

 <p style="text-align: center;">STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES</p> <p style="text-align: center;">Policy and Procedure</p>	POLICY AND PROCEDURE NUMBER 07.05.070	PAGE 1 of 3
	EFFECTIVE DATE May 29, 2020	
SUBJECT State Highway System Closure Reporting	SUPERSEDES 07.05.070	DATED March 1, 1993
CHAPTER Maintenance and Operations	SECTION Highways	APPROVED BY Signature on File

PURPOSE

This formalizes the policy and procedure (P&P) of the Department of Transportation and Public Facilities (DOT&PF) to establish a process to provide notification to the Federal Highway Administration (FHWA) pursuant to FHWA Order 5181.1B from May 10, 2018 concerning significant incidents or events involving highways or highway infrastructure.

POLICY

It is the policy of the department to provide notification of highway closures to the FHWA Alaska Division Office.

Definitions

Significant event: Planned special events or construction that requires an extended (8 hours or greater) closure on the National Highway System (NHS).

Significant incident: (A) Incidents that create disruption to NHS operations for 8 hours or more and (B) certain highway incidents or special circumstances as described below.

Significant incidents may include, but are not limited to:

1. Damage to, or closure of highways or highway infrastructure caused by an act of nature including, but not limited to, earthquakes, floods, tornadoes, hurricanes, or wildfires. For winter weather, only report closures to the Interstate Highway System.
2. Damage to, or closure of highways or highway infrastructure, caused by crashes, terrorist or criminal acts, or unknown causes.
3. Evacuation conducted for any reason.
4. Other highway incidents occurring on both NHS and non-NHS roads, regardless of the reason or duration of the disruption:
 - a. Crashes involving 6 or more fatalities;
 - b. Crashes involving 10 or more vehicles;

- c. Commercial vehicle crashes resulting in 2 or more fatalities or receiving statewide media attention;
- d. School bus crashes resulting in serious injuries, fatalities, or statewide media attention;
- e. Passenger bus crashes (including transit buses and private motor coach operations) resulting in 2 or more fatalities, 5 or more serious injuries (requiring transport), or receiving statewide media attention;
- f. Crashes or other incidents involving significant damage to highway infrastructure;
- g. Highway fatalities directly related to a natural disaster; or
- h. Highway incidents resulting in the loss of life or serious injury of a prominent individual such as a member of U.S. Congress, senior member of the executive branch, military official, diplomatic dignitary, or other major public figure.

PROCEDURE

The following procedures are provided for FHWA Notification.

Notifications for any significant event or significant incident as defined above will include the following information:

1. Incident location
2. Incident report with brief details summarizing the incident (pictures are desired but not required)
3. Time of incident or event (if different from the reporting time)
4. Impact to operations (i.e. road closure)
5. Estimated duration of impact
6. Number of fatalities if known
7. Damages to infrastructure
8. Detours in place

As a general rule, FHWA will be asked to monitor the Alaska 511 system for information regarding the current status of roadway closures. The system will provide information on affected sections of the highway as most circumstances occur.

The department acknowledges that all of the notification details may not be contained or appropriate to include in the 511 notice. Details not included in the 511 notice will be reported to the listed points of contact below for further distribution to FHWA.

1. Regional Maintenance Chief or their Designee
2. Regional Construction Engineer or their Designee
3. Regional Public Information Officer or their Designee

When a significant event or incident occurs as in the aforementioned list, the regional office in the impacted area will initiate a specific notification through the listed regional points of contact to the FHWA Juneau office at (907) 686-7464 or (907) 586-7148 or by email.

AUTHORITY

AS 44.42.020(a) (1, 2, and 7)

IMPLEMENTATION RESPONSIBILITY

Commissioner, deputy commissioners, chief engineer, regional directors, regional maintenance and operations chiefs, regional construction engineer, and or regional public information officers.

DISTRIBUTION

All department employees via the DOT&PF website.