(Community Name) Coordinated Plan

[Year]

Coordinated Public Transit-Human Services Transportation Plan

Lead Agency: (Agency Name)

(Type the Community/Area Name)

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# I. Introduction/Executive Summary

The intent of this plan is to document the efforts of our community to coordinate transportation for our residents, especially the elderly and individuals with a disability. In order to be eligible for Federal Transit Administration (FTA) or Alaska Mental Health Trust funds through the Alaska DOT&PF Alaska Community Transit office (ACT), projects must be derived from a locally developed coordinated plan. These funding sources focus on the transportation needs of disadvantaged persons and those with special transportation needs that cannot be met through traditional personal automobile or public transportation means. The coordinated plan identifies existing transportation providers, unmet transportation needs and duplications in human service and public transit service. The plan also identifies goals and strategies to decrease duplication, address the gaps in service, and provide better transportation options for our community.

The introduction/executive summary section should be a one page synopsis of the coordinated plan – why coordinate, processes completed, what was decided, and moving forward/next steps.

# II. Community Information

## A) Location

Enter information regarding the location/environment of the community. Address issues such as:

* Where is the community located?
* What other communities are nearby?
* Is the community considered a hub community?
* What are the geographic barriers?
* What is the average summer and winter temperatures?
* What is the average rain/snow fall?

You can find information to these questions in the Alaska Community Database Information Summaries site available at: <http://commerce.state.ak.us/cra/DCRAExternal/>

**B) Population**

Population of Service Area: XXX

How many people live in the area served by the transportation programs listed above? If multiple communities, break down by each individual community.

**C) Map of Community**

Insert a map of the community that shows the transportation area. This can be a screen shot of a Google map, as long as it shows the community and roads/service area.

**III. Assessment of Available Resources & Services**

**A) Coordination Working Group**

Coordination would not be possible without a group effort. Our community has come together to pool our resources and work as a team to provide enhanced mobility for our seniors and individuals with disabilities.

List the organizations and the contact person that are represented on the coordination group.

**B) Current Transportation Options**

Describe the current transportation system in your community.

* Is the community connected to a road system? If so, what are the nearest communities?
* Does the community have a ferry terminal? If so, which routes does it have access to? How often does the ferry visit the community? Can the ferry transport vehicles?
* Does the community have a barge service? If so, how often does the barge arrive? Can the barge reach the community in winter?
* Describe the community’s airport. Who owns and operates the airport? How big is the runway (length and width)? Where do the planes fly to? How easy/hard is it to get to the airport?
* Where do community members commonly travel to and how do they get there?
* Is a river used to transport people to/from other communities? If so, during what months?

**C) Inventory of Available Resources and Services**

Below is a listing of the agency vehicles available and current transportation services within the community.

**Vehicle Inventory:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Year | Make, Model | Status | Condition | Seating | Wheelchair Y/N | Owner of  Vehicle |
| 2015 | Chevy, Explorer | Full-time | Good | 8 | N | Agency X |
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**Services Inventory:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Agency | Clients | Operating Days | Operating Hours | Annual Vehicle Miles\* | Annual Passenger Trips\* | Destinations |
| Agency X | Seniors | M-F | 8am – 6pm | 5,000 | 800 | Senior Center, Grocery store, Pharmacy, Doctor, airport |
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\*Estimated or actual

# IV. Assessment of Transportation Needs

## A) Demographics

FTA defines a “coordinated public transit-human service transportation plan” as a plan that “identifies the transportation needs of individuals with disabilities, older adults, and people with low incomes, that provide strategies for meeting those local needs, and prioritizes transportation services for funding and implementation.” The following tables depict detailed demographics of these group types for (Community Name).

The information needed to complete some of the tables below is available from the Department of Commerce, United States Census Bureau FactFinder Database available at <http://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml>. Enter community name and click on Go. Use the left menu and center links to find the information for the following tables.

**Table 1**

|  |  |
| --- | --- |
| Community Demographics | |
| 2010 Population |  |
| Population 65 and over |  |
| Percent Population 65 and older |  |
| Per Capita Income |  |
| Median Family Income |  |
| Median Household Income |  |
| Persons in Poverty |  |
| Percent Below Poverty |  |

Source: U.S. Census Bureau Census 2010.

**Table 2**

|  |  |
| --- | --- |
| Commuting to Work | |
| Workers 16 years and over |  |
| Car, truck, van – drove alone |  |
| Car, truck, van – carpooled |  |
| Public transportation (excluding taxi) |  |
| Walked |  |
| Other means |  |
| Worked at home |  |

Source: U.S. Census Bureau Census 2010.

