES TO TRADITIONAL MEDIA DISSEMINATION

FFY2021 GOAL: ENSURING ACCESS IN NEW TECHNOLOGIES

DOT&PF is actively embracing new technologies to disseminate information better and engage new stakeholders. For example, in FFY2021, DOT&PF used interactive modeling to explain complex new traffic patterns, especially given the high proportion of LEP individuals in the project area. In addition, by moving away from traditional public meetings, DOT&PF can reach more audiences than just those who typically attend public meetings.

Social media is increasingly used to circulate project information and provide instant updates on roadway conditions across the state. Boosting event invitations and social media postings and the recent use of Microsoft Teams, WebEx, Skype, Facebook Live, and Zoom have been beneficial in reaching the community.

Virtual Transportation Fairs in communities allow individuals to collectively address any public concerns, comments, or questions concerning public transportation projects. Aid for arranging accommodations is offered on all printed and posted materials and announcements.

DOT&PF uses the Web Content Accessibility Guidelines 2.1, Level AA as our web content guide. Microsoft Teams, Facebook Live, and WebEx are becoming increasingly common in all regions, which increases public participation access for users unable to attend meetings in person. One disadvantage of these technologies is that many are not accessible to screen readers or to those that do not have internet access. While DOT&PF is excited about the potential for leveraging these technologies, more traditional methods are still being utilized to ensure equitable access through diverse engagement methods.

FFY2022 Goal: Increase the use of and availability of technology for those that use screen readers and those that need Closed Caption for virtual events.

HOLD ACCESSIBLE MEETINGS

FFY2021 GOALS: ENSURING ACCESS IN NEW TECHNOLOGIES; LIMITED ENGLISH PROFICIENCY

In FFY2021, in-person meetings were halted due to the current environment and health concerns. Virtual meetings have taken the place of in-person meetings within all three regions. Virtual meetings provide even more access for citizens to engage in the transportation decision-making process. These meetings are hosted by DOT&PF and subject to Section 508 compliance requirements.

No requests were received for translation services in FFY2021. The CRO is unsure whether this reflects the level of need or the inability to reach specific populations.

INCORPORATE TITLE VI ELEMENTS INTO PROGRAMS AND MANUALS

- The Title VI Specialist reviewed departmental web pages and documents sent out to the public to ensure that the correct Title VI language is used within all documentation.
- The Title VI Specialist reviewed public involvement plans in order to provide Title VI language updates.
- During FFY2021, the Title VI Specialist worked with the Web Master on updating Title VI contact information and language within DOT&PF web pages.

FFY2022 Goal: The Title VI Specialist will develop and implement I-Speak cards and review manuals of DOT&PF departments for Title VI updates, as well as work with regional liaisons on the continued effort of Title VI implementation within programs areas.

PROGRAM REVIEW OUTCOMES

Program Area	Outcome	Description	Planned Response
FAST Planning	Substantive	<p>Fairbanks Area Surface Transportation Planning (FAST) Planning works with the Title VI Liaison and has taken several steps to implement its Title VI program and develop a new Title VI Plan. The Title VI Specialist conducted an in-depth Title VI review with FAST Planning Program. It has presented innovative and creative ways to engage with public outreach and input by updating its web page to include a more interactive and up-to-date platform for public and transportation events, projects, and traffic patterns. With the current pandemic, in-person meetings are held virtually. The information from the review showed no discriminatory action within this section.</p>	<p>The Title VI Specialist has reviewed the new Title VI Plan for FAST Planning and the FAST-Planning Meeting Calendar distributed to the public. The Title VI Specialist will continue to provide virtual training and assistance to FAST Planning employees in FFY2022.</p> <p>FFY2022 Goal: Programs and Manuals & Title VI training.</p>
M&O	Substantive	<p>The Title VI Specialist conducted an in-depth review of Maintenance and Operations (M&O) in FFY2021. M&O operates within the scope of work outlined in the DOT&PF roadway structures. Work completed by M&O goes through a process and receives</p>	<p>In FFY2022, The Title VI Specialist will conduct an in-depth review of the selection and location process of how M&O develops their equity analysis and priority work plan.</p>

		<p>information from the public on locations for the services provided by DOT&PF.</p> <p>In FFY2021, the Title VI Specialist provided training to the Northern region liaisons on the Title VI Program requirements and updates to Title VI Plan as it pertains to this program. Additionally, as this section operates within the scope outlined within the DOT&PF roadway structure, the Title VI Specialist inquired about an equity analysis for problem areas. M&O responds to public needs on an on-call basis without discrimination. Therefore, calls or inquiries from the public will be addressed by priority levels based on statewide road priorities. Each maintenance district clears roads beginning with the ones of highest priority within their community.</p>	<p>In addition, continued training will be given to regional Title VI Liaisons.</p> <p>FFY2022 Goal: Liaison Development</p>
Planning	Substantive	<p>The Planning section coordinates with Program Development to ensure that all mailing and email lists are up to date when conducting and planning outreach and public meetings.</p> <p>The Title VI Specialist worked with the regional liaisons on DOT&PF's public outreach, demographic data collections, and</p>	<p>Through different outreach applications, the Title VI Specialist will continue to provide virtual training and assistance to Planning and Program Development personnel to continue Title VI compliance.</p> <p>FFY2022 Goal: Training; Liaison Development</p>

		<p>public engagement. As a result, the collected demographic data at all virtual and general meetings will be analyzed for compliance. In addition, planning will encourage disadvantaged population participation in the transportation planning process to ensure transparency, safety, and enhanced access and mobility. To develop this, a map of low-income communities will be created in our ArcGIS map (FFY2022) with updated information from census reports. The Planning section gathers this information when projects are being developed as it is their responsibility to know the community in which the project will take place.</p>	
ROW	Substantive	<p>Right of Way (ROW) interacts with many different communities throughout Alaska and routinely encounters diverse populations due to the nature of their work.</p> <p>The Title VI Specialist presented online training and material to regional liaisons on Title VI updates. As a result, the Title VI Specialist and Liaisons are updating the current demographic survey and establishing a statewide demographic survey that will provide data for ROW personnel conducting their business, whether by mail, email, or in-</p>	<p>Within this reporting period, a silver lining from the current pandemic is the possibility of remote training and more participants attending and recording training sessions. FHWA sought to conduct training that would include Civil Rights/Title VI training; however, the training was canceled and re-scheduled for FFY2022. Along with the CRO, this program is looking to streamline a uniform process for demographic data collection to best comply with State laws, Federal laws, regulations, and reporting requirements. In addition, the</p>

		<p>person meetings. In addition, by reviewing ROW documents with ROW personnel, the Title VI Specialist and regional liaisons have recognized that a singular survey to collect the demographic data within this program process will be more suitable when distributed after negotiations for acquisition or relocations. Finally, the process review has shown no areas of discriminatory practices.</p>	<p>Title VI Specialist and regional liaisons have identified issues concerning property management (enforcement of compliant right-of-way uses, limitations on outdoor advertising, issuance of permits or leases, selling or transferring real estate, etc.) and how to implement innovative ways to add to the demographic data collection in ROW operations.</p> <p>FFY2022 Goal: Expand Demographic Data Collection /Title VI training</p>
AMATS	Substantive	<p>Anchorage Metropolitan Area Transportation Solutions (AMATS) interacts with the public within the scope of the Municipality of Anchorage and carries out the Metropolitan Transportation Planning process in addressing transportation needs and notifying the public on transportation changes.</p> <p>In FFY2020 AMATS, Title VI Liaison attended several virtual Title VI trainings and received updated information on Title VI and ADA changes, details about hybrid public outreach techniques, and other material that the CRO generated. In addition to addressing possible deficiencies, AMATS and staff worked on multiple ways to engage the public, disseminate information, collect demographic data, and conduct public input</p>	<p>AMATS and Staff will receive training through the Title VI Liaison from information created and developed by the Title VI Specialist. In addition, the Title VI Specialist will continue to aid in ways to reach diverse communities through public engagements and technological advances in public outreach.</p> <p>FFY2022 Goal: Liaison Development; Training/ Manual review</p>

		and outreach on all projects/operations that AMATS performs.	
AMHS	Substantive	<p>Alaska Marine Highway System (AMHS) has gone through significant renovations on certain ships to comply with Title VI and ADA laws. In addition, they received training on Title VI Laws and ADA compliance for this program. The Title VI Specialist and the Title VI Liaison worked with staff on ensuring that Title VI, non-discrimination, ADA, in particular, is covered within transitioning staff.</p> <p>Additionally, the Title VI Specialist met with the Title VI Liaison and other AMHS employees in FFY2021 to clarify Title VI and ADA Law and application.</p>	<p>As AMHS has rotational employees and customers, the Title VI Specialist and the Title VI Liaison will have specific training to address Title VI and ADA complaints.</p> <p>FFY2022 Goal: Training</p>
Construction	Substantive	<p>Construction evaluates the state's infrastructure needs, and projects are planned with the help of stakeholders and the public. The Title VI Specialist will continually review contracts for Title VI assurances throughout each region. The Title VI Specialist and the Title VI Regional Liaisons will work in collaboration to ensure training material is available for contractors and to ensure the public is informed with traffic closures, detours, and construction through</p>	<p>The Title VI Specialist and regional liaisons will work with construction personnel on alternate ways to implement Title VI programs within the construction departments and documents.</p> <p>FFY2022 Goal: Training & Implementation</p>

		interactive maps and the Statewide Dashboard through ArcGIS.	
Contracting	Substantive	The Title VI Specialist and Regional Liaisons will review and ensure that the Title VI policy language complies with all contracting documents per State and Federal Laws. In addition, the regional Title VI Liaisons worked closely with construction Title VI Liaisons to ensure that contract language and construction policies and procedures for Title VI compliance are aligned.	In FFY2022, the Title VI Specialist will work with FHWA on providing training for contracting staff on Title VI compliance and the application of Title VI within the operations of the contracting department. FFY2022 Goal: : Training & Title VI Implementation
SEF	Substantive	State Equipment Fleet (SEF) and the Equipment Management System identifies vehicles and equipment for preventive maintenance and track and maintains an inventory of State vehicles. Additionally, the Title VI Specialist will provide training to this program's Liaisons to ensure updated and current information for Title VI laws and how they relate to this program area. This process review has shown no sites of discriminatory practices.	In FFY2022, the Title VI Specialist will review the SEF manual for Title VI language and compliance. In addition, the Title VI Liaison will attend the virtual Title VI training developed by the Title VI Specialist. FFY2022 Goal: Training
PD&E	Substantive	The Title VI liaisons in the Northern, Central, and Southern Regions are responsible for documenting compliant Title VI of the Civil	In FFY2022, the Title VI Liaisons and the Title VI Specialist will continue to work with regional Public Information Officers

		<p>Rights Act of 1964, Executive Order 12898, and developing projects following applicable federal state and local laws and regulation and departmental policies and procedures.</p> <p>The Title VI Specialist and the Title VI Liaisons attended a virtual training produced by FHWA and training webinars through the Civil Rights Office and the National Highway Institute. The tools provided allowed the Title VI Specialist and the regional liaisons to plan how to capture accurate demographic data and extend public outreach and input throughout each region.</p>	<p>(PIO) to expand and create alternate options for outreach for public participation.</p> <p>FFY2022 Goal: Training/ Public outreach</p>
Research	Substantive	<p>The Title VI Specialist coordinates with the Title VI Liaison to organize and disseminate current training material from The Research Development and Technology Transfer (RD&T2) section, the National Highway Institute (NHI), and other DOT&PF training resources. The review of this section showed no discriminatory action.</p>	<p>In FFY2022, the Title VI Liaisons and the Title VI Specialist will work with FHWA for additional Title VI training.</p> <p>FFY2022 Goal: Training & development of Research projects pertaining to Title VI</p>

COMPLAINTS

There were several official complaints filed under Title VI. In January 2021 there was a Title VI complaint filed regarding the Kake Access Road Project and forwarded to FHWA for further review. The Title VI Specialist received a complaint on February 10, 2021, regarding AMHS and ADA accommodations. On March 18, 2021, the Title VI Specialist received an official complaint against AMHS, which the Title VI Specialist completed and forwarded to FHWA for further review. March 22, 2021, the Civil Rights Office received a complaint regarding the City of Sitka and ADA passenger loading/ unloading zone. On August 16, 2021, the Title VI Specialist received a complaint against Ted Stevens International Airport (TSIA) regarding a possible Title VI violation. On September 16, 2021, the Title VI Specialist received a complaint against the Kotzebue Airport regarding a possible Title VI violation.

GOALS FOR FFY2022

TRAINING

Develop Microsoft Teams, WebEx, and Skype training modules on Title VI and ADA for DOT&PF staff. Planned training topics include:

- DOT&PF Title VI Program
- Title VI Compliance Overview Training
- Environmental Justice
- Demographic Data Gathering
- Holding Accessible Meetings
- Maintaining Accessible Rights of Way
- ADA
- Inclusive Customer Service
- Develop Interactive Demographic Map for Title VI Purposes
- On-Boarding for New Title VI Liaisons
- Web-Site Development/Online Access
- Title VI, LEP, EJ, and ADA Outreach (NR, CR, SR)
- In-Depth Program Reviews
- Active Public Transparency and Outreach

ENSURING ACCESS IN NEW TECHNOLOGIES

New technologies provide increased opportunities for reaching traditionally underrepresented populations and pose challenges for users with disabilities.

This task will be continual as departments frequently update elements of their respective program. The CRO will work with program areas to ensure that new features developed are accessible to all persons. In addition, CRO will audit websites for ongoing projects to ensure that

they meet 504/508 requirements. If elements that cannot meet requirements are included, CRO will work with program areas to ensure that an equivalent alternative is offered.

Continue to build the story map for the website containing updated ADA Pedestrian Facility accessibility, LEP communities, and Census information.

FFY2022 Goal: Develop Interactive Demographic map

WEBSITE DEVELOPMENT

The CRO will continue updating the [Title VI](#) and [ADA](#) website with the following goals:

- Increase accessibility 504/508 compliance
- Provide accurate, user-friendly tools for DOT&PF staff and the public
- Provide increased training opportunities for DOT&PF staff
- Remove dead links
- Update forms with current Title VI information; the CRO will work with sub-recipients to do the same
- Ensure correct non-discriminatory language is on DOT&PF webpages
- Update staff changes as needed

EXPAND DEMOGRAPHIC DATA COLLECTION

Sections within the DOT&PF have a difficult time collecting demographic data for their program areas. This lack of data renders the Title VI Specialist unable to detect and remedy patterns of discrimination in programs and services. The Title VI Specialist will continually work with program areas to ensure that self-reported demographic data is collected in critical program areas.

The Title VI Specialist will examine the potential for collecting demographic data in publicinput.com during virtual public meetings, virtual open houses, and project websites as our public participation efforts transition to more online.

As meetings and presentations have gone virtual, the Title VI Specialist will continue to work with departments to obtain demographic data at DOT&PF-sponsored events.

FFY2022 Goal: Expand Demographic Data Collection Process

LIAISON DEVELOPMENT

The CRO will develop a procedure for new liaison orientation. Orientations will be done individually, and each program area will be targeted. New Title VI Liaisons will also receive

Title VI online training and in-person training when the Title VI Specialist is in his/her region and receive emails on any Title VI National Highway Institute (NHI) training provided.

FFY2022 Goal: On-boarding training for new Title VI Liaisons

LIMITED ENGLISH PROFICIENCY (LEP)

The current DOT&PF LEP Plan was written using data from the 2020 U.S. Census. Alaska's immigrant population continues to grow, and these communities mustn't be overlooked. Therefore, the updated LEP plan includes the following:

- An updated Four-Factor Analysis using 2010 Census and 2014 American Community Survey Data
 - A list of translation service resources for DOT&PF staff.
 - Updating the LEP maps used by the Civil Rights Office online platform allowing DOT&PF staff to determine potential LEP considerations of a project area.
 - Established Title VI Community Council Outreach Committee.
- (FFY2022 Goal)

PROGRAMS AND MANUALS

The CRO will continue to provide comment, review, and guidance as necessary on Sub-recipient Title VI Plans, procedures manuals, and standard operating procedures when manuals are updated.

