



QUICK REFERENCE GUIDE:

Browsers and Logging On

Background:

When logging on to AASHTOWare, the preferred browser is Google Chrome. If your computer does not come equipped with Google Chrome, it is free to download [here](#). Microsoft Edge is another browser that supports AWP and should always be used with BidX.

Roles:

All Roles

Navigation:

Logging On

1. Open a web browser, preferably Google Chrome.
2. Navigate to the AWP login page using the following address:
awp.dot.alaska.gov.
3. In the Username field, type your SOA ID (usually comprised of your first initial, middle initial, and last name).
4. In the Password field, type your State of Alaska webmail password.
5. The domain will automatically populate for DOT&PF Employees and Contractors. If you are signing in from another agency, toggle to the correct domain.
6. Click Log On.
7. To log off, click the Log Off button in the upper left corner.

When creating a password:

- AWP does not allow the use of the following characters. Refrain from using < or >. If your password currently contains these characters, please reset your password.

If you have trouble logging on:

- If you attempt to log in and a blank white screen appears. Your password likely contains < or >. A password reset is required.
- If you are a contractor experiencing login issues, email dot.aashtoware@alaska.gov with your username and request a password reset.
- If you are a DOT employee and have forgotten your webmail password, contact OIT at www.oit.alaska.gov or 1(888)565-8680.

If you are a DOT employee and have not logged onto AWP before, contact the module admin in your section:

- Construction & Materials: dot.awp.cm.moduleadmin@alaska.gov
- Payroll: dot.awp.crl.moduleadmin@alaska.gov
- Preconstruction: dot.awp.precon.moduleadmins@alaska.gov

If you need further assistance, please contact your Module Admin
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