



## Alaska Community Transit Office

STATE OF ALASKA  
Department of Transportation &  
Public Facilities

[www.dot.alaska.gov/transit](http://www.dot.alaska.gov/transit)

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### COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN ELEMENTS\*

- Locally developed coordinated public transit-human services transportation plan, updated at a minimum every 5 years. Evidenced by:
  - Public participation
    - Participation must include seniors, individuals with disabilities, representatives of public, private, non-profit and human services transportation providers, and other members of the public.
    - Can be done through: Community planning sessions, self-assessment tools, focus groups, surveys, and/or a detailed study and analysis.
  - Certification of participants: List & signatures of participants in the creation/update of the Plan
- Published/Finalized Coordinated Public Transit-Human Services Transportation Plan that includes:
  - Community Background
    - Location
    - Existing Transportation System(s)
    - Map(s)
  - Coordinated Service Element: Inventory of Resources & Services
    - Coordination Group Members
    - Inventory of Available Resources and Services
  - Needs Assessment
    - Demographics
    - Disabilities by age/type
    - Household income
    - Household Type
  - Gaps in Service
  - Strategies: Addressing Needs and Gaps in Service
  - Priority of Projects
  - Signature Page of Participating Agencies
- Resolution from local government adopting the Coordinated Plan

*\*Samples and templates are available upon request.*