PROGRAM REVIEW

INDIVIDUAL PROGRAM REVIEWS – M&O & FAST

In FFY2021, the Title VI Specialist selected two sections within the DOT&PF to conduct an in-depth program review for Title VI Compliance. The programs selected for FFY2021 were Maintenance and Operations (M&O) and Fairbanks Area Surface Transportation Planning (FAST Planning).

In reviewing FAST Planning, the Title VI Liaisons were sent the questionnaire that can be viewed in Appendix A. As well as the questionnaire, the Title VI Specialist worked with the Title VI Liaison on Title VI and the roles and responsibilities of the Liaison. The Title VI Specialist covered areas such as Title VI implementation and impacts on projects, how to conduct outreach, complaint process and procedure, Title VI Law, Title VI case studies, Title VI training, and an overall review of how to implement Title VI within his/her program.

The M&O Title VI review included the Title VI Specialist meeting with all three regional liaisons to discuss the day-to-day operations and inquire about a working equity and priority analysis. In addition to the inquiry, Title VI research project selection, Title VI implementation

within M&O Title VI training, and overview of the Title VI program that included the roles and responsibilities for the Title VI Liaison.

The reports generated from these individual in-depth program reviews can be found in Appendix A and B.

FFY2022 Goal: In-depth program reviews.

PROGRAM AREA REVIEWS

ALASKA MARINE HIGHWAY

PUBLIC MEETINGS

Public meetings were well advertised using multiple methods across the regions and held at accessible locations or via teleconference. When meetings were hosted via teleconference, each community represented was given time to speak, ensuring that larger communities could not drown out the concerns of smaller communities. When meetings were in-person, they were held at accessible locations. Contact information for requesting reasonable accommodations was present on all postings, though none were requested. Demographic data was requested and collected during virtual meetings, and individuals were encouraged to give demographic data over the phone, though few chose to do so.

PUBLIC PARTICIPATION

AMHS held a series of community meetings and listening sessions in various locations across the service area, including low-income and minority communities, throughout the summer of 2020 and 2021 teleconferences seeking feedback on the ferry schedule proposed AMHS schedule for May 2021 through September 2021 for public review. Communities and interested people can review and comment on the proposed schedule through February 7, 2021. In addition, public notices and multiple media forms, including local public radio, are used to reach specific geographical areas.

Due to the pandemic and continuing Canadian border closure, the proposed summer schedule does not include service to Prince Rupert. AMHS continues to work with the U.S. and Canadian governments on pre-clearance requirements and may add Prince Rupert service later. The draft schedule is available online with accompanying documents at:

<http://alaska.gov/go/Z9GC>.

The global pandemic did not have a significant impact on the Public Teleconference Meetings held by AMHS as they relate to the Summer/Winter Schedules.

INCORPORATION OF TITLE VI ELEMENTS

AMHS holds their biannual teleconferences on their seasonal schedules six months before implementation to incorporate comments into the agenda. As a result, projects are created that support the operating schedule.

The CRO will work with AMHS to develop an AMHS-specific Nondiscrimination plan that meets the ADA and Civil Rights Act requirements and associated regulations that meet the requirements of both FHWA and the FTA.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

One concern that was raised about inequitable treatment was for individuals with disabilities. And the U.S. Centers for Disease Control and Prevention (CDC) order under Section 361 of the Public Health Service Act requiring persons to wear proper face coverings when using public transportation systems to help reduce the introduction, transmission, and spread of COVID. However, Beginning February 1, 2021, at 11:59 PM, AMHS will comply with the federal mandate, requiring persons two years and older to wear proper face coverings while using facilities and traveling on vessels. In addition, to the extent possible, AMHS will make reasonable accommodation for a passenger who cannot wear a face-covering due to a disability or about the Federal mask mandate. AMHS responded to these concerns appropriately, and the CRO and AMHS will continue to monitor and work together post-pandemic.

ADDRESSING PUBLIC CONCERNS

AMHS receives comments through email, mail, and over the phone (including TTY), public meetings, and onboard comment cards. Either follow-up questions or confirmation responses for the comments that were received and recorded. All comments are considered in the decision-making process. No comments were received in languages other than English. Still, AMHS is aware of its responsibilities to meet the needs of LEP users and has comments and responses translated if needed.

PROGRAM MANUALS AND DIRECTIVES

TRAINING

The Title VI Specialist will continue to provide and facilitate training as appropriate for year-round staff.

COMPLAINTS

Several complaints were received in FFY2021. During the development of this document, one Title VI complaint was resolved internally, and the other Title VI complaint investigation was completed and sent to FHWA on 03/26/2021.

CONSTRUCTION

PUBLIC MEETINGS

During FFY2021, Construction did not hold traditional public meetings but hosted virtual meetings and supplemented them with increasing social media strategies to engage new audiences. Opportunities to provide demographic data through self-identification were present at all public meetings and open houses, and this information was adequately tracked and gathered. The Title VI Specialist will work with Construction (and other program areas) to develop methods for tracking demographic data for non-traditional information dissemination.

DOT&PF continued to hold hybrid meetings on accessible digital platforms and provide information on requesting accommodation on promotional materials. As we continue the trend toward non-traditional information dissemination, DOT&PF must ensure that new tools for conveying information, such as interactive exhibits, are accessible to all persons, regardless of ability. The Title VI Specialist intends to hold hybrid accessible meetings, which is documented as an FFY2022 goal.

Northern Region Construction presented a virtual guided tour of DOT&PF's 2021 construction season in the Fairbanks and North Pole area that tours the projects across the Northern Region, including rural communities and highways. Please see the link to the map below.

[DOT&PF 2021 Construction: Fairbanks Area \(arcgis.com\)](#)

In light of the pandemic, Central Region Construction held three virtual fairs, DOT&PF Online Transportation Fair Mat-Su 10/15/2020, Anchorage 11/18/2020, and Kenai Peninsula 05/25/2021 for DOT&PF and public community members to update the community and DOT&PF personnel on ongoing and future construction projects within Central Region.

Due to COVID, Southcoast Region was unable to hold Construction Spring Fling 2021.

PUBLIC PARTICIPATION

Construction utilizes multiple methods to engage diverse audiences (radio, social media, and television advertisements) and targeting methods for regional needs, such as using bulletin boards at local post offices and newspapers in more remote locations. Northern Region hosts an annual Super Open House to allow the public to engage on multiple local projects and provide feedback at one event. Central Region hosts two annual Transportation Fairs in Anchorage and Wasilla for the same purpose. In Southcoast Region, a Construction Spring Fling is usually conducted for the public to hear and receive information from DOT&PF personnel and the public on local projects. The South-coast region did not hold the Construction Spring Fling in this reporting period due to health concerns.

Construction is also focusing on an increased definition of “user” for public participation efforts. The goal is to better include non-motorized users in the public participation efforts. Non-motorized users, those using transit, bike, or walking and are disproportionately low-income and/or minority, and these increased efforts, help to spotlight the needs of those communities.

ADDRESSING PUBLIC CONCERNS

Construction provides multiple avenues for the public to submit comments on ongoing projects, including mail and email, phone, project websites, field offices, and local representatives.

Comments are provided to the project’s construction manager and responded to as they are received. Some comments require further discussion by project staff and go up the supervisory chain until an appropriate response can be provided. Prompt responses to public comments are encouraged, but response time can vary with the complexity of the inquiry.

All regions can accept and respond to comments in all languages, though all comments received in FFY2021 were in English.

PROGRAM MANUALS AND DIRECTIVES

July 14, 2021 in Fairbanks, Alaska Governor Mike Dunleavy signed into law his administration’s bill modernizing Alaska’s public construction process. House Bill 160 changes the current construction procurement code by including the Construction Manager/General Contractor methodology (CM/GC) as an authorized form of awarding procurement contracts for both the preconstruction and construction phases of a project. No other program manuals are currently under review for Construction. The Title VI Specialist continues to work with the Statewide Construction Manager to ensure that all standard specifications, associated directives, and program activities are compliant with the accessibility guidelines as outlined in the ADA Accessibility Guidelines, Manual of Uniform Traffic Control Devices, etc.

TRAINING

All Construction liaisons meet quarterly with the CRO, and the Title VI Specialist provides updates on any relevant program information. Construction requested continued meetings to highlight program changes. Southcoast Region, Central Region, and Northern Region all attended the training entirely or portions of the activity. The Title VI Specialist sent information and the training presentation to all three regions for those who could not participate in the virtual session.

[FFY2022 Goal: Training/ Title VI development](#)

COMPLAINTS

No complaints regarding Construction activities were received by the DOT&PF in FFY2021.

CONTRACTING

EQUITABLE PROVISION OF SERVICES AND FACILITIES

Contracting works diligently to ensure that all contracts are administered in a standardized manner. Standardized forms are utilized for all contracts, which include the required nondiscrimination assurances. These assurances emphasize that federal nondiscrimination policies apply to all DOT&PF sub-recipients, contractors, and sub-contractors of DOT&PF as a federal funding recipient.

PROGRAM MANUALS AND DIRECTIVES

No new program manuals or directives are currently under review.

TRAINING

The Contracting Officers in the Northern, Central, and Southcoast Regions attended the online Title VI training/presentation given by the CRO.

COMPLAINTS

No complaints regarding Contracting activities were received by the DOT&PF in FFY2021.

MAINTENANCE AND OPERATIONS (M&O)

M&O continues to follow the priority road plan when it comes to snow removal, brush cutting, and any other aspect of maintenance service provided throughout the state.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

Roadways maintained by the State of Alaska are prioritized by traffic volume and the FHWA highway classification system. High-volume routes and streets that connect rural communities to the primary road system are prioritized higher than low-volume, local roads. Road prioritization fluctuates seasonally, and seasonal priorities are [published](#) and available to the public.

Complaints about road and sidewalk maintenance are responded to by sending M&O staff to investigate the area and correct the problem immediately or communicate with staff in other regions if the issue requires a more comprehensive solution.

If there is a complaint or inquiry about highways or road construction, the complaint is sent to the Title VI Specialist.

PROGRAM MANUALS AND DIRECTIVES

M&O activities are governed by the Alaska Highway Maintenance and Operations Handbook, which instructs employees to “Always follow DOT&PF, standards, policies, and procedures,” including all procedures relating to civil rights.

No new programs or manuals are currently under review.

TRAINING

M&O Central Region has a new Title VI Liaison who received Title VI training in FFY2020 and completed the online Title VI training on the T2 calendar. Additionally, all Regions Title VI Liaison attended the web-based presentation/training presented to the region Liaisons during the reporting period.

COMPLAINTS

No complaints regarding M&O activities were received by the DOT&PF in FFY2021.

PRELIMINARY DESIGN & ENVIRONMENTAL (PD&E)

PUBLIC MEETINGS

When meetings were held, PD&E held all meetings at accessible, centrally located facilities. Mailings were sent to nearby residents informing them of upcoming opportunities for engagement, and reasonable accommodation information was included on all notices and mailers. Online announcements, newspaper ads, flyers, stakeholder engagement, posters, and social media were also utilized. Though PD&E uses technological trends and considers social media to broaden the scope of engagement activities, staff noted that direct mailers are the most equitable. With the current COVID crisis, PD&E, when needed, used the current method of Microsoft Teams, Facebook Live, and Zoom to conduct meetings with the public.

Public meeting documents have been sent to the CRO Title VI Specialist.

PUBLIC PARTICIPATION

New public engagement techniques were used in FFY2021, including interactive modeling for complex traffic patterns and a move toward mobile-friendly email templates. In FFY2021, the Northern Region presented an interactive map for all current projects via ArcGis. In Central Region, both the Anchorage, Kenai Peninsula, and Mat-Su Borough Transportation Fairs were held virtually because of Contracting issues and COVID. During the FFY2021 reporting period, public meetings were scheduled for this spring but were canceled due to COVID. The Spring Construction fair was not held in the South-coast Region due to the current health pandemic and public meeting guidelines.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

PD&E uses community data from the Alaska Department of Commerce, Community, and Economic Development (ACCED) and the environmental Protection Agency (EPA) EJ Mapper tool to determine if a project may have disparate impacts for low-income and minority communities.

PD&E collects demographic information at all public meetings using sign-in sheets, which can provide insight into whether targeted outreach methods have been effective.

PROGRAM MANUALS AND DIRECTIVES

PD&E continues to develop its [Environmental Procedures Manual](#). As components of the manual are evaluated, the CRO will provide resources and support in sections addressing traditionally underrepresented populations and environmental justice.

ADDRESSING PUBLIC CONCERNS

PD&E provides multiple avenues for the public to express their concerns through public meetings, project websites, email, phone, and in person. In addition, PD&E staff is willing, in some instances, to meet with residents on-site to discuss how a project could impact their property.

KAKE ACCESS PROJECT

This summer, DOT&PF was informed by FHWA that it would be officially be launching a formal investigation regarding Title VI violations on the Kake Access Project. This project may or may not have significant adverse effects on the community and their subsistence living. The current schedule is as follows:

- NTP for CMGC Project Stage 1 February 2020
- Review PS&E March 2020 • Final PS&E May 2020
- Negotiate Final Construction Cost May 2020
- NTP for CMGC Project Stage 2 June 2020
- Substantial Completion September 2022

TRAINING

The SR Title VI Liaison attended the virtual training conducted by the Title VI Specialist.

[FFY2022 Goal: Title VI training.](#)

COMPLAINTS

July 6, 2021, a complaint under investigation by the FHWA Office of Civil Rights, alleging discrimination based on race, color, or national origin by the DOT&PF, in violation of Title VI of the Civil Rights Act of 1964 (Title VI), concerning the Kake Access Project. Specifically, the investigations focus on the following allegations:

1. Whether DOT&PF's Kake Access Project creates disproportionate impacts to the local Alaskan Native population by harming native cultural and historical sites.
2. Whether the DOT&PF's Kake Access Project creates disproportionate impacts to the local Alaskan Native population by harming the Kupreanof Island ecosystem that Alaskan Native residents rely on for their subsistence lifestyle.
3. Whether DOT&PF violated Title VI for inadequate public outreach and community engagement related to the Kake Access Project

PLANNING

PUBLIC MEETINGS

In the Northern and Central Region, most public meetings are held by the local Metropolitan Planning Organizations (MPO): FAST Planning and AMATS. Southcoast does not collaborate with an MPO and directly facilitates more public involvement than the other regions.

All meetings facilitated by Planning were held at accessible facilities. If an accessible location cannot be found, planning personnel will seek to find a location and provide amenities to meet accessibility standards. Meetings were advertised through newspaper ads, public service announcements, public radio, and other methods. For Southcoast, meetings were held in hub communities; more remote communities were mailed an informational newsletter which offered a mechanism for providing comments. All printed outreach materials included the required reasonable accommodation language and a TTY number.

PUBLIC PARTICIPATION

Juneau Field Office Planning held a public meeting in Juneau at the Mendenhall Valley Library for the 2020-2023 Alaska Statewide Transportation Improvement Program (STIP).

STIP comments are submitted to the Chief of Planning, who review plans and respond to comments as needed. A notice is published in an Anchorage newspaper and an interested party list when the STIP is posted. Comments that the statewide office receives are all given a response. Comments that are region-specific are then sent to the regions for a response. Project-

specific comments go to Project Managers, and STIP comments go to the Chief of Planning. All adjudicated comments are then given to and reviewed by FHWA when reviewing the STIP. When a new STIP is posted, there are public involvement opportunities to address any questions within the STIP.

