



# Alaska Unified Certification Program

## DBE/ACDBE Reevaluation Checklist

On October 3, 2025, the U.S. Department of Transportation (USDOT) issued an Interim Final Rule (IFR) requiring all Disadvantaged Business Enterprises (DBE)/Airport Concessions Disadvantaged Business Enterprises (ACDBE) that were certified as of Oct. 3, 2025, to go through a reevaluation process to determine if they are eligible to be in the DBE/ACDBE program. The reevaluation process requires documentation from each owner who makes up at least 51% of the DBE/ACDBE firm to submit:

**Personal Narrative:** Within the personal narrative, each owner who makes up at least 51% percent of the DBE/ACDBE firm, must provide instances of social and economic disadvantage relating to education, employment or business.

**Personal Net Worth Statement:**

<https://www.transportation.gov/sites/dot.gov/files/2024-05/Personal%20Net%20Worth%20Statement%204.9.2024.pdf>

**Documents must be submitted to the AUCP Office:**

Email: [dot.cro.DBECerts@alaska.gov](mailto:dot.cro.DBECerts@alaska.gov)

Alaska DOT&PF Civil Rights Office  
Attn: Certification  
PO Box 196900  
Anchorage, AK 99519-6900

**The Alaska DOT&PF cannot count any DBE/ACDBE participation towards the goals until ALL DBE/ACDBE firms have been reevaluated.**

The IFR revises § 26.67 and requires all small business concerns to:

- (a) Non-presumptive Disadvantage. All applicants must demonstrate social and economic disadvantage (SED) affirmatively based on their own experiences and circumstances within American society, and without regard to race or sex.*
- (1) To satisfy the SED requirement and ensure all determinations of disadvantage are not based in whole or in part on race or sex, an owner must provide the certifier a Personal Narrative (PN) that establishes the existence of disadvantage by a preponderance of the evidence based on individualized proof regarding specific instances of economic hardship, systemic barriers, and denied opportunities that impeded the owner's progress or success in education, employment, or business, including obtaining financing on terms available to similarly situated, non-disadvantaged persons.*
- (2) The PN must state how and to what extent the impediments caused the owner economic harm, including a full description of type and magnitude, and must establish the owner is economically disadvantaged in fact relative to similarly situated non-disadvantaged individuals.*
- (3) The owner must attach to the PN a current PNW statement and any other financial information he considers relevant.*