

MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Program Management and Administration Division

TO: Ryan Anderson
Commissioner

DATE: February 6, 2026

FROM: Dom Pannone
Director

 DS
D.M.P.

SUBJECT: FY2026 Indirect Cost
Rate Update

PHONE NO: 907-465-3911

The FY2026 Indirect Cost Rate Proposal (ICRP) for the State Airport (SAPT) cost group is being adjusted in order to maximize recovery of indirect expenses in that cost group.

The rates listed below will be used to assess ICRP charges against capital project expenditures that are processed on or after July 1, 2025. *No other changes to rates are occurring at this time.*

ICRP Rate by Type	Current FY2026 Rate	Updated FY2026 Rate	Percentage Point Increase / (Decrease)
State Airport CIP	7.75%	13.33%	5.58

The State Airport (SAPT) direct costs increased from \$12 million in FY2023 to \$21 million in FY2024 due to the Anchorage International Parking Garage project, creating a substantial expenditure increase in that cost group and an abnormal spike in the FY2026 federally approved SAPT rate of 13.33%. That rate, which had previously been artificially lowered, is now being corrected to the actual approved rate and will be adjusted retroactively to the start of this fiscal year to ensure continuity and stability for the department.

Please contact Christina Zepp, Rate Accountant, at christina.zepp@alaska.gov, or Christina Giehl, at christina.giehl@alaska.gov if you have any questions.

cc: Katherine Keith, Deputy Commissioner
Sean Holland, Regional Director, Central Region
Christopher Goins, Regional Director, Southcoast Region
Danny Gibson, Director, Division of Facilities Services
Vicky Roberts, Director, Southcoast Support Services
Daniel Smith, Director, Measurement Standards and Commercial Vehicle Compliance
Craig Tornja, General Manager, Alaska Marine Highways System
Susan Ault, Controller, Alaska International Airport System
Brad Bylsma, Manager, State Equipment Fleet

Troy LaRue, Division Operations Manager, Statewide Aviation
James Woods, Chief Contracts Officer, Commissioner's Office
Sunny Haight, Deputy Director, Program Management and Administration
Nathan Bodenstadt, Budget Manager, Program Management and Administration
Michael White, Financial Services Manager, Program Management and Administration
Imelda Soriano, Public Building Fund Accountant, Program Management and Administration
Christina Zepp, Rate Accountant, Program Management and Administration
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Christina Giehl, Accountant 3, Program Management and Administration
Jennifer Coisman, Central Region Project Control Chief
Shelley Dykema, Northern Region Project Control Chief
Amber Marshall, Southcoast Region Project Control Chief
Ben Johnson, Capital Project Accountant, Motor Safety Carrier/Vehicle Compliance
Ryan Marlow, Transportation Planner, Statewide Aviation
Jerry Mastin, Vessel Contract Manager, Alaska Marine Highways System
Deborah Yeager, Administrative Operations Manager, Northern Support Services
Justin Shelby, Administrative Operations Manager, Central Support Services
Sara Brown, Administrative Operations Manager, Southcoast Support Services
Natalie Wolfe, Administrative Operations Manager, Division of Facilities Services

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Dom Pannone

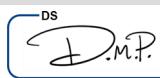
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Admin Services Director

State of Alaska

Security Level: Email, Account Authentication
(None)

Signature



Timestamp

Sent: 12/19/2025 3:51:23 PM

Viewed: 1/26/2026 4:11:37 PM

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Electronic Record and Signature Disclosure:

Accepted: 10/2/2025 6:32:42 PM

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Company Name: State of Alaska

Signature Adoption: Uploaded Signature Image

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Signed using mobile

In Person Signer Events

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Editor Delivery Events

Status

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Intermediary Delivery Events

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Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

12/19/2025 3:51:23 PM

Certified Delivered

Security Checked

1/26/2026 4:11:37 PM

Signing Complete

Security Checked

1/26/2026 4:11:49 PM

Completed

Security Checked

1/26/2026 4:11:49 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

Please read this Electronic Records and Signature Disclosure (ERSD). It concerns your rights regarding electronically undertaking, and the conditions under which you and the State of Alaska agree to electronically undertake, the transaction to which it relates (the “TRANSACTION”).

Consent to Electronically Undertake the TRANSACTION

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
2. you can fully access all of the information in the other TRANSACTION records;
3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

Withdrawing Consent

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the State of Alaska.

Paper Option for Undertaking the TRANSACTION

You may undertake the TRANSACTION with the State of Alaska using paper records. (State of Alaska employees who want to undertake the TRANSACTION in paper should contact the agency responsible for the TRANSACTION.) Print the paper records on the website of the State of Alaska agency responsible for the TRANSACTION, or request them from the agency. The State of Alaska homepage is at <http://alaska.gov/>.

Copies of TRANSACTION Records

After completing the TRANSACTION but before closing your web browser, you should download the TRANSACTION records. Or you can download the records within 30 days after

completing the TRANSACTION using the link in the DocuSign email sent to the email address you used to complete the TRANSACTION. The State of Alaska will not provide a paper copy of the TRANSACTION records as part of the TRANSACTION. Under the Alaska Public Records Act (APRA), AS 40.25.100–.295, you can request a copy from the agency responsible for the TRANSACTION, but if too much time has passed, the agency may no longer have the records when you make your request. If required under the APRA, the agency will charge a fee.

Required Hardware and Software

For the minimum system requirements to electronically undertake the TRANSACTION, including accessing and thereby retaining the TRANSACTION records, visit <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. These requirements may change. In addition, you need access to an email account.

How to Contact the State of Alaska

To ask a question on this ERSD or the DocuSign document generated after you complete the TRANSACTION or on using DocuSign to electronically undertake the TRANSACTION, contact the Alaska Department of Administration at either of the following addresses:

State of Alaska
Department of Administration
550 West 7th Avenue
Suite 1970
Anchorage, AK 99501
Reference: DocuSign

doa.commissioner@alaska.gov
Subject: DocuSign

To ask any other question on the TRANSACTION records or to update the information for contacting you electronically, contact the State of Alaska agency responsible for the TRANSACTION using the contact information in the TRANSACTION records or, if those records contain no contact information, using the contact information on the agency's website. Again, the State of Alaska homepage is at <http://alaska.gov/>.