

**Alaska Iways Architecture Update**

**Project Team Call**

**March 11, 2015, 1:30 – 2:30**

**NOTES**

Conference Call: (877) 829-8910, Access Code 6621697105#

**1. Introductions – Self introductions**

Participants: Val Rader, Rick Feller, Vivian Underwood, Lisa Idell-Sassi, Jeremy Arnold, Aaron Jongenelen, Erin Ehlinger, Les Jacobson

Lisa created a project status page, where she will post the documents from our meetings and any other pertinent documentation.

<http://www.dot.state.ak.us/iways/Update.shtml>

You can also link to it from the Iways Architecture page. <http://www.dot.state.ak.us/iways/architecture.shtml>

Lisa will be updating the [Iways.alaska.gov](http://Iways.alaska.gov) website, as time allows, to make it more current with latest updates and project information.

**2. Project Status – Les Jacobson**

- The stakeholder list has been drafted, reviewed and modified. Lisa sent it to the group during the call.
- The architecture recommendations memo was drafted and submitted (see last meeting's notes). This will become the basis for the Recommendations and Work Plan.
- Carla SlatonBarker completed the first draft of the education and outreach plan.

**3. Stakeholder list - Les Jacobson**

The stakeholder list is divided into 3 groups:

- Project Team: those involved most directly with the project and are invited to the project calls.
- Core Stakeholders: those stakeholders who have the most input into the architecture. We will invite each one of these to participate in at least one of the interview groups.
- General Stakeholders: those who are less involved with ITS, but may need to know about the architecture. These stakeholders will be included in invitations to the training webinars later in the project.

We would like comments on the stakeholder list by Tuesday, March 17.

**4. Interviews - Les Jacobson**

We went over the interview groups. The groups are shown in the stakeholder list, at the bottom. The groups are:

<b>Interview Group</b>	<b>Participants</b>
I-1	Freight (including include the Port(s)and the railroad) and MSCVE will have the option to also have their own interview.
I-2	MSCVE
I-3	Emergency Responders
I-4	Military/emergency management
I-5	DOT&PF Central Region Pre-Construction
I-6	DOT&PF HQ Pre-Construction
I-7	Transit
I-8	Traffic
I-9	Maintenance
I-10	Marine/AMHS
I-11	Aviation/airport(s)
I-12	DOT&PF Northern/South Coast Region Pre-Construction

Column C in the stakeholder list shows our preliminary assignments of stakeholders to these interview groups.

We would like comments on the interview groups and participants by Tuesday, March 17.

We discussed the interview packet content at a high level. There will be about a page of information on the project, the ITS architecture, and update process. The interviews are also opportunities for outreach for those unfamiliar with the architecture.

#### **5. Next Steps (after Interviews) - Les Jacobson**

- Complete Recommendations and Work Plan.
- Complete Education and Outreach Plan.
- Review and approve Recommendations and Work Plan, including scope of architecture update and document development.
- Proceed with the Architecture Update.

#### **6. Wrap Up - Lisa Idell-Sassi and Les Jacobson**