



AASHTOWare Project – User Access Request Form

AASHTOWare Project is a web-based software used to submit certified payroll to the Department of Transportation & Public Facilities (DOT&PF) and the Department of Labor & Workforce Development. Fill out this form for each person who will be submitting certified payroll through AASHTOWare Project.

You can find more information about AASHTOWare here: <https://dot.alaska.gov/aashtoware/>

Don't have a MyAlaska account yet? Sign up here: <https://my.alaska.gov/NewAccount.aspx>

What company will be submitting certified payroll?

Company Name:

IRIS Vendor ID:

Sole Proprietor

LLC/LLP

Corporation

Owner/Operator

Who will be submitting certified payroll for this company?

First Name:

MI:

Last Name:

Job Title:

MyAlaska Username:

Phone #:

Email Address:

Owner/Member/Officer

Employee

Bookkeeper/Accountant

Other:

Do you already have an account and are requesting to submit for an additional company?

Yes, I already have an account and am requesting to add additional Vendor Authority.

No, this is my first time requesting an AASHTOWare Project account.

I understand that this account will be used to sign certified payroll submitted to the State of Alaska for the company listed above. I understand that I am responsible for my username and password and will not share it with anyone.

Printed Name:

Signature:

Date:

Once complete, email this form to dot.aashtoware@alaska.gov.

Thank you!

CLEAR FORM