Working in a public-facing situation

Guidance from Alaska Dept. Health and Social Service

- State offices will remain open to the public

- To protect the public and employees, please use the following strategies
  - Avoid Crowding
    - Use booking and scheduling to stagger customer flow
    - Promote online transactions
    - Limit the number of people in the lobby
  - Post Signage
    - Promoting online and mail-in services
    - All sick members of the public are requested to utilize alternative means or wait until they are better
    - Practice active spacing in line, and that you are limiting the number of waiting people in your lobbies
    - Post signs asking folks to social distance
    - Please clean your hands at the door
  - Social Media
    - Promoting online and mail-in services
  - Personnel should be instructed to stay home if they are sick until complete resolution of their symptoms, or at least 24 hours after resolution of their fever, whichever is longer
  - Arrange to have hand sanitizer available as appropriate

- Internal offices
  - Postpone office parties, potlucks, and large face-to-face meetings