**Table 3**

|  |  |
| --- | --- |
| Household Income | |
| Total: |  |
| Less than $10,000 |  |
| $10,000 to $14,999 |  |
| $15,000 to $19,999 |  |
| $20,000 to $24,999 |  |
| $25,000 to $29,999 |  |
| $30,000 to $34,999 |  |
| $35,000 to $39,999 |  |
| $40,000 to $44,999 |  |
| $45,000 to $49,999 |  |
| $50,000 to $59,999 |  |
| $60,000 to $74,999 |  |
| $75,000 to $99,999 |  |
| $100,000 to $124,999 |  |
| $125,000 to $149,999 |  |
| $150,000 to $199,999 |  |
| $200,000 or more |  |

Source: U.S. Census Bureau Census 2010.

**Table 4**

|  |  |
| --- | --- |
| Household by Type | |
| Total Households |  |
| Households with individuals 65 years and over |  |
| Percent Households with individuals 65 years and older |  |
| Average household size |  |
| Average family size |  |

Source: U.S. Census Bureau Census 2010.

Poverty guidelines by number of persons in a family unit from the U.S. Department of Health and Human Services for 2015 are listed in Table 5. The poverty guidelines are updated on an annual basis and are published in the Federal Register (usually in January). For the most recent figures, please check <http://aspe.hhs.gov/poverty/figures-fed-reg.shtml>.

**Table 5: U.S. Department of Health and Human Services Poverty Guidelines, 2015**

|  |  |  |  |
| --- | --- | --- | --- |
| Size of  Family Unit | 48 Contiguous  States and D.C. | Alaska | Hawaii |
| 1 | $11,770 | $14,720 | $13,550 |
| 2 | $15,930 | $19,920 | $18,330 |
| 3 | $20,090 | $25,120 | $23,110 |
| 4 | $24,250 | $30,320 | $27,890 |
| 5 | $28,410 | $35,520 | $32,670 |
| 6 | $32,570 | $40,720 | $37,450 |
| For each additional person, add | $4,160 | $5,200 | $4,780 |

Source: Federal Register, Vol. 80, No. 14, January 22, 2015, pp. 3236-3237

## B) Gaps in Service

* Are escort services available for those that require it?
* For people who need transportation assistance, where are they trying to go? Do the existing services go to all those places? Are there other places people would like to go?
* Are there certain times of the day or week when people can not get transportation assistance if they need it? Is there enough service at night and on the weekends? What other times is transportation assistance needed?
* Are there times when people can’t use the service because it is already being used by other people? How often does this happen?
* Are there any groups who need transportation assistance but are not eligible for existing programs? For example, if transportation assistance is provided by the local senior citizen center, do you have people who are too young to use their services?
* Can people afford the service?
* How are the village elders transportation needs met?
* Can people make multiple stops? Or are they limited to one destination?
* Can people get help with shopping bags, luggage, or similar packages when using the services?
* Can people who only need help a few times a year use the transportation system? For example, can people who can drive themselves most of the time but have trouble driving in bad weather or when they are sick get a ride?

# V. Goals & Strategies

Use the tables below to list and keep track of your community’s transportation goals and the strategies to achieve those goals. Include as many strategies as needed for your community. Think to the future, next 5 years to determine the needs of the community. This can be a working document where you can keep track of and update the progress of each on a regular basis. Below are a few things to consider when creating the goals and strategies:

* What are the most important gaps in services?
* What are the main projects needed to fill gaps in services in your community?
* Do you need more vehicles? (Refer to part 2.0 Coordinated Service Element of this plan for the resources list.)
* Do you need to operate for more hours?
* Do you need to increase the number of volunteer drivers?
* Do you need additional money?
* Do organizations need to work together more?
* Do services need to be better coordinated?

Example: Goal – Improve inter-agency and public communication to increase awareness and ridership.

Strategy 1 – Strengthen and increase number of inter-agency relationships.

Strategy 2 - update website to include listing of human service transportation providers.

The strategies listed below will become your projects, which you must prioritize on an annual basis.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Goal 1**: | |  | | | |
| **Strategy** | | | **Action** | **Progress** | **Notes** |
| **1.1:** |  | |  |  |  |
| **1.2:** |  | |  |  |  |
| **1.3:** |  | |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Goal 2**: | |  | | | |
| **Strategy** | | | **Action** | **Progress** | **Notes** |
| **2.1:** |  | |  |  |  |
| **2.2:** |  | |  |  |  |
| **2.3:** |  | |  |  |  |

# VI. Priority of Projects

Prioritize the projects the community would like to accomplish in the next 5 years based on the strategies listed above. This list will become a standalone document that must be updated and approved every grant cycle, this will allow the community to change the project list without updating the entire plan. Keep in mind the project list must always be tied to the strategies listed above.

|  |  |  |
| --- | --- | --- |
| Priority | Project | Goal, Strategy |
| 1 | Purchase replacement vehicle to be run by X agency | 1.1 |
|  |  |  |
|  |  |  |

# VII. Appendix