

 <p style="text-align: center;">STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES</p> <p style="text-align: center;">Policy and Procedure</p>	POLICY AND PROCEDURE NUMBER 10.02.010	PAGE 1 of 1
	EFFECTIVE DATE May 25, 2024	
SUBJECT Construction Relations Professional Services	SUPERSEDES 10.02.010	DATED 12/01/1992
CHAPTER Procurement and Property	SECTION Contracting	APPROVED BY Signature on File

PURPOSE

This formalizes the policy and procedure (P&P) of the department to promulgate standard policy covering the selection of "professional service" contractors to be utilized in the planning, design or administration of "construction" as defined within the State Procurement Code.

POLICY

It is the policy of the department to select Contractors for Professional Services and to negotiate, prepare, administer, and amend Agreements for Professional Services objectively and in accordance with applicable laws, regulations, policies and administrative directives and which will result in the use of the most qualified Contractor, consistent with sound financial practices to include the processing of contract amendments related to Indirect Cost Rate (IDCR) modifications in a timely manner to ensure Contractors are compensated accurately.

Further, in accordance with AS 36.30.480 and 2 AAC 12.560 and with respect to Professional Services Agreements, the department adopts the contract cost principles set out in 48 CFR Part 31 ("Contract Cost Principles and Procedures") exclusive of any references in Part 31 to other parts of 48 CFR.

AUTHORITY

AS 36.30.005(b)
2 AAC 12
FAA Advisory Circular 150/1500-14B
23 CFR Part 172
49 CFR 18

IMPLEMENTATION RESPONSIBILITY

All contracting officials and contracting sections within the department and agencies holding DOT&PF delegation of authority for construction related procurement.

DISTRIBUTION

All department employees via the DOT&PF website