



Instructions for FTA Subrecipients Reporting on TVM Purchases

Authority: [49 CFR 26.49\(a\)\(4\)](#) requires FTA recipients to report vehicle procurement awards.

What is a Transit Vehicle Manufacturer (TVM)?

- Any manufacturer whose primary business purpose is to build vehicles specifically for public mass transportation.
 - Includes but not limited to busses, rail cars, trolleys, ferries, and vehicles manufactured specifically for paratransit purposes.
- Producers of vehicles that receive post-production alterations or retrofitting to be used for public transportation purposes.
- Note: Businesses that manufacture vehicles solely for personal use and for sale “off the lot” are *not* considered transit vehicle manufacturers.

Paratransit Definition:

- Paratransit definition includes producers of vehicles that receive post-production alterations or retrofitting to be used for public transportation purposes.
- Businesses that manufacture vehicles solely for personal use and for sale "off the lot" are not considered transit vehicle manufacturers ([49 CFR 26.5](#)).



Example of Paratransit Vehicle.

What is YOUR [subrecipient] responsibility when reporting vehicle purchases?

- As stated in the Project Agreement:
 - If the SUBRECIPIENT will purchase one or more transit vehicles (excluding unmodified mass-produced vans or unmodified pop-top vans), it assures that it will obtain from each transit vehicle manufacturer a TVM certification, to show that the manufacturer complies with DBE requirements.



**Alaska Community Transit
Reimbursable Grant
Project Agreement
FTA Section 5311**

State of Alaska, DOT & PF
PO Box 112500
Juneau AK 99811-2500
Phone: 907-465-4070
Fax: 907-465-6984
dot.alaska.gov/transit

Agreement Number: [REDACTED]	Start to End Dates: [REDACTED]
	Amount: [REDACTED]
Applicant Organization: [REDACTED]	Phone: [REDACTED] Fax: --
Project Director: [REDACTED]	E-mail Address: [REDACTED]
Physical Address: [REDACTED]	Project Location (city/town): [REDACTED]
	DUNS Number: [REDACTED]
Non-Profit? X	Employer Identification Number: [REDACTED]

BUDGET

Project	UPIN	Type	Grant #	CFDA #	ActFunds	State Match	Local Match	Totals
Acquisition - Miscellaneous Equipment	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Acquisition - Miscellaneous Equipment	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Totals					[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Acceptance of conditions: It is understood and agreed by the undersigned that any funds received as a result of the approval of this agreement are subject to all State and Federal Governmental Regulations. This project does or will constitute an official part of the Transit program of the State of Alaska, and will meet all requirements and administrative regulations of the State of Alaska, Federal Transit Administration and Alaska Mental Health Trust Authority. The undersigned also agree to perform those activities detailed in the application and will maintain records documenting expenditure of funds for the activities. Subject to the availability of Federal funding, reimbursement will be made monthly or upon submission of a final evaluation report and reimbursement request following completion of grant activities.

What is the Alaska DOT&PF [recipient] responsibility when reporting vehicle purchases?

- The 2014 DBE regulation updates require FTA recipients to report transit vehicle procurement awards. Effective November 2014, FTA recipients are required to submit, within 30 days of making an award, the name of the successful bidder and the total dollar value of the contract.
- Remember, only eligible TVMs may bid on FTA-assisted transit vehicle procurements.

How does a subrecipient know if they are required to submit a vehicle purchase?

- The following project Reimbursable Grant/Project Agreement are required to submit purchases:
 - 5303, 5309, 5339(c), 5339, 5310, 5311 f, 5311: CRRSAA IFA, 5311: CARES, 5311 – CRRSAA, STP 5311

Where can I find the eligible list of all current Transit Vehicle Manufacturers (TVM)?

- See updated list here: <https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-transit-vehicle-manufacturers>

When should the subrecipient submit this report?

- Submit all vehicle purchases within 15 days of award.

Where to report modified TVM purchases?

- You will find the purchase vehicle log here: <https://arcg.is/0fTSaL>

Compliance - As stated in Project Agreement:

- Compliance with Laws and Regulations, Federal Changes: The SUBRECIPIENT will comply with all applicable laws, regulations, and codes of the State of Alaska, the United States Government, and local governments. The SUBRECIPIENT shall at all times comply with the FTA Master Agreement and all applicable FTA regulations, policies, procedures and directives as they may be amended or promulgated from time to time during the term of this Agreement. SUBRECIPIENT's failure to comply with its varied obligations shall constitute a material breach of this contract.

Questions?

- For questions or concerns, please email DOT.CRO.ProjectsDocs@alaska.gov.

Questions asked by FTA Subrecipients:

- Does this DBE reporting requirement include mass transit 30 - 40 ft. buses since they have ADA accessibility and are funded under 5339c?
 - Yes, they should be reported on.