



**State of Alaska Department of Transportation and Public  
Facilities  
Recreational Trails Program  
Property Acquisition / Easement Form**

**Important Notice:** Applicant is responsible for obtaining all Federal, State, and local permits and authorizations prior to project approval.

## Regulations regarding real property acquisition policies:

Federal 49 CFR Part 24

## *Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs*

State AS 34.60.120

## *Relocation Assistance and Real Property Acquisition Practices*

## SECTION I: Project Information

Project Title:

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Project Category: Motorized Non-Motorized Diverse Safety/Education

Project Location: Nearest town:

Latitude/Longitude:

Township, Range and Section:

**Land Ownership:** Public land      Private land

Names:

Project Description: Provide a brief description of the project.

This project includes a request for RTP funds to:

## Acquire Private Property

#### Establish an easement on property



## SECTION II: Property Acquisition(s)

Please complete the following section, if this project includes a request to acquire private property.

RTP funds cannot be used for condemnation of property. In other words, you must have a willing seller. It is required that the property be appraised before initiating negotiations and that the owner, or a designated representative, be given an opportunity to accompany the appraiser during inspection of the property.

**Important Notice:** Appraisers should be state licensed, and the appraisal should be in accordance with the Uniform Appraisal Standards for Federal Land Acquisitions.

Date of Property Appraisal

**Y      N**

Has an amount been established that is reasonably believed to be just compensation for the real property and will be offered for the property?

It is required that the property owner be provided with a written statement of, and a summary of the basis for, the amount established as just compensation. Has this been done?

Will public access to the property be limited in any way after acquisition?

Describe in detail the request for property acquisition(s).



### **SECTION III: Easement(s) for Property**

Please complete the following section, if this project includes a request to establish an easement on property.

Describe in detail the request to establish property easement(s).



## SECTION IV: Required Attachments

### SECTION I: Project Information

Vicinity Map of Project Location – Clearly indicating property acquisition(s), or easement(s) location

### SECTION II: Property Acquisition(s)

Copy of property appraisal, acquisition cost estimate

### SECTION III: Easement(s) for Property

Copy of easement(s) cost estimate

## SECTION V: Applicant Certification

I certify to the best of my knowledge and belief that the information provided on this form is true, complete, and accurate.

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Signature Printed

Date

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

*\*\*Property acquisitions and easements are eligible under the Recreational Trails Program, as long as acquisition and/or easement costs are not purchased PRIOR to issuing an award.\*\**