INCORPORATION OF TITLE VI ELEMENTS

Planning prioritizes holding meetings at accessible locations whenever feasible and provides accommodation language on all flyers. In addition, community data from the ACCED was used to evaluate the need for interpreters or increased underrepresented stakeholder outreach.

ADDRESSING PUBLIC CONCERNS

Comments are received through the mail, email, phone, and various social media platforms for all projects and are recorded and responded to in the manner they were received.

PROGRAM MANUALS AND DIRECTIVES

There are no program manuals currently under review for Planning.

TRAINING

Liaisons received Title VI training in FFY2020 and FFY2021. Training was provided by Title VI Specialist and attended by the Title VI Liaison.

COMPLAINTS

No complaints regarding Planning activities were received by the DOT&PF in FFY2021.

RESEARCH

EQUITABLE PROVISION OF SERVICES AND FACILITIES

Research ensures nondiscrimination by requiring nondiscrimination clauses in all contracts and by contracting with publicly funded universities required to develop and follow Title VI policies under the U.S. Department of Education.

PROGRAM AND MANUALS

The Research Development and Technology Transfer Section (RD&T2) is managed under the Statewide Design and Engineering Services Division. RD&T2 made no changes to the Standard Operating Procedures, however, have updated some training materials.

COVID has prevented RD&T2 from executing Technology Transfer in-person trainings for DOT&PF staff, local agencies and practitioners. COVID has prevented and/or delayed staff from field travel off the road system to inspect test sites. COVID also significantly delayed work by our research partners at universities both in Alaska and outside the state. Approximately 75% of all existing contracts have requested extensions to address campus closures and travel restrictions/delays.

There are currently 33 active projects and an anticipated four new projects to start in FFY2022

TRAINING

New research staff has been assigned Title VI Training for FFY2022 via online module training. Title VI training for management has been requested through the FHWA Resource Center. Fall FFY2022 is the earliest anticipated date of in-depth Title VI training for DOT&PF project managers and upper management.

COMPLAINTS

No complaints regarding Research activities were received by the DOT&PF in FFY2021

RIGHT-OF-WAY (ROW)

APPRAISALS, NEGOTIATIONS, CONDEMNATIONS

ROW reported the following for FFY2021

- **Northern Region:** 8 Appraisals, 84 Parcel Negotiations, 0 Condemnations, 2 Relocations, 40 Waiver Valuations.
- **Central Region:** 41 Appraisals, 0 Valuations, 149 Parcel Negotiations, 7 Condemnations, 17 Relocations.
- **Southcoast Region:** 107 Appraisals: 2 Males (1 appraisal company-2 male appraisers). 213 - Negotiations: 2 federal government agencies, 2 state government agencies, 5 local government agencies, 13 corporations, 21 limited liability companies, 16 trusts, 7 churches, 2 condominium association, 69 married couples, 37 males/38 females (All data is presented to the best of the ability of our negotiators); 1 – Condemnation (1 male)

With little to no demographic information, no pattern of discrimination could be detected. During this reporting period there was a FHWA training that was going to provide a specific training on demographic data and how to properly collect demographic data. Due to the current health environment, FHWA had to cancel and re-schedule the training for FFY2021. The Title VI Specialist will work with NR, CR, and SR liaisons on the information provided by FHWA to develop a plan to collect demographic information.

[FFY2022Goal: Title VI training/ demographic data collection](#)

COMPLAINTS

No complaints regarding ROW activities were received by the CRO in FFY2021.

STATE EQUIPMENT FLEET (SEF)

CONTRACT ADMINISTRATION

SEF uses a standardized bidding procedure that includes contact information for bidders with disabilities. SEF procurements all comply with procurement rules and federal standards. Appropriate bidders' preferences are applied to all bids for Alaska bidders, women/minority-owned businesses, etc. These preferences are applied to the evaluation process in percentage reductions from the actual bid price.

Bids are accepted based on cost estimates precluding subjectivity or potential discrimination in the award.

PROGRAM MANUALS AND DIRECTIVES

No program manuals are currently under review.

TRAINING

The SEF liaison received Title VI training through the online Title VI training provided by the Title VI Specialist.

COMPLAINTS

No complaints regarding SEF activities were received by the DOT&PF in FFY2021.

ANCHORAGE METROPOLITAN AREA TRANSPORTATION SOLUTIONS (AMATS)

PUBLIC MEETINGS

AMATS advertised upcoming public meetings using social media and their website. Meetings traditionally held at ADA-accessible facilities were unavailable for FFY2021 due to federal mandates in fighting off COVID. Instead, AMATS staff attended virtual meetings and community events available online to discuss upcoming projects.

AMATS provided an opportunity to virtually meet and offer participants to provide self-reported demographic data at all public meetings through survey monkey or other demographic identifying surveys.

AMATS Coordinated Human Services Transportation plan has been open and attended by community members and AMATS personnel in ADA compliant areas. In addition to ADA-compliant areas, AMATS has extensively reached out to minority communities for input into projects.

PUBLIC PARTICIPATION

AMATS embraced technologies for engaging new audiences in FFY2021, including using Google Forms (which automatically translate to a person’s default language settings and are screen-reader accessible), using ArcGIS interactive maps, asking demographic questions in online surveys, and reducing visual clutter in documents to communicate project information to all individuals effectively.

Each year when recruiting for the Citizen’s Advisory Board, AMATS actively sought to recruit board members reflective of the diversity in Anchorage.

BE ENGAGING

All meetings and workshops will be structured with agendas that define the topics for discussion. Workshops will be designed to be lively, fun and encourage interaction among participants. Events will encourage participants to work together to find common ground and consensus around challenging and important issues.

BE INFORMATIVE

The events, conversations, meetings, and other activities that occur as part of the process will be targeted at soliciting input. They will focus on educating and informing participants about what is known about the area and the realistic possibilities for its future. Thorough background information will be provided so that participants can engage in meaningful and influential conversations. Where appropriate, the project team will provide information for participants to “study” before critical community events by offering agendas, memoranda, reports, and other materials ahead of time.

BE TRANSPARENT

It is vital to the project’s success that Municipality of Anchorage (MOA) staff remain transparent and accessible to the public. Therefore, the public will be notified of all meetings, and the results from those meetings will be made available.

In meetings held by AMATS staff, one, if not all, areas’ projects are covered within the forum, and results and comments from AMATS members are shared with the public during public outreach events.

INCORPORATION OF TITLE VI ELEMENTS

AMATS provides their [nondiscrimination assurances](#), [Title VI & LEP Plan](#), discrimination complaint [procedures](#) and [form](#), and resources in Hmong, Spanish, Korean, Samoan, Yupik and Tagalog as well as other languages on their website.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

AMATS used socioeconomic data to help forecast where vulnerable populations might be located based on housing and income demographics. Housing density was examined as part of Bike/Ped planning efforts and the development of the updated land-use plan. In the future, AMATS will use this data to better analyze and invest in transportation infrastructure to serve the needs of these communities.

The equity analysis performed for the non-motorized plan update considered demographic factors, that when combined, indicated concentrations of historically vulnerable populations. Active transportation investments in those areas were included to help alleviate a broader range of issues, including access to jobs, education, and/or healthcare.

AMATS added access to transit (transit users are disproportionately low income and/or minority) to their ranking criteria for projects included in the Transportation Improvement Plan (TIP) and Metropolitan Transportation Plan (MTP).

As AMATS begins work on the 2040 MTP, they have committed to a “robust public involvement... including outreach to underserved populations and LEP [populations].” The 2040 MTP Appendix B: Environmental Justice provides a thorough analysis of the impacts of planned AMATS decisions on low-income and minority populations; a similar section will be included in the 2040 MTP.

The AMATS Bike/Ped Advisory Board includes three members representing underrepresented populations in Anchorage.

SPENARD CORRIDOR PLAN

SPENARD CORRIDOR STRATEGIC PLAN

The Spenard Corridor Strategic Plan (SCSP) process explored the potential for new activities and uses in the area, considered the types of buildings that might be appropriate, and devised solutions to more seamlessly connect Spenard internally and to outside destinations through improved transit, pedestrian facilities, bicycle facilities, and roadways. This important project will only reach its full potential if the community is intimately involved. Residents, businesses owners, employees, and other stakeholders throughout Spenard and Anchorage are all critical to the Plan’s success.

ADDRESSING PUBLIC CONCERNS

AMATS receives comments in person at meetings and by phone, mail, email, project websites, and surveys. These comments are individually responded to by AMATS staff, compiled into a response summary, and reviewed by Technical and Policy Committee members for potential inclusion in project documents.

PROGRAM MANUALS AND DIRECTIVES

AMATS is currently working with the Municipality of Anchorage on a LEP Plan. The current LEP plan will be revised as new technology and ways to better the plan are in development.

AMATS had a Title VI Plan approved in 2012 and are currently meeting all requirements set forth in the ADOT&PF Title VI Program Plan.

The CRO has aided AMATS personnel in the development of the transportation plan in areas pertaining to Title VI.

TRAINING

AMATS staff received training via online Title VI training from the DOT&PF CRO on Title VI, ADA, EJ, and LEP.

COMPLAINTS

No complaints regarding AMATS activities were received by the DOT&PF in FFY2021.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING (FAST PLANNING)

PUBLIC MEETINGS

FAST Planning advertises meetings on the organization's website (www.fastplanning.us) using an online calendar. Meetings are also advertised with newspaper ads twice per meeting, multiple online public notice systems and bulletin boards, and social media sites such as LinkedIn, Instagram, Twitter, and Facebook. Due to COVID, all public meetings have transitioned from centrally located, physical meeting spaces to an online, virtual meeting environment. FAST Planning is utilizing the Zoom meeting platform to conduct all public meetings.

Demographic data is collected through self-identification on the [FAST Planning virtual sign-in sheet](#) that the meeting host for FAST Planning posts in the Zoom meeting chat box. Unfortunately, the data collected with this sign-in method is not always equivalent to, or representative of, the number of meeting attendees visible in the actual zoom meeting. Instead, it is used as a cross-reference for the physical list that FAST-Planning staff creates as meeting attendees enter the Zoom meeting. FAST Planning hopes that as meeting attendees become more familiar with virtual meeting spaces, the use of the online sign-in sheet will increase.

PUBLIC PARTICIPATION

FAST Planning uses public meetings and takes public comment on all proposed actions. In FFY2021, FAST Planning staff hosted several stakeholder group meetings for various projects and plan updates. Before COVID, all of these meetings were held in person (with an option for attendees to call in). All meetings as of March 2020 have been virtual, as well as any open houses, survey efforts, and outreach concerning projects and programs. All current and upcoming projects and programs are easily found on the FAST-Planning website along with contact information.

INCORPORATION OF TITLE VI ELEMENTS

FAST Planning displays their nondiscrimination assurances on their website (<https://fastplanning.us/docs/title6/>) and within facilities, along with contact information and discrimination complaint information.

FAST Planning also incorporates many Title VI elements throughout their programs.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

FAST Planning is in the process of creating a Ladders of Opportunity Plan to increase the accessibility of essential services to traditionally underrepresented populations. Although Ladders of Opportunity is an ongoing process, as there has been turnover for the employee within the Title VI Liaison position, the CRO will work closely with the new Liaison on this area of their program.

FAST Planning staff has created dot-density analysis (Low Income, Minority, and LEP Individuals) maps that will aim to help the organization and its affiliates better evaluate potential impacts on low-income and minority communities in their area.

No requests were received for translation services in FFY2021.

ADDRESSING PUBLIC CONCERNS

FAST Planning receives comments via mail, email, their website, in person, and on comment forms. All comments are responded to individually via email and responded to in a Public Responsiveness Summary for each project/program.

No comments were received in any language other than English.

PROGRAM MANUALS AND DIRECTIVES

The current Title VI Plan for FAST Planning is the FMATS Title VI Plan approved by the FMATS Policy Board on October 21, 2020. No other changes to program manuals and directives.

TRAINING

All three FAST Planning staff members participated in the online DOT&PF Title VI Training.

Olivia Lunsford, the Title VI Liaison for FAST Planning, completed the in-person National Transit Institute Title VI Training in Seattle, WA, February 27-28, 2020.

At various conferences, Olivia Lunsford has attended various Title VI related sessions, and participated in organizing the Equity & Social Justice Special Interest Group presentation for the Esri User Conference 2020.

COMPLAINTS

No complaints regarding FAST Planning activities were received by DOT&PF in FFY2021.

ANNUAL TITLE VI AREA QUESTIONNAIRES

ALASKA MARINE HIGHWAY

DIVISION INFORMATION			
Title VI Program Liaison	Jerry Mastin	Title	Transportation Planner
Region	Alaska Marine Highway System	Phone	907-228-7275
How many years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	jerry.mastin@alaska.gov
PUBLIC MEETINGS	RESPONSE	COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by AMHS during FFY2021 along with the number of attendees and any demographic data collected.	<p>DOT&PF Public Review of 2019/2020 Winter Ferry Schedule Conducted on Thursday, June 14, 2018.</p> <p>DOT&PF Public Review of 2020 Summer Ferry Schedule Conducted on Monday, November 26, 2018</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	
What efforts did AMHS staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?	AMHS utilizes the Statewide Online Public Notice system as well as Press Releases, GovDelivery subscription notification, the AMHS website, and direct email to those who have expressed interest in receiving AMHS information. AMHS does not track how press	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	

	releases are distributed beyond our distribution practices. However, it is known that our releases are often repeated or generate an article in numerous “local” news outlets across the State.		
How were these populations represented in the citizen participation process?	During 2020 all meetings were telephonic and recorded for posterity. A list of those attending and speaking was created from the audio recordings or can be developed from the recordings. Those files are available for public review upon request through the General Manager at the AMHS Headquarters.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.	Telephonic attendance is taken at the beginning, periodically during the meeting, and after the meetings. All speakers are requested to identify themselves prior to speaking. It is possible that individuals may listen into the meeting with no intent to speak and they do not identify themselves. The Department would not have any way to identify those individuals.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities?	All public meetings were held in a facility with accessible accommodations. All meetings were teleconferenced. No requests for reasonable accommodation were received by the Department for either of these meetings.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

Where were the meetings located?	Meetings were held Statewide via teleconference with meeting directors located at AMHS Headquarters in Ketchikan, AK		
How does AMHS plan on continuing to ensure representative participation in its outreach efforts?	AMHS utilizes the Statewide Online Public Notice System, Press Releases, GovDelivery Subscription Notification, the AMHS Website (Ferryalaska.com), and direct Email to those who have expressed interest in receiving AMHS information. All scheduling requests are received and vetted against impacts to existing service schedules and communities served.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe AMHS's efforts to engage new/diverse audiences in FFY2021.	<p>Schedules: AMHS has two scheduling cycles per calendar year. Public teleconferences are historically held for public comment approximately six months prior to the implementation of each schedule. This ensures sufficient notification of the schedules and allows the public to submit comments prior to the Departments publication of the schedules.</p> <p>Press Releases: All State Agencies are working with reduced operating budgets. This will impact all modes of transportation. For Alaskans relying on ferry service, the current</p>	<input checked="" type="checkbox"/> Sufficiency <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	and approved budget will continue to directly impact AMHS operations and sailings. The Department utilized Press Releases and updates to the Department Webpage to disseminate important information related to vessel operations. Impacts that affect passengers is addressed by the AMHS Reservations Department.		
If AMHS received requests for alternative formats or languages, was AMHS able to accommodate these requests?	The Department is able to accommodate these requests, however during FFY 2020 no such requests have been received.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are Title VI considerations addressed through stakeholder involvement mechanisms?	Public Notice outreach, and multiple media forums are used to reach demographic. The Department utilizes the State Website for the Department, YouTube, Facebook, and Instagram to receive and disperse information.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Please attach any Public Participation Plans for projects commenced during FFY2021.	None	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input checked="" type="checkbox"/> Sub. Deficiency	

INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other AMHS functions.	<p>The STIP and Long-Range Statewide Transportation Plan are not part of AMHS Operations. AMHS assists the Marine Transportation Advisory Board (MTAB) with establishing their meetings if requested, but the MTAB Board is separate from AMHS and answers to the Governor.</p> <p>AMHS has scheduling cycles twice per year that are widely advertised for public comment. These scheduled meetings are specifically related to vessel scheduling for the next cycle, either winter or summer. Meetings are held approximately six months ahead of release of the next operational schedule. This ensures that the public has sufficient notification to submit comments, and for AMHS to publish an approved operational schedule.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
What activities and/or studies were conducted in FFY2021 that provided data relative to minority	No formal studies were conducted during FFY2021. Reservations has reported that there “appears” to be more frequent requests for ADA Compliant Stateroom	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

<p>persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the AMHS process.</p>	<p>accommodations onboard the mainline ferries.</p>	<p><input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?</p>	<p>The Department attempts to address accommodation issues as best we are able, and for the most part, AMHS has accomplished those that are possible onboard the vessels. The vessels do not have the ability to transmit/receive TTY Calls. The vessels are not able to accommodate all non-English speakers. Exceptions would be Tagalog and Spanish as many vessel employees are multilingual in these two languages and we can find an onboard employee that is able to assist.</p> <p>For public meetings, the Department would and has make reasonable efforts to find a translator or sign language translator through local Visitors bureaus and other community</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	resources upon request for an accommodation.		
ADDRESSING PUBLIC CONCERNS			
List the ways that comments are received by the public.	Email, mail, TTY Calls at the AMHS Reservations Office, and direct communication.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are logged and considered in the decision-making processes.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Comments are responded to with either a receipt confirmation or follow-up FAQ's.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			

<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>No</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Please provide a copy of the Title VI Plan submitted to FTA.</p>	<p>The SOA's Civil Rights Officer governs our program plan.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Unknown</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did AMHS staff receive in FFY2021?</p>	<p>No Training was received during FFY 2021.</p>	<p><input type="checkbox"/> Sufficient <input checked="" type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What Title VI/ADA Training would AMHS staff like to see in FFY2022?</p>	<p>The Department currently utilizes in-house electronic and video documents for training shipboard employees regarding EEO and ADA. Infrequently the Department will conduct EEO and ADA Classes for shore based and vessel-based employees, but those are in-frequent. When they are available the Department makes those training opportunities available to the Staff. The Department does not have any specific training requests beyond the current training at this time.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of the AMHS process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for AMHS projects or transportation studies? If so, how many? Summarize each complaint and the status,</p>	<p>No Civil Rights Complaints were received.</p> <p>The Department received two ADA Complaints. These complaints were addressed by the Department or State CRO. No disposition information was provided to the Department following investigation. One complaint created a requirement for Training by affected vessel employees.</p> <p>The Department constructed an additional ADA Stateroom onboard the M/V Tustumena during the FY2021 Construction Period. This doubles the number available for passengers.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

with actions proposed and taken.			
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CONSTRUCTION

NORTHERN REGION

DIVISION INFORMATION					
Title VI Program Liaison	Lucas D. Bowers		Title	Engineering Assistant	
Region	Northern		Phone	451-5187	
			Email	lucas.bowers@alaska.gov	
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/>	2021 <input checked="" type="checkbox"/>	2022 <input type="checkbox"/>		
PUBLIC MEETINGS			COMPLIANCE	COMMENTS FROM CRO	
Please attach a list of public meetings held by Construction during FFY2021 along with the number of attendees and any demographic data collected.	Public meetings are typically held for significant or identified projects, depending on impact or project features. A large-scale public meeting, the “Super Open House” is scheduled every spring and hosts several hundred participants. Due to COVID 19 concerns and public safety many public meetings have been		<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency		

	cancelled or postponed. Several projects conducted Post Award Conference meetings which offered an option to attend online or telephonically. See attachment #1 for the project PAC meeting agendas and attendance lists.		
What efforts did Construction staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?	All public meetings are open to public participation and input. When public meetings are conducted outreach to community members is made through different media outlets to reach a diverse audience. These range from traditional print newspaper and digital newspaper, AM and FM radio, message boards in the area, flyers, online through the DOT&PF project website and on social media	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How were these populations represented in the citizen participation process?	See attachment #1 for the list of project PAC meeting agendas and attendance lists.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.	PAC's are held in rural communities typically off the road system.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>Project open houses are typically held in a central and accessible location near the project (i.e., community centers, schools, public facility). PAC's are also held at community centers or schools. Due to Covid-19 most meetings have been cancelled but some have been conducted with an option to attend online or telephonically.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>How does Construction plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>By continuing to inform the public through the Department's website, announcements in local newspapers and radio spots, social media, alaskanavigator.org, electronic message boards, and hosting public open houses and PAC's</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
<p>Please describe Construction's efforts to engage new/diverse audiences in FFY2021.</p>	<p>Northern Region will continue to engage the public through open houses and PAC's when COVID-19 protocols can be maintained with public safety. Outreach to local affected residents is typically through flyers, local media, Department's website, social media, alaskanavigator.org, etc. When possible</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	online/telephonic public meetings have been conducted.		
If Construction received requests for alternative formats or languages, was Construction able to accommodate these requests?	No requests received.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Identify the methods available to the public to raise concerns before or during projects.	Project staffs contact info is posted to provide community/stakeholders with a person to direct their concerns to. Additionally, the Department maintains an online social media presence that has given people another avenue to contact Department staff with questions or concerns.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?	The department has the ability to receive TTY calls and can accommodate non-English speakers. If/when requests for content in alternate languages occur – we coordinate with the CRO or outside consultants to provide information in alternative languages. Construction related project decisions are focused on when to include a Post Award Conference in the contract documents. Other environmental justice considerations related to project development decisions are addressed through the Department’s NEPA process during	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	earlier project stages.		
ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	Approximately 16 FHWA construction projects were initiated this construction season and 4 FAA projects.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public	Comments are received from the public at project open houses, at regional and project field offices, through mail and email, social media, over the phone, and through local representatives	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are given to the project's construction manager and project engineer and addressed as appropriate.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Generally, comments are responded to by project staff and depending on the comment	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

	assistance from other regional staff may be necessary.	<input type="checkbox"/> Sub. Deficiency	
How many contract change orders had Title VI/ADA implications during FFY2021? Briefly describe how the implications were resolved.	ADA & Title VI are part of the preconstruction process and addressed in the Design Study Report. Change Orders required to modify the details of ADA features may exist in Construction due to site specific adjustments.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	None: The Alaska Construction Manual addresses coordination with the public and the CRO during construction projects, but it is not currently under review.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			

<p>What Title VI/ADA Training did Construction staff receive in FFY2021?</p>	<p>NR Construction received the following trainings:</p> <ol style="list-style-type: none"> 1. ADA Traffic Control Fundamentals for Managers 2. General ADA overview for all Construction staff 3. Curb ramp inspections for newly hired inspectors 	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would Construction staff like to see in FFY2022?</p>	<p>NR Construction would like to continue receiving Title VI/ ADA trainings applicable to construction similar to the trainings conducted in this past year.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of the Department's Construction process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each</p>	<p>One complaint from the public was received through the Civil Rights Office. CRO staff made a site visit to the projects in question and other projects in the vicinity and met with the complaining individual. In general, it was found that best practices and requirements were in place and the complaint was unwarranted. The CRO may have additional details or findings.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

complaint and the status, with actions proposed and taken.			
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CENTRAL REGION

DIVISION INFORMATION			
Title VI Program Liaison	David A. Lee	Title	Central Region Office Engineer
Region	Central	Phone	(907) 269-0451
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Dave.lee@alaska.gov
PUBLIC MEETINGS	RESPONSE	COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by Construction during FFY2021 along with the number of attendees and any demographic data collected.	Due to COVID in person public meetings were put on hold. There were some online web meetings performed.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	.

<p>What efforts did Construction staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?</p>	<p>Notifications of public meetings is done in open publication and online forum. Community specific projects also distribute flyers, mailers, and door hangers to the local residences and businesses.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How were these populations represented in the citizen participation process?</p>	<p>Unknown</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>Sign in sheets provided on the AKDOT Civil Rights website are made available for the public to provide contact information as well as racial makeup. However, there is no requirement the persons attending must sign in.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p>	<p>Public Involvement literature on the DOT website for Public Open House notifications contain website links for information on the Title VI nondiscriminatory policy and a contact number for persons with disabilities who may</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

Where were these meetings located?	need auxiliary aids, services, and/or special modifications to participate in public meetings.		
How does Construction plan on continuing to ensure representative participation in its outreach efforts?	Construction will continue to provide outreach to the community in the form of public meetings and electronic information on the States website. Rural projects will perform PAC meetings prior to the beginning of construction to discuss the community concerns.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe Construction's efforts to engage new/diverse audiences in FFY2021.	Construction is utilizing social media and public events to reach out.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
If Construction received requests for alternative formats or languages, was Construction able to accommodate these requests?	None requested	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>Identify the methods available to the public to raise concerns before or during projects.</p>	<p>Public meetings are held prior to the beginning of construction and any concern can be put forward and addressed in the appropriate method. During construction the Project Engineer is the point contact for public comments or concerns. Those issues that cannot be resolved at this level are elevated to the Project Manager or higher.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			
<p>How many projects were initiated in this reporting period?</p>	<p>23 projects</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>List the ways that comments are received by the public</p>	<p>Sign in sheets provided on the AKDOT Civil Rights website are made available for the public to provide contact information as well as racial makeup. However, there is no requirement the persons attending must sign in.</p> <p>Public Involvement literature on the DOT website for Public Open House notifications contain website links for information on the Title VI nondiscriminatory policy and a contact number for persons with disabilities who may</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

	need auxiliary aids, services, and/or special modifications to participate in public meetings.		
What is done with the comments that are received?	Information collected is reviewed by the AKDOT Title VI Specialist.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Comments are dealt with based on the nature on nature of the issue being raised. Typically, if the issue is project construction specific, the project engineer will contact the person directly to try and resolve the issue. If the complaint is more of a Civil Rights issue it will be forewarned to the Title VI Specialist for response.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How many contract change orders had Title VI/ADA implications during FFY2021? Briefly describe how the implications were resolved.	None	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your	None	<input checked="" type="checkbox"/> Sufficient	

program area currently under review?		<input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	None	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Construction staff receive in FFY2021?	With the COVID situation ongoing in 2020 and 2021 training done was online. The FHWA video training was offered to staff to review.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Construction staff like to see in FFY2022?	We would like to see more in person training in the off-season months as well as written guidance for new field staff hired at the beginning of the season.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Construction process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No. Central Region AKDOT has not had any complaints or grievances filed.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

SOUTHCOST REGION

DIVISION INFORMATION			
Title VI Program Liaison	Willow Gaber		Title Civil Rights & Contract Compliance
Region	Southcoast		Phone 907-465-2603
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>		Email Willow.gaber@alaska.gov
PUBLIC MEETINGS			

<p>Please attach a list of public meetings held by Construction during FFY2021 along with the number of attendees and any demographic data collected.</p>	<p>It's my understanding that no public meetings were held for federally funded projects by the Construction Section during FFY2021.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts did Construction staff use to promote diverse (ethnicity, age, sex, income, ability level) public participation?</p>	<p>It's my understanding that no public meetings were held for federally funded projects by the Construction Section during FFY2021.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How were these populations represented in the in the citizen participation process?</p>	<p>It's my understanding that no public meetings were held for federally funded projects by the Construction Section during FFY2021.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>It's my understanding that no public meetings were held for federally funded projects by the Construction Section during FFY2021.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>It's my understanding that no public meetings were held for federally funded projects by the Construction Section during FFY2021.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>How does Construction plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>Outreach efforts would be project specific. The public information plan would be based on the project, location, and public needs.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe Construction's efforts to engage new/diverse audiences in FFY2021.</p>	<p>The Department provides information in various formats to reach a broad demographic including, but not limited to print, radio, digital, social media, direct mail and electronic message boards.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>If Construction received requests for alternative formats or languages, was Construction able to accommodate these requests?</p>	<p>It's my understanding that the Department did not receive language accommodation requests in FFY2021. If language accommodation requests occur in the future, the Department would consider</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p>	

	utilizing online language translation applications.	<input type="checkbox"/> Sub. Deficiency	
Identify the methods available to the public to raise concerns before or during projects.	Prior to construction, the Department follows the NEPA process to develop the Environmental Document which addresses stakeholder and public participation through public workshops. During construction, the Department utilizes various methods including but not limited to: public meetings, email, phone, social media, and websites. The Project Engineer is the primary point of contact. Issues that cannot be resolved at this level are elevated to the Project Manager.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the Construction program process.	This is project specific. The Environmental document developed during preconstruction follows the NEPA process which includes documentation of all activities/studies that occurred related to the subject project.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other functions.	Prior to construction, the Department follows the NEPA process to develop the Environmental Document which includes stakeholder and public participation through public workshops. During construction, the Department utilizes various methods including but not limited to: public meetings, email, phone, social media, and websites.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	Approximately 8 projects were awarded during FFY2021 (10/1/2020-9/30/2021).	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public	Websites, social media, emails, phone calls, letters.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

What is done with the comments that are received?	Comments are received, documented, and responded to within 24 hours.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Comments are received, documented, and responded to in the same format it was received. All comments are handled at the lowest level and elevated as necessary.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How many contract change orders had Title VI/ADA implications during FFY2021? Briefly describe how the implications were resolved.	None have been reported.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			

<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>2020 Title VI Nondiscrimination Plan</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>I recommend asking who developed the plan to verify compliance</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did Construction staff receive in FFY2021?</p>	<p>Online training over MS Teams.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would Construction staff like to see in FFY2022?</p>	<p>Any training that is relevant for project staff. Site visits to field offices would be helpful for new project staff to meet CRO</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

	staff and have an opportunity to ask questions	<input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Construction process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	It's my understanding that no complaints were received by project staff. Any complaints received would most likely be elevated above the project staff/RCCL level to the Project Manager and the CRO	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

CONTRACTING

STATEWIDE

DIVISION INFORMATION			
Title VI Program Liaison	Hilary Porter	Title	Chief Contracts Officer
Region	Statewide	Phone	(907) 465-6990

Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	hilary.porter@alaska.gov
EQUITABLE PROVISION OF SERVICES AND FACILITIES			
How does Contracting ensure that the Title VI/Nondiscrimination Assurance paragraph is included in all solicitations for bids?	<p>Preamble: It is the policy of the DOT&PF to administer all solicitations and contract awards uniformly throughout the department. This policy requires all regional contracting officers and contracts staff to utilize standardized forms formalized by its statewide standards section and chief contracts officer.</p> <p>The Title VI/Nondiscrimination Assurance requirement is included in form 25D-55H (form FHWA-1273) Required Contract Provisions for Federal-Aid (FHWA) Construction Contracts. This form is included in all fed-aid solicitations (Invitation to Bid).</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How does Contracting ensure that the bidding and award process for consultant agreements and construction contracts is conducted in a non-discriminatory manner?	All DOT&PF solicitations are advertised online at State of Alaska’s Online Public Notice web site, in accordance with State of Alaska Statute 36.30.130, and on ADOT&PF’s contracting web site.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	<p>All fed-aid construction solicitations (Invitation to Bid) and contract awards (contracts) include the following forms related to Title VI;</p> <ul style="list-style-type: none"> • Alaska DOT&PF Form 25A-301, Federal EEO Bid Conditions (Standard Federal Equal Employment Opportunity Construction Contract Specifications for all Non-Exempt Federal and Federally-Assisted Construction Contract to be Awarded in the State of Alaska), and • Alaska DOT&PF Form 25A-304 EEO-1 Certification (Federal-Aid Contracts). <p>All fed-aid construction related professional services solicitations (Request for Proposals) include the following clause;</p> <ul style="list-style-type: none"> • Part A, Section 13. <i>The proposed contract will be a Federally Assisted Program of the U.S. Department of Transportation. If it will be an assisted program, then the Offeror shall insert the following notification in all subcontract solicitations for bids or proposals pertinent to this RFP: In accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, CFR, U.S. Department of Transportation (U.S. DOT), Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. DOT</i> 		
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	<i>issued pursuant to such Act, in any Subcontract entered into pursuant to this RFP, Disadvantaged Business Enterprise firms will be afforded full opportunity to submit bids or proposals and will not be discriminated against on the grounds of race, color, sex, or national origin, in consideration for an award.</i>		
How does Contracting ensure Title VI compliance by its contractors, subcontractors, and Local Public Agencies (like the Municipality of Anchorage or Kenai Borough)?	See preamble and responses to a. and b.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

