MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Statewide Design & Engineering Services Division
Design & Construction Standards Section

TO: Distribution

DATE: March 5, 2010

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FROM: Roger Healy, P.E.
Chief Engineer

SUBJECT: **Chief Engineer Directive Storm Water Special Provisions and Forms, and Department training**

Incorporate the attached storm water special provisions and forms to projects with ESCPs, effective on projects bidding after March 7, 2010. You are not required to put the special provision wholesale into contracts. Instead you may choose to add key information into your existing specifications, or restate the information in your own format and style; provided the requirements are not reduced or omitted.

Special Provisions ES 18 for Highways Section 641, A-17 for Airports P-157, and for facility specifications include:

- Definition of AK-CESCL and equivalent certifications
- Personnel Qualifications
- SWPPP Preparer information
- BMP citation to source document
- Pre-Construction Site Visit
- Responsibility and Authority of Superintendent and SWPPP Manager
- Reporting discharges
- Corrective Action and Maintenance of BMPs
- Record Transmittal and Retention
- Single person inspection procedure
- Inspection Reports
- Stabilization before seasonal thaw

The following forms are attached:

- SWPPP Amendment Log (25D-114)
- SWPPP Certification for Contractor (25D-111)
- SWPPP Certification for DOT&PF (25D-109)
- SWPPP Construction Site Inspection Report (25D-100 Part 1)
- SWPPP Construction Site Inspection Report (25D-100 Part 2)
- SWPPP Corrective Action Log (25D-112)
- SWPPP Daily Record of Rainfall (25D-115)
- SWPPP Delayed Action Item Report (25D-113)
- SWPPP Delegation of Signature Authority for CGP Documents - Contractor (25D-108)
- SWPPP Delegation of Signature Authority for CGP Documents - DOT&PF (25D-107)
- SWPPP Grading and Stabilization Activities Log (25D-110)
- SWPPP Pre-Construction Site Visit (25D-106)
- SWPPP Subcontractor Certification (25D-105)
- SWPPP Training Log (25D-125)

The following Department construction positions must have current certification as an Alaska Certified Erosion and Sediment Control Lead (or an equivalent approved by D&ES) prior to performing duties related to the Construction General Permit: Project Engineer, Storm Water Inspector, and Regional Storm Water Specialist.

Attachments: as noted in text

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