

## Attachment 5: Sponsor Certification for Selection of Consultants

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Sponsor's Name

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Airport

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Project Number

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Project Description

Section 47105 (d) of the Federal Aviation Reauthorization Act of 1996, as amended (herein called the Act), authorizes the Secretary to require certification from sponsors that they will comply with statutory and administrative requirements. The following list of certified items includes major requirements for this aspect of project implementation. However, the list is not comprehensive, nor does it relieve sponsors from fully complying with all applicable statutory and administrative standards. Every certified item must be marked. Each certified item with a "no" response must be fully explained in an attachment to this certification. If the item is not applicable to this project, mark the item "N/A". General procurement standards for consultant services within Federal grant programs are described in 49 CFR 18.36. Sponsors may use other qualifications-based procedures provided they are equivalent to specific standards in 49 CFR 18 and Advisory Circular 150/5100-14.

1. Advertisements (were/will be) placed to ensure fair and open competition from a wide area of interest.  Yes  
 No  
 N/A
2. For contracts over \$25,000, consultants (were/will be) selected using competitive procedures based on qualifications, experience, and disadvantaged business enterprise requirements with the fee determined through negotiation.  Yes  
 No  
 N/A
3. An independent cost analysis (was/will be) performed, and a record of negotiations (has been/will be) prepared reflecting the considerations involved in the establishment of fees.  Yes  
 No  
 N/A
4. If engineering or other services are to be performed by sponsor force account personal, prior approval (was/will be) obtained from FAA.  Yes  
 No  
 N/A
5. The consultant services contracts clearly (establish/will establish) the scope of work and delineate the division of responsibilities between all parties engaged in carrying out elements of the project.  Yes  
 No  
 N/A
6. Costs associated with work ineligible for AIP funding (are/will be) clearly identified and separated from eligible items.  Yes  
 No  
 N/A

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| 7. All mandatory contract provisions for grant-assisted contracts (have been/will be) included in all consultant services contracts.   | <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A |
| 8. If the contract is awarded without competition, pre-award review and approval (was/will be) obtained from FAA.  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A |
| 9. Cost-plus-percentage-of-cost methods of contracting prohibited under Federal standards (were not/will not be) used.   | <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A |
| 10. If the services being procured cover more than the single grant project referenced in this certification, the scope of work (was/will be) specifically described in the advertisement, and future work will not be initiated beyond three years. | <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A |

I certify that, for the project identified herein, the responses to the foregoing items are correct as marked, and that the attachments, if any, are correct and complete.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
 Sponsor's Authorized Representative

\_\_\_\_\_  
 Typed Name and Title of Sponsor's Representative