TRAINING			
What Title VI/ADA Training did Contracting staff receive in FFY2021?	Title VI Basic Training is available online from Civil Rights web site.	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Contracting staff like to see in FFY2022?	The online training is adequate for FFY21.	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Contracting process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Contracting projects or transportation studies?	None	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

If so, how many? Summarize each complaint and the status, with actions proposed and taken.			
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MAINTENANCE AND OPERATIONS

NORTHERN REGION

DIVISION INFORMATION			
Title VI Program Liaison	Jason Sakalaskas	Title	Acting NR M&O Chief
Region	Northern	Phone	907-451-2214
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/>	Email	Jason.Sakalaskas@alaska.gov
EQUITABLE PROVISION OF SERVICES AND FACILITIES			
Please attach a list of public meetings held by NR M&O during FFY2021, along with the number of attendees and any demographic data collected.	M&O rarely hold public meetings as much of our interaction with the public are through daily phone calls where we address ongoing annual maintenance work.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>What efforts did NR M&O staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?</p>	<p>N/A as all our contact information is made public and welcomes the submission of comments.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PROGRAM MANUALS AND DIRECTIVES</p>			
<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>M&O activities are governed by the Alaska Highway Maintenance and Operations Handbook which instructs employees to “Always follow DOT, standards, policies, and procedures” including all procedures relating to civil rights. No new programs or manuals are currently under review.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Yes</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			

<p>What Title VI/ADA Training did M&O staff receive in FFY2021?</p>	<p>None for this year. Title VI training was offered by the Civil Rights office but due to scheduling conflicts the Title VI Liaison was not able to attend. NR expected to attend the Title VI training in 2022 if offered by the Civil Rights Office</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would M&O staff like to see in FFY2022?</p>	<p>Yearly training by the DOT&PF Civil Rights Office.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe NR M&O's efforts to engage new/diverse audiences in FFY2021.</p>	<p>M&O will continue to share their contact information electronically so that public can easily report maintenance work needs. We will also continue to put out public service announcements and roadway conditions reports when adverse conditions or delays may be experienced by the public on state highways and airports.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			

List the ways that comments are received by the public.	Routinely the public will report items of concern by phone or by email.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Maintenance staff review and determine if necessary, course of action is needed to address the issue.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Often through a return phone call or email	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's maintenance activities? If so, how many? Summarize each complaint and the	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

status, with actions proposed and taken.		<input type="checkbox"/> Sub. Deficiency	
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CENTRAL REGION

DIVISION INFORMATION					
Title VI Program Liaison	Burrell Nickeson			Title	Maintenance & Operations Manager
Region	Central			Phone	269-0757
How many years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/>	2021 <input checked="" type="checkbox"/>	2022 <input type="checkbox"/>	Email	Burrell.nickeson@alaska.gov
EQUITABLE PROVISION OF SERVICES AND FACILITIES					
Describe the process used to prioritize maintenance activities (for example – brush clearing, road maintenance, snow removal, etc.	M&O continues to follow the priority road plan when it comes to snow removal, brush cutting, and any other aspect of maintenance service provided throughout the state.			<input checked="" type="checkbox"/> Sufficient	
				<input type="checkbox"/> Tech. Deficiency	
				<input type="checkbox"/> Sub. Deficiency	

PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	<p>M&O activities are governed by the Alaska Highway Maintenance and Operations Handbook which instructs employees to “Always follow DOT, standards, policies, and procedures” including all procedures relating to civil rights.</p> <p>No new programs or manuals are currently under review.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did M&O staff receive in FFY2021?	<p>Title VI and The Civil Rights Act of 1964</p> <p>A basic guideline to compliance</p> <p>Civil Rights Office</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would M&O staff like to see in FFY2022?	Yearly training by DOT&PF Civil Rights Office	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's maintenance activities? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

SOUTHCOAST REGION

DIVISION INFORMATION		
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Title VI Program Liaison	Marcus Zimmerman	Title	South Coast
Region	Southcoast	Phone	907-465-4655
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/>	Email	Marcus.zimmerman@alaska.gov
EQUITABLE PROVISION OF SERVICES AND FACILITIES			
Describe the process used to prioritize maintenance activities (for example – brush clearing, road maintenance, snow removal, etc.	M&O continues to follow the priority road plan when it comes to snow removal, brush cutting, and any other aspect of maintenance service provided throughout the state.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	M&O activities are governed by the Alaska Highway Maintenance and Operations Handbook which instructs employees to “Always follow DOT, standards, policies, and procedures” including all procedures relating to civil rights. No new programs or manuals are currently under review.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Yes</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did M&O staff receive in FFY2021?</p>	<p>None for this year. Title VI training was offered by the Civil Rights office but due to scheduling conflicts the Title VI Liaison was not able to attend. SR expected to attend the Title VI training in 2022 if offered by the Civil Rights Office</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would M&O staff like to see in FFY2022?</p>	<p>Yearly training by DOT&PF Civil Rights Office</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			

Were any civil rights complaints received as a result of the Department's maintenance activities? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
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PRELIMINARY DESIGN & ENVIRONMENTAL

NORTHERN REGION

DIVISION INFORMATION			
Title VI Program Liaison	Brett Nelson	Title	Regional Environmental Manager
Region	Northern	Phone	451-2238
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/>	Email	Brett.nelson@alaska.gov
PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO

<p>Please attach a list of public meetings held by PD&E during FFY2021, along with the number of attendees and any demographic data collected.</p>	<p>No in-person public meetings held during reporting period due to Covid-19, the following were virtual public meetings/open houses, number of attendees and demographics not collected.</p> <ul style="list-style-type: none"> - Steese-Johansen Interchange EA - Parks Hwy Cantwell to Healy PEL - Airport-Steese Intersection 5th Avenue Reconstruction 	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>How many public hearings were held during the reporting period concerning location of a project?</p>	<p>None during reporting period</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>How was information regarding meeting times and locations advertised and was it adequate to provide notification to minorities and low-income communities?</p>	<p>Public involvement during reporting period all conducted online, many included using social media to inform the public of the opportunities.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p>	<p>N/A due to Covid-19</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p>	

		<input type="checkbox"/> Sub. Deficiency	
How does NR PD&E plan on continuing to ensure representative participation in its outreach efforts?	Utilizing changing technological trends and considering social media to broaden participation outreach. Also, partnering with local units of government and hiring consultants with specialization in public participation seems to help with outreach efforts	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe NR PD&E's efforts to engage new/diverse audiences in FFY2021.	Utilizing changing technological trends and considering social media to broaden participation outreach. Northern Region Public Information Office is leading a project to expand use of virtual public involvement, with the hopes of expanding options and outreach for public participation. Also, Northern Region continues partnering with local units of government and hiring consultants with specialization in public participation seems to help with outreach efforts.	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How were minorities, women, elderly, persons with disabilities, and low-income community representatives identified and	Public involvement during reporting period was online, including widespread use of social media to encourage public engagement.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

encouraged to become involved in the project location and environmental phase?		<input type="checkbox"/> Sub. Deficiency	
If NR PD&E received requests for alternative formats or languages, was PD&E able to accommodate these requests?	No requests for alternative formats or languages were made during reporting period.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Please attach any Public Participation Plans for projects commenced during FFY2021.	None during this reporting period.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or	Not aware of any studies conducted during this reporting period.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

study and how it will be incorporated into the PD&E process.			
Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?	No project selection decisions were affected by Title VI or EJ issues. We have an updated phone for accommodating TTY needs that administrative staff is aware. We can obtain assistance for non-English speakers if requested.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No, not that we are aware of currently.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Manuals should be compliant.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

List the ways that comments are received by the public	Comments can be submitted through the Online Public Notice system, email responses are fairly common, and some projects have websites with additional public comment options.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
During the reporting period, how many pre-draft Environmental Impact Statements (EIS) or Environmental Analyses were open for public review? Summarize comments provided on EIS/EAs where minorities, women, elderly, disabled and low-income persons were adversely impacted	One Environmental Assessment draft was made available for review by the public during reporting period – no adverse impacts to any populations found.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are shared/discussed with the project team and kept with the project environmental documentation.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How are comments responded to?	Comments come in many forms and may or may not be directly relevant to the proposed project. Depending on the nature of the comment, it may cause need to follow-up with the person commenting or result in an adjustment to the project design. Like comments may be lumped or summarized in the document. Comments are welcomed and taken seriously.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did PD&E staff receive in FFY21?	DOT&PF Title VI Coordinator conducted a brief training session that the NR REM was able to participate in.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would PD&E staff like to see in FFY2022?	Title VI training, ADA training. Public participation/outreach process training (not just how to conduct a public meeting, but what is required and how to best document).	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of the Department's PD&E process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No</p>	<p><input checked="" type="checkbox"/> Sufficiency <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>INCORPORATION OF TITLE VI ELEMENTS</p>			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other NR PD&E functions.</p>	<p>Most of these are not NR PD&E functions – NR PD&E (Environmental) works with Statewide Environmental Office and the NR Public Information Office to be as inclusive as possible and reach protected populations as part of public outreach/involvement. We also partner with other agencies, local units of government, and have a rigorous Section 106 process that involves Tribes, local and regional Native corporations.</p>	<p><input checked="" type="checkbox"/> Sufficiency <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

CENTRAL REGION

DIVISION INFORMATION			
Title VI Program Liaison	Brian Elliott	Title	Region Environmental Manager
Region	Central	Phone	(907) 269-0539
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/>	Email	brian.elliott@alaska.gov
PUBLIC MEETINGS		Compliance	Comments from CRO
Please attach a list of public meetings held by PD&E during FFY2021, along with the number of attendees and any demographic data collected.	The Anchorage (11/18) and Mat-Su Borough (10/15) Transportation Fairs were held this year virtually because of COVID-19. During the FFY21 reporting period there were no public meetings scheduled.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>How many public hearings were held during the reporting period concerning location of a project?</p>	<p>No Public Hearings were held in FFY2021</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How was information regarding meeting times and locations advertised and was it adequate to provide notification to minorities and low-income communities?</p>	<p>DOT&PF Central Region Preliminary Design and Environmental (PD&E) makes considerable effort to make sure that everyone who is affected by the project, including minorities and low-income communities, has an opportunity to participate early in the project. One way PD&E does this is to have project meetings and events close to the project location, which increases accessibility for all. If requested, PD&E will meet people at their property to discuss an issue. Based on the location of the project or by request, PD&E will employ a translator. The other primary way PD&E encourages people to participate is by having many ways to comment on a project. People can write a letter, email, Facebook message, make a phone call, or fill out a comment sheet. Depending on the project PD&E may deploy a survey as well.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>PDE includes the following statement in public meeting outreach materials:</p> <p>“Persons with a hearing impairment can contact DOT&PF at our Telephone Device for the Deaf (TDD) at 269-0674. We can offer reasonable accommodations for special needs related to other disabilities.” Outreach materials have the public meeting coordinator’s contact information (phone number, email) so a person with disabilities can arrange for special accommodations or needs.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>How does PD&E plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>PD&E organizes its strategies to inform and invite all affected stakeholders to participate. One of these strategies is to develop inclusive mailing lists of all residents, property owners, and businesses along the project corridor. A wide variety of outreach methods are used including direct mail, email communications, public service announcements, newspaper advertisements, State of Alaska Online Notices, GovDelivery, Community Council notices, online event calendars, and Facebook advertising. Direct mail is the centerpiece of the communications plan because it goes directly to individuals affected by each project</p> <p>We also plan to be utilizing changing technological trends and considering social</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>media to broaden participation outreach. Also, partnering with local units of government and hiring consultants with specialization in public participation seems to help with outreach efforts</p>		
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe PD&E's efforts to engage new/diverse audiences in FFY2021.</p>	<p>To continue to improve our engagement program, PD&E has added public transit directions to our outreach materials, converted our email template to mobile friendly, and started running targeted online advertisements. In addition, we have been exploring ways to use online meetings and public outreach.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How were minorities, women, elderly, persons with disabilities, and low-income community representatives identified and encouraged to become involved in the project location and environmental phase?</p>	<p>PD&E makes considerable effort to make sure everyone who is affected by the project has an opportunity to participate early in the project. One way PD&E does this is to have project meetings and events close to the project location which increases accessibility for all. If requested, PD&E meets people at their property to discuss an issue. Based on the location of the project or by request, PD&E will employ a translator. The other primary way PD&E encourages people to participate is by having many ways to comment on a project. People can write a letter, email, Facebook message, make a phone call, or fill out a comment sheet. Depending on the project PD&E may deploy a survey as well.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>If PD&E received requests for alternative formats or languages, was PD&E able to accommodate these requests?</p>	<p>No requests for alternative formats or languages. Were made during FFY21</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

Please attach any Public Participation Plans for projects commenced during FFY2021.	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the PD&E process.	No studies were conducted in FFY21.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			

<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>No, not that we are aware of currently.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			

<p>List the ways that comments are received by the public.</p>	<p>The public can submit written comments to the Regional Environmental Manager from newspaper notices and DOT&PF State of Alaska online Public Notices for the preliminary design and environmental (PD&E) phase of projects. Email comments and phone calls can also be made during the PD&E phase, which are typically submitted to the project manager and/or environmental analyst through contact information published in newspapers and online Public Notices. At public meetings, participants can submit written comments on comments sheets either at the meeting or mail them in at a later date. Public meeting outreach materials also have an email contact for submitting comments which is usually the public meeting coordinator. Public comments can be received at any time during project development, not just during the PD&E phase of the project.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
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<p>During the reporting period, how many pre-draft Environmental Impact Statements (EIS) or Environmental Analyses were open for public review? Summarize comments provided on EIS/EAs where minorities, women, elderly, disabled and low-income persons were adversely impacted.</p>	<p>None were conducted in FFY21</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What is done with the comments that are received?</p>	<p>Comments received from the public are read and Responded to accordingly, then placed in the project file. Submitted written comments are scanned and stored electronically and as a paper file. Electronically submitted comments are stored in the project electronic file. Comments</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	received and responses are included in the project's environmental document in an appendix		
How are comments responded to?	Depending on the nature of the comment, the public meeting coordinator, the PD&E project manager, and/or the PD&E Environmental Manager responds. Usually a response involves discussion and consensus between the project manager, environmental analyst, and the environmental manager.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did PD&E staff receive in FFY2021?	Title VI on-line training.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>What Title VI/ADA Training would PD&E staff like to see in FFY2022?</p>	<p>The preference on future trainings pertaining to Title VI in a webinar format.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>INCORPORATION OF TITLE VI ELEMENTS</p>			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other NR PD&E functions.</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of the Department's PD&E process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each</p>	<p>PD&E received no civil rights complaints a result of the DOT&PF Central Region PD&E processes such as public involvement and coordination with tribal governments.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

complaint and the status, with actions proposed and taken.			
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SOUTH COAST

