

MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Statewide Design & Engineering Services Division

TO: Distribution

DATE: April 5, 2007

TELEPHONE: 465-6958

FAX: 465-2460

TEXT TELEPHONE: 465-3652

FROM: Gary Hogins, P.E. *GH*
Chief Engineer

SUBJECT: **Chief Engineer Directive-**
Stormwater Inspection,
Delegation of Signature
Authority and Certification
Forms

Use the attached three forms for projects requiring the Environmental Protection Agency NPDES General Permit for Storm Water Discharges from Construction Activities. Under the current EPA General Permit, projects that disturb less than one acre of land do not need the permit in order to discharge storm water unless the EPA designates the project as having the potential for water quality standard excursions. Begin use of these three forms immediately.

- Superseded
- See 5/2/08
CE Directive*
1. Replace the current Appendix A of the Alaska Storm Water Pollution Prevention Plan Guide with the attached DOT&PF SWPPP Inspection Report. Use this report form when conducting storm water inspections on construction sites. This report form, provided in WORD format so that data may be entered specific to the project, is available online at:

www.dot.state.ak.us/stwddes/dcsenviron/resources/stormwater.shtml

- Superseded
- See 5/2/08
CE Directive*
2. Use the attached Memorandum of Authorization for Signature at the beginning of the project construction phase. For each project requiring General Permit coverage, the Regional Director must sign a memorandum in order to authorize the Project Engineer to sign NPDES SWPPPs and inspection reports. Send the original signed Authorization for Signature memorandum to the construction contractor for inclusion in their SWPPP and include a copy in the Project Engineer's copy of the SWPPP. The template of the memorandum is available on the website above.

3. Use the attached certification form to certify the SWPPP for projects requiring coverage under the NPDES permit. Once the Regional Director has delegated signature authority to the Project Engineer, the Project Engineer is authorized to sign the ADOT&PF Certification of the Storm Water Pollution Prevention Plan form. After the Project Engineer has reviewed and approved the construction contractor's SWPPP, the Project Engineer must certify the SWPPP. Send the original of the certification form to the construction contractor for inclusion in their SWPPP and include a copy of the certification form to the Project Engineer's copy of the SWPPP.

The language in the certification paragraph must not be altered in any way. The certification language states that the documents "were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel gathered and evaluated the information submitted." The Project Engineer may not personally supervise the SWPPP preparation. The Project Engineer, by way of the contract documents, directs the contractor to develop the SWPPP in accordance with our approved SWPPP Guide. The Project Engineer also reviews and approves the contractor's SWPPP.

Distribution:

Jack Beedle, P.E., Southeast Region Preconstruction Engineer
Dave Bloom, P.E., Northern Region Preconstruction Engineer
Rob Campbell, P.E., Central Region Preconstruction Engineer
Chuck Correa, P.E., Southeast Region Construction Chief
Lon Krol, P.E., Northern Region Construction Chief
Pat Wittrock, P.E., Central Region Construction Chief
Clint Adler, P.E., Research Engineer
Mark Neidhold, P.E., Chief Design & Construction Standards
Bill Ballard, State Environmental Coordinator
Sam Lamont, Northern Region Construction Erosion Control Specialist
Mary Nan Cunningham, Central Region Construction Erosion Control Specialist
Ben White, Southeast Region Regional Environmental Coordinator
Bruce Campbell, Northern Region Regional Environmental Coordinator
Jerry Ruehle, Central Region Regional Environmental Coordinator
Scott Lytle, Anchorage International Airport
Kristen Dubois, Fairbanks International Airport