

 <p style="text-align: center;">STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES</p> <p style="text-align: center;">Policy and Procedure</p>	POLICY AND PROCEDURE NUMBER 10.02.040	PAGE 1 of 2
	EFFECTIVE DATE September 1, 2006	
SUBJECT Confidential Estimates	SUPERSEDES 70-3002	DATED July 27, 1990
CHAPTER Procurement and Property	SECTION Contracting	APPROVED BY Signature on File

PURPOSE

This formalizes the policy and procedure of the department on the confidentiality of the estimated costs of construction contracts.

POLICY

The release of the estimated cost of a construction contract could adversely affect the state's ability to obtain the best competitive bid. Consequently, after design approval is secured from the regional director of design and construction, all estimated costs for construction contracts are confidential information and may not be released to the public before bid opening.

This finding and the resulting policy of confidentiality are established in accordance with AS 36.30.110(c).

When release of the estimated cost before bid opening would enable the state to obtain better competitive bids, a written waiver of this policy may be requested from the appropriate regional director or system director/ manager.

PROCEDURE

All department employees who have access to detailed engineers' estimates must take necessary precautions to ensure that the estimates are for in-house use only and that they are not released to the public or to interested parties before bid opening. (Interested parties are defined in 2 AAC 12.990.)

Intentionally or knowingly violating the Procurement Code (AS 36.30) is a class C felony. Guilty parties are liable for all costs and damages to the state arising out of the violation.

AUTHORITY

AS 36.30.110(c)
AS 36.30.930
2 AAC 12.990

IMPLEMENTATION RESPONSIBILITY

Design and construction staff, contracts staff

DISTRIBUTION

All department employees via the DOT&PF website