



**Alaska Transit Office**  
**STATE OF ALASKA**

**Department of Transportation &  
Public Facilities**

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SFY 2013 Human Services Grant Application Question and Answer Teleconference  
Friday, December 09, 2011 @ 10 A.M.

In Attendance: Denyse Brown – Connecting Ties; Charolett Robinson, Naomi Nelson, Mary Price – MASCOT; Jennifer Beckmann – CARTS; Jennifer Tew and Robbie Wuitschick – Valley Mover; Sue Deyoe – Sunshine Transit; Jamie Acton – People Mover; Lou Friend – CATS; Audrey Aanes – Arctic Access; David Levy – Alaska Mobility Coalition; Marsha Partlow, Doug Bridges, and Caroline Frengle – Catholic Community Services; Joyanna – Challenge Alaska

Key pieces of information from the application instructions:

- Each agency applying must be a part of AKDOT certified Public Transit-Human Services Community Coordination Plan.
- Each project applied for must be covered by a current priorities project list. (Current is sometime during calendar year 2011.)
- Only agencies with current mobility management project are allowed to apply for continued funding of their project. New projects will not be funding this year.
- SFY 2013 is the third year of the three-year POS application some agencies completed. There agencies only need to complete a new POS application if changes are needed.
- Total funds available statewide (excluding Anchorage) is about 1.1 million. See page 30 of the instructions for exact amounts.
- Agencies will be notified in March of recommended funding.
- All projects start July 1, 2012 and end June 30, 2013
- Last Day to ask questions about the applications is December 15<sup>th</sup>
- Samples of all applications are included in the instructions

Application Questions:

1. Qualifying Application – No questions at this time.
2. Start-Up Application

**Question: Can start-up funding be used in place of mobility management?** Answer: Start-up funds can be used to start a new service, but this funding does not serve the same purpose as a mobility manager. See pages 9-11 of the instructions.

3. Mobility Management

**Question: Are agencies allowed to apply for 5317 funds to pay for mobility management project?** Answer: No, agencies apply for a project type not a funding source. In addition, only applications to continue funding a current project are being accepted.

**Question: Who can apply for mobility management funding this year? What about next year?** Answer: See page 11 in the instructions for SFY 2013 applications. ACT staff will look at the guidelines for applying for SFY 2014 projects in the spring of 2012.

4. Planning – No questions at this time.

5. Purchase of Services

**Question: Can taxi companies charge for loading and unloading a wheelchair?** Answer: No, the American with Disabilities Act states taxicabs cannot charge more for providing service to a person with a disability.

**Question: The 1.1 Million that the State has for Human Services Grants, does that include the Purchase of Service Grants?** Answer: Yes.

6. New and Replacement Vehicle/Capital

**Question: What is allowable match for a vehicle?** Answer: Match for a vehicle must be cash.

Overarching Questions

**Questions: What if we do not have a decision about funding from other agencies to meet the match commitment requirement?** Answer: Include a letter with your application stating who the potential match funding source is, when a decision is expected, the amount request and if you have received match funds from the agency before. If you have received match funds state the amount.

**Question: Must we have an indirect cost plan (ICP).** Answer: You do not need an ICP, but if your agency has one and you are using it in your application, it must be provided to our office.

**Question: What can be used for match?** Answer: See page 12 of application instructions.

**Question: Do we need letter of commitment for in-kind donation to submit with our application.** Answer: Yes, if you are using the in-kind donation as part of your required match a commitment letter must be sent by email will all required attachments for your application.

**Question: If an agency is applying for a project that will cover many communities throughout the state does the project need to be part of the coordination plan and on the prioritized project list for each community?** Answer: Yes, at this time there is not another method to apply for a statewide project.

**Question: Who is on the PEC?** Answer: See page 29 in the application instructions for the list of agencies asked to participated in the PEC. At this time, the exact people are not known.

**Question: Which application should I use to apply for technology such as software and cameras for our buses?** Answer: Agencies can chose to apply for these types of projects with a purchase of service or new capital application.

**Question: Why am I no longer able to access my purchase of service application?** Answer: When making the electronic applications live this year access to the purchase of service application was accidently open to everyone. This issue is now fixed and only the lead agencies have access to the purchase of service application.

**Question: Who must update their agency profile and capital inventory?** Answer: Every agency applying for funding either directly (submitting an application for their agency) or indirectly (will receive funds from a purchase of service grant even though they did not apply for the funds). At this time taxi companies do not need to complete an agency profile, but expect this to change for the SFY 2014 application cycle.

**Question: Do I attach the Certification of Required Elements Checklist with the grant?** Answer: No, this is not necessary.

Other Comments:

- MOA's strengthen your applications
- Stress target populations in application
- Include contracts with other agencies if it pertains to your application