



**State of Alaska Department of Transportation and Public  
Facilities**  
**Recreational Trails Program Grant Agreement**  
**Grantee Performance Standards Final Assessment**

**Organization Name:**

**Project Title:**

**Project Number:**

Were project task(s) completed per the approved timeline schedule?	Yes	No
Did the grantee organization adhere to their approved scope of work and budget?	Yes	No
Did the grantee organization submit progress report and reimbursement by the deadlines outlined in the grant award?	Yes	No
Was the progress report detailed and include required photographs?	Yes	No
Was the reimbursement request and associated attachments correctly calculated, complete, and legible? Did the grantee organization respond timely, if more information was required?	Yes	No
Did the grantee organization submit their final progress report and reimbursement request by the Final Reporting deadline outlined in the grant award?	Yes	No

**Additional Comments:**

**Overall Grantee Performance:****Acceptable – Low Risk**

Grantee complied with all categories stated above.

**Needs Improvement – Medium Risk**

Grantee complied with some or most of the categories stated above, but did not comply with at least one or some of the categories. The grantee must take actions and provide proof they will perform better in future with future awards by indicating a plan of how grantee will meet categories for future projects (e.g. attend training, etc.)

**Unacceptable – High Risk**

Grantee complied with few or none of the categories stated above. Repeated offenses. The Grant Administration would not recommend working with grantee for future projects and it is not recommended that future applications be approved for grantee.

***Assessment Completed By***

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Signature \_\_\_\_\_ Date \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: [dot.rtp@alaska.gov](mailto:dot.rtp@alaska.gov)

***Grants Section Manager Approval***

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Signature \_\_\_\_\_ Date \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: Program Manager  
Phone: (907) 223-4664  
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