DIVISION INFORMATION					
Title VI Program Liaison	Ben Storey		Title	Regional Environmental Manager	
Region	Southcoast		Phone	907-465-4509	
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/>	2021 <input checked="" type="checkbox"/>	2022 <input type="checkbox"/>	Email	benjamin.storey@alaska.gov
PUBLIC MEETINGS			COMPLIANCE	COMMENTS FROM CRO	

<p>Please attach a list of public meetings held by PD&E during FFY2021, along with the number of attendees and any demographic data collected.</p>	<p>See attached list documenting six (6) public/informational meetings conducted virtually in Appendix D.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How many public hearings were held during the reporting period concerning location of a project?</p>	<p>There were no public hearings. Although one was requested for the FAA sponsored construction project at Gustavus Airport, the FAA did not see the need to conduct it.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How was information regarding meeting times and locations advertised and was it adequate to provide notification to minorities and low-income communities?</p>	<p>Public meeting notices are provided to the public once a date has been scheduled. Notices come in the form of posters, newspaper ads, the DOT's online notice board, and social media (i.e., Facebook).</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>All but one meeting were held virtually due to the COVID-19 pandemic. Online meetings were held in third-party chatrooms. The sole indoor meeting was held at the Ketchikan public assembly.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>How does PD&E plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>The Region intends to carry-on with current practices while continuing efforts to use more social-media and internet accessible public meetings/workshops. All projects are required to develop a Public Information Plan which outlines how the Department will provide information to the public for that specific project.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe PD&E's efforts to engage new/diverse audiences in FFY2021.</p>	<p>Social-media outlets as well as virtual public meetings/workshops were utilized in attempts to reach broad audiences that would not be able to meet in-person due to COVID-19.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

<p>How were minorities, women, elderly, persons with disabilities, and low income community representatives identified and encouraged to become involved in the project location and environmental phase?</p>	<p>Early on during the projects' individual environmental review, the environmental impact analyst reviews census data and public files from the local government in order to ascertain the potentially affected populations within the communities that would need to be notified and provided the ability to comment. If such populations are identified, then they are provided outreach through whichever possible channels afforded to them.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>If PD&E received requests for alternative formats or languages, was PD&E able to accommodate these requests?</p>	<p>Such requests were not made this past fiscal year. However, the Department is prepared to assist with such requests if the need arises.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Please attach any Public Participation Plans for projects commenced during FFY2020.</p>	<p>None</p>	<p><input type="checkbox"/> Sufficient <input checked="" type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
What activities and/or studies were conducted in FFY2020 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the PD&E process.	There were no individual studies conducted specifically for gathering these data types. However, this data is generally extrapolated from the public comments received during project scoping or received via short project-specific surveys.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	The main manuals are the Alaska Environmental Procedures Manual and the Alaska FHWA Program Environmental Procedures Manual; as well as several minor memorandums and internal planning documents.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes, they could not have been originally approved without being Title VI compliant.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
List the ways that comments are received by the public.	Written via the comment form, letter, or e-mail; verbal by phone or in-person to the project staff who record the comment.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> <input type="checkbox"/> Sub. Deficiency	
<p>During the reporting period, how many pre-draft Environmental Impact Statements (EIS) or Environmental Analyses were open for public review?</p> <p>Summarize comments provided on EIS/EAs where minorities, women, elderly, disabled, and low-income persons were adversely impacted.</p>	No EAs/EISs were conducted during FFY21	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>What is done with the comments that are received?</p>	<p>They are sent to the corresponding project team member, who can best formulate a response that the team then shares and reviews before sending it to the commenter. Comments are kept in the project file and are reviewed by all necessary parties (DOT&PF staff, including project managers/engineers, environmental analysts)</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How are comments responded to?</p>	<p>Usually, comments are responded to via e-mail if the commenter provides an e-mail address. Otherwise, a verbal response would be given and then transcribed for the record. Public comments and responses are attached to the final environmental document in an appendix.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did PD&E staff receive in FFY2020?</p>	<p>Basic introduction and discussion via webinar.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would PD&E staff like to see in FFY2022?</p>	<p>Many newer analysts have joined the staff, so an Alaska specific course would be very beneficial.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Good Faith Effort</p>	

		<input type="checkbox"/> Deficient	
COMPLAINTS			
<p>Were any civil rights complaints received as a result of the Department's PD&E process; e.g., public involvement activities, lack of coordination with tribal governments,</p> <p>Contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>Yes, two (2) complaints were received for the same construction project, Kake Access Project (Z696070000).</p> <p>1) ADOT&PF failed to consider Disadvantaged Business Enterprise (DBE) participation. - Dismissed September 21, 2020. FHWA found that the DBE regulations did not apply because project was state funded.</p> <p>2) ADOT&PF failed to consider minority impacts and inadequate public outreach. - FHWA currently investigating since July 6, 2021.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

PLANNING

NORTHERN REGION

DIVISION INFORMATION			
Title VI Program Liaison	Randi Baily	Title	Fairbanks Area Planner

Region	Northern	Phone	907-451-2386
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Randi.bailey@alaska.gov
PUBLIC MEETINGS			
Please attach a list of public meetings held by Planning during FFY2021, along with the number of attendees and any demographic data collected.	DOT&PF Northern Region held seven public meetings in FFY2021. Six of the seven meetings were held virtually. Four public meetings were held for the Northwest Arctic Transportation Plan, one meeting for the Valdez Airport Master Plan, and two meetings for the Cordova Airport Master Plan.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts did Planning staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?	The meetings were advertised extensively throughout the region through all types of media including newspapers, radio, social media, and email.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>How were these populations represented in the citizen participation process?</p>	<p>Public participation in the meetings appear to be representative of the demographic profile of the communities the meetings were based out of for each project.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>Sign-in sheets requesting demographic information were available at all meetings as well as personal introductions.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>All meetings were held virtually through Zoom due to Covid and also had access for call in only if attendees were unable to access Zoom.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

<p>How does Planning plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>NR Planning Field Office will extensively advertise through all types of media and select ADA accessible venues for any meetings to be held in the future. Meetings will continue to be available virtually through zoom and a call-in number available.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe Planning’s efforts to engage new/diverse audiences in FFY2021.</p>	<p>NR Planning Field Office coordinates with Program Development to be certain that mailing and email lists for all audiences are up to date. The Alaska DOT&PF Public Information Office informs the public through Facebook, Twitter, and Instagram. We also use a variety of outreach strategies to ensure we are reaching the widest segment of the population possible. All meetings’ ads are posted to the online public notice system.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>If Planning received requests for alternative formats or languages, was Planning able to accommodate these requests?</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p>	

		<input type="checkbox"/> Sub. Deficiency	
How are Title VI considerations addressed through stakeholder involvement mechanisms?	ADA accessible locations will be chosen for meetings and details of available accommodations will be included in the extensive advertising.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other Planning functions.	NR Planning Field Office coordinates with Program Development to be certain that mailing and email lists for all audiences are up to date. A wide variety of outreach methods are used, and ADA accessible venues are chosen whenever possible. The public is notified through the State DOT&PF website, local newspapers, Facebook, Twitter and Instagram. There are also hard copy mailings for public comment.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What activities and/or studies were conducted in FFY2021 that provided data relative to minority	NR Planning Field Office relies on the State of Alaska Department of Labor and Workforce Development website. There were no individual studies pertaining to this conducted during this	<input checked="" type="checkbox"/> Sufficient	

<p>persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the planning process.</p>	<p>period. A demographic and population forecast was performed as part of the NWATP work. The findings are incorporated into the modal forecast used for determining the recommendations of the plan.</p>	<p><input type="checkbox"/>Tech. Deficiency</p> <p><input type="checkbox"/>Sub. Deficiency</p>	
<p>Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues?</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/>Sufficient</p> <p><input type="checkbox"/>Tech. Deficiency</p> <p><input type="checkbox"/>Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			
<p>How many projects were initiated in this reporting period?</p>	<p>24 project starts were initiated in FFY2021.</p>	<p><input checked="" type="checkbox"/>Sufficient</p> <p><input type="checkbox"/>Tech. Deficiency</p> <p><input type="checkbox"/>Sub. Deficiency</p>	

List the ways that comments are received by the public.	Comments are received by phone, email, regular mail and through meeting comment forms collected by the Design Planning, as well as Facebook, Instagram and Twitter. Comments are also received during a project open house or public comment period.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	All comments, questions, and responses are handled by the appropriate division and addressed in a timely matter.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Comments are responded to by mail, email or in person. If a comment is received during a project open house, comments are often responded to by the project team (consultant).	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	All manuals comply.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Planning staff receive in FFY2021?	Online Title VI training through the T2 calendar. Other training will be welcomed as it becomes available.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Planning staff like to see in FFY2022?	Same training as previously provided.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Planning process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Planning projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

CENTRAL REGION

DIVISION INFORMATION			
Title VI Program Liaison	Jessica Wuttke- Campoamor	Title	Planning Manager
Region	ANC Field Office	Phone	907-269-0519
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Jessica.wuttke-campoamor@alaska.gov
PUBLIC MEETINGS			
Please attach a list of public meetings held by Planning during FFY2021, along with the number of attendees and any demographic data collected.	Dillingham Airport Master Plan Update 10/22/2021 Quinhagak Airport Layout Plan 2/25/2021 Birchwood Airport Master Plan Update 3/4/2021	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts did Planning staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?	The airport public meetings were advertised in local newspapers, flyers, online on the project websites, through DOT&PF's Online Public Notice website, and through DOT&PF's social media accounts.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How were these populations represented in the in the citizen participation process?	The airport public meetings were held virtually, and diversity information was not available.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.	Attendees at the Quinhagak and Dillingham public meetings were asked to introduce themselves and where they were from.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities? Where were the meetings located?	Meetings were held virtually	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How does Planning plan on continuing to ensure representative participation in its outreach efforts?	Planning will continue to advertise through local newspapers, flyers, the Online Public Notice system, DOT&PF's social media accounts, and project websites.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe Planning's efforts to engage new/diverse audiences in FFY2021.	Planning will advertise through local newspapers, flyers, the Online Public Notice system, DOT&PF's social media accounts, and project websites.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
If Planning received requests for alternative formats or languages, was Planning able to accommodate these requests?	Yes.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are Title VI considerations addressed through stakeholder involvement mechanisms?	Translation services are included in the contracts.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			

<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other Planning functions.</p>	<p>Program Development headquarters runs the public involvement for the LRTP and the STIP. Area Planners will reach out to their communities and pass on the website/contact information.</p> <p>Public Involvement Plans are developed early in the project to make sure all individuals are included in the process.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the planning process.</p>	<p>Public meetings were held on three airport projects that included data relative to minority individuals, communities, income levels, physical environment, and travel habits</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues?</p>	<p>N/A.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	0	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public.	Public meetings, comment cards on the website, email, and phone	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are compiled and included in the public involvement portion of the airport master plan. Comments solicited ahead of the public meetings were addressed during each meeting. Comments received during the meeting were addressed, if possible; all comments were collected and are anticipated to be addressed at the next meeting, if applicable.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How are comments responded to?	Comments are compiled and included in the public involvement portion of the airport master plan. Comments solicited ahead of the public meetings were addressed during each meeting. Comments received during the meeting were addressed, if possible; all comments were collected and are anticipated to be addressed at the next meeting, if applicable.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			

<p>What Title VI/ADA Training did Planning staff receive in FFY2021?</p>	<p>JWC received the basic training</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would Planning staff like to see in FFY2022?</p>	<p>It would be beneficial if all staff could receive the basic training</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of the Department's Planning process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Planning projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

SOUTHCOAST REGION

DIVISION INFORMATION			
Title VI Program Liaison	Marie Hiedemann	Title	Transportation Planner
Region	Southcoast	Phone	907-465-4477
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	marie.heidemann@alaska.gov
PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by Planning during FFY2021, along with the number of attendees and any demographic data collected.	No public meetings held.	<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input checked="" type="checkbox"/> Sub. Deficiency	COVID
What efforts did Planning staff use to promote diverse (ethnicity, age,	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

gender, income, ability level) public participation?		<input type="checkbox"/> Sub. Deficiency	
How were these populations represented in the citizen participation process?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities? Where were these meetings located?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>How does Planning plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe Planning's efforts to engage new/diverse audiences in FFY2021.</p>	<p>Planning continued to send pertinent updates to a local and tribal government mailing list. Planning strives to continually keep this mailing list up to date.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>If Planning received requests for alternative formats or languages, was Planning able to accommodate these requests?</p>	<p>No requests made.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How are Title VI considerations addressed through stakeholder involvement mechanisms?</p>	<p>Public notices include pertinent disclaimers and information to request accommodations.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

		<input type="checkbox"/> Sub. Deficiency	
Please attach any Public Participation Plans for projects commenced during FFY2021.	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other Planning functions.	The STIP did not have major updates, and community representatives have been informed regarding any major changes made. The facilitation of public involvement for the Long-Range Statewide Transportation Plan has been through the HQ Program development office. Planning attends and presents at pertinent meetings and provides information on all these documents and planning functions, as appropriate.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment	No activities provided this data.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the planning process.</p>			
<p>Describe what project selection decisions if any, were affected by Title VI or Environmental Justice issues?</p>	<p>Some ADA projects were selected per recommendations of a regionwide ADA assessment.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			
<p>How many projects were initiated in this reporting period?</p>	<p>Ones</p>	<p><input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input checked="" type="checkbox"/> Sub. Deficiency</p>	<p>COVID</p>
<p>List the ways that comments are received by the public</p>	<p>Project is in early stages of consultant selection and public involvement has not yet begun.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

		<input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	23 CFR 450 17 AAC 05	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Planning staff receive in FFY2021?	None	<input type="checkbox"/> Sufficient <input checked="" type="checkbox"/> Tech. Deficiency <input checked="" type="checkbox"/> Sub. Deficiency	COVID and no contact with Planning because of change in management
What Title VI/ADA Training would Planning staff like to see in FFY2022?	Overview	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of the Department's Planning process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Planning projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>None</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
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RESEARCH (RD&T2)

<p>DIVISION INFORMATION</p>					
<p>Title VI Program Liaison</p>	<p>Anna Bosin</p>	<p>Title</p>	<p>Research, Development & Technology Transfer Program Manager and Tribal Relations Liaison</p>		
<p>Region</p>	<p>Headquarters</p>	<p>Phone</p>	<p>907 465 8140</p>		

Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Anna.bosin@alaska.gov
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
How many research projects are currently underway?	33	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Summarize actions taken to encourage universities/entities to use minority, female, persons with disabilities and low-income students/researchers to participate on highway research projects.	Universities that contract with DOT&PF must comply with Title VI through their own compliance regulations as public agencies. RD&T2 advertised a recent DBE presentation with the ITE Alaska Chapter- a group of public and private transportation engineers.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the	Literature Reviews were conducted to prepare Research Needs Statements for funding consideration. Transportation Research Board recently published a synthesis of reports related to equity in transportation. AASHTO Board of Directors adopted an equity resolution for DOTs and Alaska voted yes to adopt this resolution.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>activity or study and how it will be incorporated into the RD&T2 process.</p>			
<p>Provide a summary of Title VI self-monitoring activities conducted, including findings, recommendations, action items and status thereof.</p>	<p>An upcoming Peer Exchange among DOT Research teams will discuss Equity within a Research Program. Specific topics will cover research board representation, project selection, and supporting diverse employee engagement.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC MEETINGS</p>			
<p>Please attach a list of public meetings held by RD&T2 during FFY2021 along with the number of attendees and any demographic data collected.</p>	<p>RD&T2 did not hold public meetings in FFY21. The research program is run internally however training is open to the Local Technical Assistance Program that is advertised to local agencies to participate. STIC meetings are held virtually 3 times/year and are managed internally. Members are selected through the Co-Chairs: FHWA and DOT&PF.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How does RD&T2 plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>RD&T2 plans to begin a technical mentorship program with the research advisors to train-up staff who may be interested in becoming more involved in research. We will also evaluate lessons learned in the FFY21 peer exchange on Equity and Inclusion to consider adopting the latest best</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

	practices. RD&T2 will support funding research and trainings that assist other divisions/sections in addressing equity and inclusion both within the Department and how we do business.		
PUBLIC PARTICIPATION			
Please describe RD&T2 efforts to engage new/diverse audiences in FFY2021.	Transportation Research Board has created a synthesis of research regarding Equity and Inclusion in Transportation. RD&T2 will review these reports and recommendations. NCHRP has selected several Equity related research projects to fund for the FFY22 year.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Please attach any Public Participation Plans for projects commenced during FFY2021.	N/A- The RD&T2 program is internally run and managed. FHWA is the direct oversight agency.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
List the ways that comments are received by the public.	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other RD&T2 functions.		<input type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	http://dot.alaska.gov/stwddes/research/assets/documents/rtt_prog_man_100119.pdf	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Research staff receive in FFY2021?	New employees completed the online module trainings. RD&T2 staff requested FHWA resource center Title VI training for project managers and upper management. This will be addressed in FFY22	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>What Title VI/ADA Training would Research staff like to see in FFY2021?</p>	<p>See above: request in-depth FHWA title VI training from HQ staff as delivered in FFY19. T2 training would coordinate the deployment of this training for the CRO office to maximize participation within DOT&PF</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received regarding non-utilization of minority universities for research studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

