MEMORANDUM State of Alaska

 Department of Transportation & Public Facilities

 Design and Engineering Services – Central Region

 Highway Design

|  |  |  |  |
| --- | --- | --- | --- |
| **TO**: | Rashaud Joseph | **DATE**: | XXXX |
|  | Statewide Title VI Specialist & ADA Compliance Officer |  |  |
|  |  |  |  |
| **THRU:** | Jim Amundsen, P.E. | **TELEPHONE NO**: | 269-XXXX |
|  | Chief, Highway Design  |  |  |
|  |  |  |  |
| **THRU:** | NAME | **PROJECT NAME**: | [Name] |
|  | Project Manager |  |  |
|  |  | **Project No.**: | XXXXXXXXX |
| **FROM**: | NAME |  |  |
|  | Project Engineer | **SUBJECT**: | **ADA Transition Memo**  |
|  |  |  |  |

This memo has been created to fulfill requirements by FHWA and 28 CFR 35 to track and report curb ramp upgrades to the DOT&PF’s Civil Rights Office (CRO).

All curb ramps were investigated for compliance during the design phase of the project utilizing both the CRO GIS ADA Transitions Public Information Map and field investigations. Field investigation survey measurements were conducted following the DOT&PF’s Central Region ADA Curb Ramp Survey Instructions.

There are [total number] curb ramps within the project limits.

Type I Curb Ramps

It was determined that [number] curb ramps meet the current minimum standards defined by the Central Region ADA Standards and do not require constructed improvements with this project.

Type IIA Curb Ramps

It was determined that [number] curb ramps currently do not meet the current minimum standards defined by the Central Region ADA Standards, but can be brought into full compliance through constructed improvements with this project. Designs for these proposed improvements are contained within the Plans.

Type IIB Curb Ramps

It was determined that [number] curb ramps currently do not meet the current minimum standards defined by the Central Region ADA Standards, cannot be brought into full compliance, but improvements to accessibility are possible to be constructed with this project. Designs for these proposed improvements are contained within the Plans.

A CR ADA Technical Infeasibility Memo for each location is included in the appendices.

Type III Curb Ramps

It was determined that [number] curb ramps currently do not meet the current minimum standards defined by the Central Region ADA Standards, cannot be brought into full compliance, and no improvements to accessibility can be constructed with this project.

A CR ADA Technical Infeasibility Memo for each location is included in the appendices.

Individual curb ramp inspection forms for the existing ramps are attached in their respective appendices.

|  |  |  |
| --- | --- | --- |
| Design Project Engineer Date |  |  |

Attachments: Appendix A: Type I Curb Ramp Inspection Forms

 Appendix B: Type IIA Curb Ramp Inspection Forms

 Appendix C: Type IIB Curb Ramp Inspection Forms and Technical Infeasibility Memos

 Appendix D: Type III Curb Ramp Inspection Forms and Technical Infeasibility Memos

cc: Project Manager, P.E., Project Manager, Highway Design

 Jim Amundsen, P.E., Chief, Highway Design

 Steven Rzepka, P.E., ADA Coordinator, Highway Design

 David Lee, Construction Office Engineer, Construction