

MEMORANDUM

State of Alaska

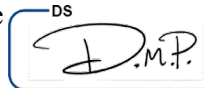
Department of Transportation & Public Facilities
Program Management and Administration Division

TO: Ryan Anderson
Commissioner

DATE: February 6, 2026

PHONE NO: 907-465-3911

FROM: Dom Pannone
Director

DS


SUBJECT: FY2026 Indirect Cost
Rate Update

The FY2026 Indirect Cost Rate Proposal (ICRP) for the State Airport (SAPT) cost group is being adjusted in order to maximize recovery of indirect expenses in that cost group.

The rates listed below will be used to assess ICRP charges against capital project expenditures that are processed on or after July 1, 2025. *No other changes to rates are occurring at this time.*

ICRP Rate by Type	Current FY2026 Rate	Updated FY2026 Rate	Percentage Point Increase / (Decrease)
State Airport CIP	7.75%	13.33%	5.58

The State Airport (SAPT) direct costs increased from \$12 million in FY2023 to \$21 million in FY2024 due to the Anchorage International Parking Garage project, creating a substantial expenditure increase in that cost group and an abnormal spike in the FY2026 federally approved SAPT rate of 13.33%. That rate, which had previously been artificially lowered, is now being corrected to the actual approved rate and will be adjusted retroactively to the start of this fiscal year to ensure continuity and stability for the department.

Please contact Christina Zepp, Rate Accountant, at christina.zepp@alaska.gov, or Christina Giehl, at christina.giehl@alaska.gov if you have any questions.

cc: Katherine Keith, Deputy Commissioner
Sean Holland, Regional Director, Central Region
Christopher Goins, Regional Director, Southcoast Region
Danny Gibson, Director, Division of Facilities Services
Vicky Roberts, Director, Southcoast Support Services
Daniel Smith, Director, Measurement Standards and Commercial Vehicle Compliance
Craig Tornga, General Manager, Alaska Marine Highways System
Susan Ault, Controller, Alaska International Airport System
Brad Bylsma, Manager, State Equipment Fleet

"Keep Alaska Moving through service and infrastructure."

Troy LaRue, Division Operations Manager, Statewide Aviation
James Woods, Chief Contracts Officer, Commissioner's Office
Sunny Haight, Deputy Director, Program Management and Administration
Nathan Bodensadt, Budget Manager, Program Management and Administration
Michael White, Financial Services Manager, Program Management and Administration
Imelda Soriano, Public Building Fund Accountant, Program Management and Administration
Christina Zepp, Rate Accountant, Program Management and Administration
Shawn Miller, Accountant 4, Program Management and Administration
Cindy Garcia, Accountant 4, Program Management and Administration
Daniel Baines, Accountant 3, Program Management and Administration
Christina Giehl, Accountant 3, Program Management and Administration
Jennifer Coisman, Central Region Project Control Chief
Shelley Dykema, Northern Region Project Control Chief
Amber Marshall, Southcoast Region Project Control Chief
Ben Johnson, Capital Project Accountant, Motor Safety Carrier/Vehicle Compliance
Ryan Marlow, Transportation Planner, Statewide Aviation
Jerry Mastin, Vessel Contract Manager, Alaska Marine Highways System
Deborah Yeager, Administrative Operations Manager, Northern Support Services
Justin Shelby, Administrative Operations Manager, Central Support Services
Sara Brown, Administrative Operations Manager, Southcoast Support Services
Natalie Wolfe, Administrative Operations Manager, Division of Facilities Services

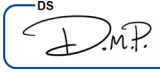
Certificate Of Completion

Envelope Id: 2C62EED7-4E1E-4AA8-83AE-5A858047D04A	Status: Completed
Subject: SAPT rate adjustment memo	
Source Envelope:	
Document Pages: 2	Signatures: 0
Certificate Pages: 3	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Landon Farley
Time Zone: (UTC-09:00) Alaska	PO Box 110206
	Juneau, AK 99811
	landon.farley@alaska.gov
	IP Address: 158.145.15.53

Record Tracking

Status: Original	Holder: Landon Farley	Location: DocuSign
12/19/2025 3:47:14 PM	landon.farley@alaska.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: State of Alaska	Location: Docusign

Signer Events

Signature	Timestamp
Dom Pannone dom.pannone@alaska.gov Admin Services Director State of Alaska Security Level: Email, Account Authentication (None)	Sent: 12/19/2025 3:51:23 PM Viewed: 1/26/2026 4:11:37 PM Signed: 1/26/2026 4:11:49 PM
	
Signature Adoption: Uploaded Signature Image Using IP Address: 107.122.81.103 Signed using mobile	

Electronic Record and Signature Disclosure:

Accepted: 10/2/2025 6:32:42 PM
 ID: 576c6de9-59cc-4c1f-80f0-c6be370b3c79
 Company Name: State of Alaska

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/19/2025 3:51:23 PM
Certified Delivered	Security Checked	1/26/2026 4:11:37 PM
Signing Complete	Security Checked	1/26/2026 4:11:49 PM
Completed	Security Checked	1/26/2026 4:11:49 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

Please read this Electronic Records and Signature Disclosure (ERSD). It concerns your rights regarding electronically undertaking, and the conditions under which you and the State of Alaska agree to electronically undertake, the transaction to which it relates (the “TRANSACTION”).

Consent to Electronically Undertake the TRANSACTION

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
2. you can fully access all of the information in the other TRANSACTION records;
3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

Withdrawing Consent

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the State of Alaska.

Paper Option for Undertaking the TRANSACTION

You may undertake the TRANSACTION with the State of Alaska using paper records. (State of Alaska employees who want to undertake the TRANSACTION in paper should contact the agency responsible for the TRANSACTION.) Print the paper records on the website of the State of Alaska agency responsible for the TRANSACTION, or request them from the agency. The State of Alaska homepage is at <http://alaska.gov/>.

Copies of TRANSACTION Records

After completing the TRANSACTION but before closing your web browser, you should download the TRANSACTION records. Or you can download the records within 30 days after

completing the TRANSACTION using the link in the DocuSign email sent to the email address you used to complete the TRANSACTION. The State of Alaska will not provide a paper copy of the TRANSACTION records as part of the TRANSACTION. Under the Alaska Public Records Act (APRA), AS 40.25.100–.295, you can request a copy from the agency responsible for the TRANSACTION, but if too much time has passed, the agency may no longer have the records when you make your request. If required under the APRA, the agency will charge a fee.

Required Hardware and Software

For the minimum system requirements to electronically undertake the TRANSACTION, including accessing and thereby retaining the TRANSACTION records, visit <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. These requirements may change. In addition, you need access to an email account.

How to Contact the State of Alaska

To ask a question on this ERSD or the DocuSign document generated after you complete the TRANSACTION or on using DocuSign to electronically undertake the TRANSACTION, contact the Alaska Department of Administration at either of the following addresses:

State of Alaska
Department of Administration
550 West 7th Avenue
Suite 1970
Anchorage, AK 99501
Reference: DocuSign

doa.commissioner@alaska.gov
Subject: DocuSign

To ask any other question on the TRANSACTION records or to update the information for contacting you electronically, contact the State of Alaska agency responsible for the TRANSACTION using the contact information in the TRANSACTION records or, if those records contain no contact information, using the contact information on the agency's website. Again, the State of Alaska homepage is at <http://alaska.gov/>.