RIGHT OF WAY

NORTHERN REGION

<p>DIVISION INFORMATION</p>			
<p>Title VI Program Liaison</p>	<p>Barry Hooper</p>	<p>Title</p>	<p>Chief, Right of Way</p>
<p>Region</p>	<p>Northern</p>	<p>Phone</p>	<p>907-451-5426</p>

Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Barry.hooper@alaska.gov
APPRAISALS, NEGOTIATIONS, CONDEMNATIONS			
How many appraisals, negotiations, and/or condemnations were made in FFY2021? Please provide demographic data for all transactions with individuals.	There were 8 appraisals, 40 waiver valuations, 84 parcel negotiations, and 0 condemnations from 10/01/2020 through 09/15/2021. We received no demographic information regarding these actions.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Did minorities, women, elderly, persons with disabilities, or low-income raise any concerns regarding their options in the negotiation phase?	No concerns raised.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe the mechanisms used to identify what communities (minorities, women, elderly, persons with disabilities and low-income) were represented in the negotiation phase.	Demographic data collected is collected if/when personnel give the ROW agents the information. In most cases public personnel opt out of providing demographic information.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

Specify the number of relocations during the reporting period; of these relocations how many were minorities, elderly, persons with disabilities, or low-income?	There were 2 relocations. We received no demographic information regarding these actions.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Did your program receive any civil rights complaints in the following: appraisals, negotiations, or relocations assistance and payments? If so, how many? Summarize each complaint and the status with actions proposed and taken.	None received	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

CENTRAL REGION

DIVISION INFORMATION			
Title VI Program Liaison	Randy Vanderwood	Title	Supervisor Project Coordination
Region	Central	Phone	269-0686

Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Randy.vanderwood@alaska.gov
APPRAISALS, NEGOTIATIONS, CONDEMNATIONS			
How many appraisals, negotiations, and/or condemnations were made in FFY2021? Please provide demographic data for all transactions with individuals.	There were 41 appraisals, 149 parcel negotiations, and 7 condemnations during the reporting period of 10/1/2020 to 8/31/2021. No demographic information was received in association with these actions.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Did minorities, women, elderly, persons with disabilities, or low-income raise any concerns regarding their options in the negotiation phase?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe the mechanisms used to identify what communities (minorities, women, elderly, persons with disabilities and	A self-reporting mechanism is used to identify communities represented in the negotiation phase.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

low-income) were represented in the negotiation phase.		<input type="checkbox"/> Sub. Deficiency	
Specify the number of relocations during the reporting period; of these relocations how many were minorities, elderly, persons with disabilities, or low-income?	There were 17 relocations during the reporting period of 10/1/2020 to 08/31/2021. No demographic information was received in association with these actions.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Did your program receive any civil rights complaints in the following: appraisals, negotiations, or relocations assistance and payments? If so, how many? Summarize each complaint and the status with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

SOUTHCOAST REGION

DIVISION INFORMATION			
Title VI Program Liaison	Greg Wienart	Title	Chief Right of Way Agent
Region	Southcoast	Phone	(907) 465-4541
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Greg.weinart@alaska.gov
APPRAISALS, NEGOTIATIONS, CONDEMNATIONS			
How many appraisals, negotiations, and/or condemnations were made in FFY2021? Please provide demographic data for all transactions with individuals.	107 Appraisals: 2 Males (1 appraisal company-2 male appraisers) 213 - Negotiations: 2 federal government agencies, 2 state government agencies, 5 local government agencies, 13 corporations, 21 limited liability companies, 16 trusts, 7 churches, 2 condominium association, 69 married couples, 37 males/38 females (All data is presented to the best of the ability of our negotiators); 1 – Condemnation (1 male)	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Did minorities, women, elderly, persons with disabilities, or low-income raise any concerns regarding	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

their options in the negotiation phase?		<input type="checkbox"/> Sub. Deficiency	
Describe the mechanisms used to identify what communities (minorities, women, elderly, persons with disabilities and low-income) were represented in the negotiation phase.	Title and record search, telephone conversations, in-person negotiations meetings.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Specify the number of relocations during the reporting period; of these relocations how many were minorities, elderly, persons with disabilities, or low-income?	None	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Did your program receive any civil rights complaints in the following: appraisals, negotiations, or relocations assistance and payments? If so, how many? Summarize each complaint and the status	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

with actions proposed and taken.			
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STATEWIDE EQUIPMENT FLEET

DIVISION INFORMATION			
Title VI Program Liaison	Brad Bylsma	Title	Fleet Manager
Region	Statewide	Phone	907-269-0787
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Bylsma.Brad@alaska.gov
CONTRACT ADMINISTRATION			
How does SEF ensure that the Title VI/Nondiscrimination Assurance paragraph is included in all solicitations for bids?	SEF procurements all comply with procurement rules and federal standards. Appropriate bidders' preferences are applied to all bids for Alaska bidders, women/minority owned businesses, etc. These preferences are applied to the evaluation process in the form of percentage reductions from the actual bid price.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	Bids are accepted based on cost estimates precluding subjectivity or potential discrimination in award.		
How does SEF ensure that the bidding and award process is conducted in a non-discriminatory manner?	<p>SEF procurements all comply with procurement rules and federal standards. Appropriate bidders' preferences are applied to all bids for Alaska bidders, women/minority owned businesses, etc. These preferences are applied to the evaluation process in the form of percentage reductions from the actual bid price.</p> <p>Bids are accepted based on cost estimates precluding subjectivity or potential discrimination in award.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	Current P&P review underway, do not exact any changes that would affect SEF solicitations and communications w/ DBE's	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did SEF staff receive in FFY2021?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would SEF staff like to see in FFY2022?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of the Department's Contracting process; e.g., lack of coordination with tribal governments, issues with contracting opportunities? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
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SUB-RECIPIENTS

Anchorage Metropolitan Area Transportation Solutions

<p>DIVISION INFORMATION</p>			
<p>Title VI Program Liaison</p>	<p>Craig Lyon</p>	<p>Title</p>	<p>Sr. Transportation Planner</p>
<p>Region</p>	<p>AMATS/Municipality of Anchorage</p>	<p>Phone</p>	<p>907-343-7996</p>
<p>Which years have you served as Title VI Liaison?</p>	<p>2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/></p>	<p>Email</p>	<p>Craig.lyon@muni.org</p>
<p>PUBLIC MEETINGS</p>	<p>RESPONSE</p>	<p>COMPLIANCE</p>	<p>COMMENTS FROM CRO</p>

<p>Please attach a list of public meetings held by AMATS during FFY2021 along with the number of attendees and any demographic data collected.</p>	<p>FFY2020 TitleVI Meeting Sign In Sheets.pdf See Appendix A</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts did AMATS staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?</p>	<p>AMATS standardized their public meeting practices to include hybrid, recorded meetings so that members of the public could participate remotely and stay updated at their leisure. AMATS also added two more social media platforms, Instagram and Nextdoor to broaden it's reach. AMATS also started a quarterly Newsletter produced using ArcGIS Storymaps. Storymaps content can be translated using Google Translate, or upon request, AMATS will translate the newsletter and/or print it out and mail it</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How were these populations represented in the in the citizen participation process?</p>	<p>AMATS has 4 advisory committees to the Policy Committee. The Community Advisory Committee includes a representative from each of the 6 districts within the Municipality of Anchorage. The Bicycle and Pedestrian Committee includes representatives of social and disability services, public members, and a representative of the Anchorage School District</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>Sign-up sheets with demographic information allow AMATS to track that.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>All AMATS meetings were conducted virtually in 2021 ensuring to the maximum extent practicable that all meetings were accessible.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
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<p>How does AMATS plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>AMATS will conduct all future meetings in a hybrid manner, allowing both committee members and community members the option of attending virtually. AMATS will continue to reach out to the community to make them aware of our upcoming and ongoing projects and the ability to participate both in person and virtually.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe AMATS's efforts to engage new/diverse audiences in FFY2021.</p>	<p>AMATS worked to engage members of the non-motorized community by meeting them on different locations on the trail system in Anchorage and asking them to utilize tablets to</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

	point out bottlenecks, missing links and problem areas.	<input type="checkbox"/> Sub. Deficiency	
If AMATS received requests for alternative formats or languages, was AMATS able to accommodate these requests?	AMATS did not receive any such requests.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Please attach any Public Participation Plans for projects commenced during FFY2021.	AMATS didn't start any new projects in FFY 2021 that included PPPs. All of our plans were already underway.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

INCORPORATION OF TITLE VI ELEMENTS			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other AMATS functions.</p>	<p>AMATS takes extra steps to include Anchorage’s diverse and low-income populations in transportation planning, as these groups may have a more difficult time getting to work and accessing community services. It also addresses other barriers to participation, such as the timing and location of meetings, availability of materials needed to understand issues, and multiple ways to answer questions. In this way, AMATS considers the needs of people traditionally under-served by transportation systems (e.g., low-income and minority households). AMATS identifies these populations using Census and American Community Survey data. This information is used in AMATS planning processes to help adequately serve these populations through advanced public outreach. During plan updates, AMATS works with an Environmental Justice (EJ) Group or several EJ groups to identify transportation impacts and identify concerns in these traditionally underserved areas. AMATS emailing lists include EJ mailing groups and minority-owned businesses. AMATS has generated several maps showing EJ data that are available upon request. They include maps of</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>non-English speaking groups for Korean, Spanish and Tagalog populations, as well as minority and low-income populations.</p>		
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			

<p>What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the AMATS process.</p>	<p>The Spenard Road Corridor Plan and the AMATS Non-Motorized (NoMo) Plan update both looked at specific locations around the AMATS area with regard to travel habits of EJ populations. The Spenard Plan involves an area with high concentrations of low-income residents and that plan included many public involvement opportunities aimed at transit riders with a focus on meeting them where they were by have public meetings in their area. The Spenard Plan is also a transit-oriented development plan which specifically looked at those populations. The NoMo plan utilized PI opportunities throughout Anchorage to allow citizens to point out specific problem areas on their non-motorized travels, on GIS connected tablets, thus allowing real time results. The NoMo plan utilized the most recent Vision Zero crash data and census data to study and reflect traffic stress, demand analysis and health and equity factors.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			
<p>List the ways that comments are received by the public.</p>	<p>AMATS creates comment/response summaries for all planning efforts undertaken and posts them during the adoption process. They are included in the final document appendix.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

		<input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	See above answer	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	The comment response summaries mentioned above include responses from AMATS staff explaining their positions/responses.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	All current manuals are compliant	<input checked="" type="checkbox"/> Sufficient	

		<input type="checkbox"/> Tech.Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did AMATS staff receive in FFY2021?	None	<input type="checkbox"/> Sufficient <input checked="" type="checkbox"/> Tech.Deficiency <input type="checkbox"/> Sub. Deficiency	Pandemic
What Title VI/ADA Training would AMATS staff like to see in FFY2022?	Any refresher course for all staff would be appreciated	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech.Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of AMAT's planning process, e.g., public involvement activities, lack of coordination with local governments/community councils, contracting opportunities for planning studies or corridor studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No complaints received.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
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FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING (FAST PLANNING)

DIVISION INFORMATION			
Title VI Program Liaison	Olivia Lunsford	Title	FAST Planning
Region	Northern Region	Phone	907-308-3805
Which years have you served as Title VI Liaison?	2020 <input checked="" type="checkbox"/> 2021 <input checked="" type="checkbox"/> 2022 <input type="checkbox"/>	Email	Olivia.lunsford@fastplanning.us

PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO
<p>Please attach a list of public meetings held by FAST Planning during FFY2021, along with the number of attendees and any demographic data collected.</p>	<p>I have attached our completed meeting demographics spreadsheet with scheduled meeting dates that have yet to occur through Federal Fiscal Year-end (09/30/2021). (Attachment A)</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts did FAST Planning staff use to promote diverse (ethnicity, age, sex, income, ability level) public participation?</p>	<p>FAST Planning has a Policy Board, a Technical Committee, a Bicycle & Pedestrian Advisory Committee, and a newly established Project Enhancement Committee. All of these committees meet regularly and their meetings are open to the public. When advertising these meetings to the public, we do our best to use language that is inviting and encourages the participation of any citizen, in person or by phone or written comment. We also try to outline when the public will have opportunity to comment on their matter of concern (i.e., anything vs. an action item). We advocate for public participation, rather than hide the opportunity for it, and will make posts on our social media and other platforms to notify citizens of this. In addition to digital advocacy for meeting attendance, I created physical calendar cards to distribute around town. I put them at places where</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>folks are known to not have internet, where people board public transit, and where people congregate (bulletin boards, etc). On the cards I noted how to attend the meetings and they said “Join the conversation about your local roads, paths, and sidewalks” to be straightforward. By holding these meetings open to the public and posting packets, minutes, and action items online, we amplify how important transparency is to our organization. Through these actions, we hope we are promoting that anyone is welcome to join our conversations and be involved in our project and program processes. In addition to this response, see my more elaborate response to the first question in the Public Participation section of this questionnaire.</p>		
<p>How were these populations represented in the in the citizen participation process?</p>	<p>As of 07/09/2021, 66% of our meeting attendees were white males, 32% were white females, 0% were Black females, 0% were Hispanic females, 0% were Asian females, and 0% were unknown. In total, less than 1% of our meeting attendees over the last year were minority, and 34% were female. Some members call in to meetings, or do not register a name with their zoom profile, and are not recorded on the sign-in sheets. Income and ability level are not recorded. These numbers are not</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	representative of our full Federal Fiscal Year and will be different at the end of September 2021.		
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.	Our physical sign-in sheets for in-person meetings have demographic questions that attendees are encouraged to fill out (including mailing address, race, gender). FAST Planning can use some of this information to identify which community they are representing within the Fairbanks area. As a result of changing our meeting space to a virtual environment due to COVID-19 in FFY21, I created an online sign-in form with Microsoft Forms and once the meeting is underway, I will post a link to the form in the zoom chat box. People can click the link and it will take them to the form. This has helped us on multiple occasions when someone has joined via telephone and cannot rename themselves in the participant window, or has helped us to cross-reference the participants we write down during the meeting who we might be unfamiliar with. It is also helping us to double-check data, as we can export the forms into excel and run bulk calculations on the responses.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities?	Prior to COVID-19, our regular meetings were held at City Hall in the Council Chambers, in the heart of Downtown Fairbanks, and FAST Planning would host other events and open houses in various locations convenient to citizens impacted	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

