

ALASKA UNIFIED CERTIFICATION PROGRAM (AUCP)
Disadvantaged Business Enterprise (DBE)
Airport Concession Disadvantaged Business Enterprise (ACDBE)

Work Category Checklist

For each work category selected, please provide the following:

- Work Category List WC-1 and WC-2
- Alaska Unified Certification Program (AUCP) NAICS Code
- Appendix A and B [Required for On-site Representative(s)]
- Copy of two (2) contracts
- Copy of Professional License (if applicable)
- Qualification statement (work history, training, license, etc.)

The DBE owner(s) must provide detailed description and supporting documentation that accurately reflect the type(s) of work which he/she can control.

§26.71 What rules govern determinations concerning control?

2) Firms and recipients must check carefully to make sure that the NAICS codes cited in a certification are kept up-to-date and accurately reflect work which the UCP has determined the firm's owners can control. The firm bears the burden of providing detailed company information the certifying agency needs to make an appropriate NAICS code designation.

(3) If a firm believes that there is not a NAICS code that fully or clearly describes the type(s) of work in which it is seeking to be certified as a DBE, the firm may request that the certifying agency, in its certification documentation, supplement the assigned NAICS code(s) with a clear, specific, and detailed narrative description of the type of work in which the firm is certified. A vague, general, or confusing description is not sufficient for this purpose, and recipients should not rely on such a description in determining whether a firm's participation can be counted toward DBE goals.

(4) A certifier is not precluded from changing a certification classification or description if there is a factual basis in the record. However, certifiers must not make after-the-fact statements about the scope of a certification, not supported by evidence in the record of the certification action.