<p>Where were the meetings located?</p>	<p>by projects within our Metropolitan Planning Area. For the regularly scheduled Policy Board and Technical Committee meetings at City Hall, downtown is densely populated and well-traversed by vehicles and pedestrians alike. This location provided good opportunity for anyone to stop into our meetings, including those with limited mobility. City Hall has automatic doors and an elevator for those who cannot use stairs, and there is plenty of space in the Council Chambers to accommodate wheelchairs or other mobility devices. Our regularly scheduled BPAC Meetings and irregularly occurring Stakeholder Group meetings for various projects, are transitioning back into being held at our office which is in Suite 205 of the Key Bank Building in Downtown Fairbanks. This office space was selected primarily on account of the buildings ADA accommodations. There are large double doors on two sides of the building. One set of doors is accessible from a large parking lot on the west side of the building with designated accessible parking and a flat surface that continues from the lot through the doors and to the two elevators in the lobby. The other set of doors are accessible from the ADA compliant sidewalk on the east side of the building. The entryway is flat and remains flat to the two elevators in the lobby. Where the elevator doors open on the second floor, there is</p>	<p><input type="checkbox"/>Sub. Deficiency</p>	
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	<p>ample room to navigate large equipment, and the door to our office is ADA compliant. Due to COVID-19, most of our meetings are still being held via zoom (internet or dial-in). We are slowly transitioning into a hybridized model of both in-person and zoom options for each meeting, as we learned that the internet or dial-in access options for these meetings elevated attendance and participation throughout the bulk of the pandemic. The other great option, though we have yet to apply it due to a lack of demand, is implementing closed-captioning/live transcription via zoom. At this time, there have been no requests for the use of closed-captioning. We have not gathered any data on the abilities of virtual meeting attendees at this time.</p>		
<p>How does FAST Planning plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>FAST Planning is now transitioning to a merged meeting format, allowing for in-person attendance over time. We will continue to advertise zoom as an option for attendees who have internet/telephone access. We post about our zoom meetings in the newspaper with a link and/or phone number. The ad runs digitally as well. Zoom allows people to join the meetings over the internet or by calling in without requiring them to create an account. This opens the accessibility of our meetings for citizens we might not have been able to reach prior due their remote location(s) possibly</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

	<p>preventing them from engaging in meeting opportunities. We plan to maintain the incorporation of zoom into our public meeting process from now on. The way we advertise and provide outreach on meeting options, as well as how we “run” zoom meetings, will be included in the updated FAST Planning Public Participation Plan. FAST Planning also will continue posting online public notices the Fairbanks North Star Borough, and DOT&PF websites.</p>		
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe FAST Planning efforts to engage new/diverse audiences in FFY2021.</p>	<p>FAST Planning maintained the outreach parameters identified in the FFY20 Questionnaire, including the use of Facebook, Instagram, LinkedIn, and Twitter for regular advertisement of meeting dates and times, as well as agenda items and who will be at the meetings (i.e., “The Policy Board is great opportunity to address any of the three local mayors at one time, as they all serve on the board.”). I also have recurring Facebook Events set up for each of our regular meetings. People who are on Facebook can respond as “Interested” and they will be reminded that the meeting is happening soon. I schedule our posts</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

	<p>using HootSuite to enable an easy cross-posting workflow. When we hosted virtual open houses over the last year, I used Facebook Events and Instagram Ads to gain interest, as well as posted materials and contact information on Craigslist in the Community section. We have finally made contact with the local radio station and they occasionally read news items about FAST Planning. We have been featured during their news segment multiple times in the last few months alone. I will also speak to specific projects or engagement opportunities on the iHeart Media radio stations as well. The local newspaper has also picked up on our work as an MPO, and we are beginning to get local recognition which is also a form of advertisement for our meetings. We are hoping that as we continue to become a household name through exciting projects, we will gain new meeting attendees. This past year, I created a new “Calendar Card” to distribute around town for residents to take with them. I mentioned it earlier in this questionnaire, but I have provided an example of this calendar card that is meant to travel with interested persons (Attachment C). We have also gotten our recurring meetings added to the local newspaper calendar.</p>		
<p>If FAST Planning received requests for alternative formats or</p>	<p>FAST Planning has yet to receive any requests for alternative formats or languages, but we are</p>	<p><input checked="" type="checkbox"/> Sufficient</p>	

<p>languages, was FAST Planning able to accommodate these requests?</p>	<p>prepared to accommodate anyone's needs surrounding this should it occur.</p>	<p><input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	
<p>Please attach any Public Participation Plans for projects commenced during FFY2021.</p>	<p>In FFY21, FAST Planning continued its efforts in updating the Non-motorized Plan and creating a Road-Rail Crossing Reduction and Realignment Plan. We completely modified our approach to getting public engagement because of the COVID-19 pandemic and leaned into a "Virtual Open House" model for all the above plan updates, as well as the preliminary stages of a project on Lacey Street.</p> <p>For the Non-motorized Plan Update, our public participation plan covered every outreach possibility we could think of in coordination with the consultant for the plan. This included the usual social media postings, newspaper alerts, and calendar information. We also added an event on Facebook for the open house, posted details on Craigslist, and put 200 flyers up around town (along with calendar cards). The last time the Non-motorized Plan was updated was in 2012, there were 80 comments on that plan. This past year's effort received over 600 individual comments.</p>	<p><input checked="" type="checkbox"/>Sufficient <input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	

	<p>For the Road/Rail Reduction and Realignment Plan, we coordinated with a consultant, who designed and hosted a web page with content related to the planning process. For outreach pushes about the planning process milestones, FAST Planning would post graphics and provide links to the webpage. The consultant had their own outreach process for engaging potential stakeholders and continued to communicate with those stakeholders throughout the planning process. During the 45-Day Public Comment Period, FAST Planning posted a series of screenshots from the webpage that highlighted each individual proposed project with an individual survey link to maximize comments on specific projects.</p> <p>For outreach on Lacey Street, where we needed to get input for potential reconstruction in keeping with our Green Streets Plan, we did several things to reach the public. We sent mailers out to stakeholders along the Lacey Street corridor, emailed as many contacts that we had within this corridor directly, and put together a series of Stakeholder Group meetings. These meetings were held via zoom and were recorded then embedded on the project webpage, along with the materials we presented and anything else that was pertinent</p>		
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	<p>to the discussion. We did this so that anyone could the conversation at any point during this preliminary planning process. Eventually, it became time to solicit public impact/feedback. We developed an Esri StoryMap to tell a story about Lacey Street and <i>why</i> the considerations that are on the table are there. The StoryMap eventually led the viewer to a MetroQuest survey that aimed to gather information on preferred options for reconstruction. We got over 600 survey responses, and to date, the StoryMap has been looked at over 2000 times! You can see more about the outreach we've done for the Lacey Street project by going to the project page posted on our website at https://fastplanning.us/laceystreet/. We are currently navigating next steps and anticipate getting the stakeholder group together for an open public meeting soon, just to provide an update.</p>		
<p>INCORPORATION OF TITLE VI ELEMENTS</p>			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other FAST Planning functions.</p>	<p>In compliance with our Title VI Plan, we publish meeting documents online including agendas, previous meeting minutes, and accompanying materials for the meeting, at least 5 days before the meeting occurs. When we post about upcoming meetings through our social media avenues, we advertise a link where our meeting packet is available. We email this packet to decision-makers and a FAST-Planning Support Group email list</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>too. By publishing the agendas with other meeting materials, anyone notified of our meetings is notified when the TIP, MTP, and other plans are up for discussion. For those who learn about our meetings through other avenues like the local newspaper or through the radio, they will find bulleted agenda items that always note the key topics of the upcoming meeting. We also put the following disclaimer on all our digital and physical advertisements and online public notices:</p> <p>The FAST-Planning public hearing requirements agree to use the TIP development process to satisfy the public hearing requirements of Section 5307©. The public notice of public involvement activities and time established for public review and comment on the TIP will satisfy the program-of-projects requirements of the Urbanized Area Formula Program. See 23 C.F.R. Part 450 and 49 C.F.R. Part 613 (specifically Subpart B, “Statewide Transportation Planning,” and Subpart C, “Metropolitan Transportation Planning and Programming”). The public involvement process is described at 23 C.F.R. Section 450.316(b). FAST Planning complies with the AKDOT&PF Title VI Nondiscrimination Policy, and operates Federal Programs without regard to race, religion, color, gender, age, marital status, ability, or national origin. To view the full Title VI Nondiscrimination Policy or to file a complaint, go to: https://fastplanning.us/civilrights. Individuals with disabilities who may need auxiliary aids, services, and/or special modifications to participate in this</p>		
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	<p>public meeting should contact Jackson Fox at (907) 205-4276 or email: jackson.fox@fastplanning.us.</p> <p>Our organization’s website also has a Civil Rights/Title VI page with our Title VI Plan and complaint form. The following disclaimer is on this page, as well as the Projects & Programs page of our website: FAST Planning complies with the AKDOT&PF Title VI Nondiscrimination Policy, and operates Federal Programs without regard to race, religion, color, gender, age, marital status, ability, or national origin. View the full Title VI Nondiscrimination Policy or file a complaint at www.fastplanning.us/civilrights.</p>		
<p>How are Title VI considerations addressed through stakeholder involvement mechanisms?</p>	<p>For our stakeholder group meetings, we utilize GIS and data from the Fairbanks North Star Borough to determine and notify all potentially impacted property owners within an area of a project. We do not discriminate who is invited to these meetings and advertise them to the public the same way that we advertise all our other meetings (see Public Participation Question #1). In addition to emails to potential stakeholders and online notifications via social media, City, Borough, and State websites, and newspaper ads, we send out postcards to the identified addresses in the hopes that mail will reach anyone we could not find a phone number or email address for or who may not</p>		

	<p>have internet access. After a recent public involvement process where the addresses we identified for a project corridor went to businesses and key potential stakeholders missed the notifications about a possible project, we plan to walk project corridors with postcards from now on, should we need to utilize this avenue for outreach. For our plan updates, after circulating through all our decision-making committees, we release the draft version for a 30-day public comment period, advertise using the previously mentioned methods, add it to our calendar, and provide a comment box online directly below the document to be commented on. Our phone number, location, and email addresses are in multiple locations including on our calendar cards, social media pages and several pages throughout our website as well as at the bottom of all our print ads.</p>		
<p>EQUITABLE PROVISIONS OF SERVICES AND FACILITIES</p>			
<p>What activities and/or studies were conducted in FFY2021 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include</p>	<p>FFY21 has been a productive year for equity analysis and inclusion in our planning efforts. FAST Planning updated its Title VI Plan within the first month of FFY21, which included the addition of minority, LEP, and low-income maps that will be updated again with the release of 2020 Census data. The inclusion of these maps</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>a brief statement about the activity or study and how it will be incorporated into the FAST Planning process.</p>	<p>pioneered the methodology behind our determination of priority routes for non-motorized facility winter maintenance practices. We have taken the layers from the aforementioned maps, added data such as transit stops/routes, senior and underage populations, social services, hospital, senior housing, and other locations, and we have looked at Strava data, and We are still working on the finalization of these routes, as well as their implementation into practice by the City of Fairbanks and the FNSB, but you can view a draft map here to get an idea of where the prioritized routes will service. I would be happy to go into detail about the methodology behind the ranking system if you are interested.</p>		
<p>Describe what projects, if any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?</p>	<p>Some decisions that went into the construction of the Airport Way Bike and Ped Facility were influenced by Title VI issues. Currently, the Fairbanks International Airport does not have a non-motorized connection to the adjacent low-income neighborhoods, as well as the three hotels. FAST Planning committees examined a range of alternatives and selected what is considered to be the most direct route for pedestrians going to and from the airport. In FFY21, FAST Planning allocated \$1.1 million for construction of new</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

	<p>facility to be included as part of DOT’s larger Airport West improvement projects.</p> <p>Thanks to advances in technology, transcription and translation services are easily accessible online. Given this information, as well as the fact that FAST Planning has yet to receive a request for these services, our Title VI Plan states that we can provide these services on an as-needed basis. We would use an app-based translation service for documents and conversation. Our website does offer the option to translate the browsing interface to a selected language.</p>		
ADDRESSING PUBLIC CONCERNS			
List the ways that comments are received by the public.	<p>There are multiple ways that the public can submit comments and sometimes they vary by project. There is a comment form on our website for any general comments, inquiries, etc. and that form goes directly to both the Executive Director and myself. One of us will respond within a day. We receive comments via Facebook, Instagram, LinkedIn, and Twitter. For specific projects, we always host a comment form on the project webpage, and link to said page when posting about the project on our social media platforms or other routes of communication. All our newspaper ads and public notices through the Fairbanks North</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	Star Borough and Department of Transportation also have language at the bottom notifying citizens of where they can comment (via phone, in person, or by email).		
What is done with the comments that are received?	We respond to all of the comments we receive. Then, the comment is noted in our filing system with whatever project or program it pertains to. If the comment has to do with a plan or project that is contracted out to consultant(s), we forward the comment to the consultant. For items that go to a 30-day public comment period, any comments we receive are logged in the comment response log, responded to, and included in the appendices of the final plan/project.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	We respond to comments the way that we receive them, via email, mail, Facebook comments/messenger, Instagram comments/messenger, Twitter, LinkedIn comments, telephone, texts, etc.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			

<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>No. Our Title VI Plan was reviewed and adopted by October 2020, and we are in the early stages of rewriting the Public Participation Plan to include FAST Planning outreach parameters, as well as hybridized meeting protocol as a result of the COVID-19 pandemic.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>All manuals are in compliance.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did FAST Planning staff receive in FFY2021?</p>	<p>Please see Appendix A Attachment C.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What Title VI/ADA Training would FAST Planning staff like to see in FFY2022?</p>	<p>We are grateful to the Civil Rights Office for linking us to some Title VI trainings through the Rutger Institute. As mentioned last year, I would like to see some additional trainings that are non-transit specific. Maybe an MPO specific training or peer exchange? I would also really appreciate the opportunity for all of those who are in my role, implementing Title VI, to do a statewide training together. Where do we all fall in line with each other and what is and is not working in the state? I would really appreciate the opportunity to have these questions answered, as well as meet colleagues statewide.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of AMAT's planning process; e.g., public involvement activities, lack of coordination with local governments/community councils, contracting opportunities for planning studies or corridor studies? If so, how many? Summarize each</p>	<p>FAST Planning did not receive any complaints in FFY21.</p>	<p><input checked="" type="checkbox"/> Sufficiency</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

complaint and the status, with actions proposed and taken.			
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APPENDIX A

[06182021 Title VI Program Review Submittal.pdf](#)

[C:\Users\rhoward\Downloads\AppendixAB Title VI Report FAST Planning.pdf](#)

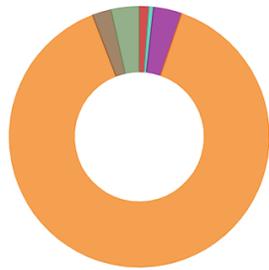
APPENDIX B

[My files - OneDrive \(sharepoint.com\)](#)

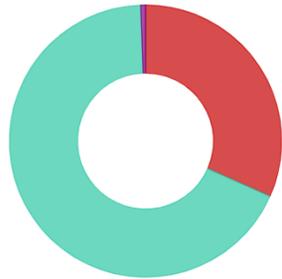
<http://dot.alaska.gov/stwdmno/wintermap/>

<http://dot.alaska.gov/stwdplng/cip/stip/assets/STIP.pdf> (PDF page 13 describes M&O preventive maintenance activities).

APPENDIX C



- American Ind...
- Black / Africa...
- Pacific Island...
- Other race, et...
- Asian
- Hispanic / Lat...
- White
- Two or more ...



- Female
- Non-binary
- Male



APPENDIX D

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